

**SOUTH HAVEN CHARTER TOWNSHIP
APPLICATION FOR SITE PLAN REVIEW**

1. Application must be signed by the property owner and (if applicable the business owner/operator).
2. Requested action must meet all requirements of the Zoning Ordinance for the zoning classification of the lot, or a variance must be approved by the Zoning Board of Appeals.
3. Site plans must be approved by the Planning Commission before Zoning Permit can be approved. See the Site Plan Application Checklist for detailed requirements. An incomplete application or site plan may be disapproved or returned to the owner without action.
5. Prior to approval of the grading or building permit for all residential, industrial and commercial work which requires a site plan, Township policy requires that security (bond, letter of credit, etc.) be provided for the value of the site improvements.

Registered Property Owner

Name _____

Address _____

Telephone Day _____ Night _____

Applicant (if different from owner)

Name _____

Address _____

Telephone Day _____ Night _____

Describe Property: (Attach accurate scale drawing showing lot size, location(s) and sizes of existing structures with distances to lot lines, all roads adjacent to property, easements, lakes streams, existing or proposed municipal sewer & water or well and septic system.)

Location _____

Property Number (See tax bill) 80-17- ____ - ____ - ____

Map Number (see tax bill) _____

Current Zoning Classification and Use of Property _____

Current Zoning Classifications and Uses of Adjacent Properties _____

Nature of Activity for which Zoning Permit is Requested: (Construction) (Special Use) (Temporary Use) (Sign) (Grading/Paving) (Other-describe) _____

Describe Activity: _____

Signature of Property Owner _____ Date _____

I hereby grant permission to the Planning Commissioners to enter my property during regular business hours (9 AM to 6 PM Monday-Friday). _____ Advance notice requested _____

Zoning Administrator Action

Forwarded to Planning Commission on date _____

Planning Commission Action/Recommendation to Township Board (if applicable):

_____ Approval Granted _____ Denied Reason(s) Denied _____

_____ Approval Recommended to Township Board

_____ Disapproval Recommended to Township Board

Comments/Conditions _____

Signed _____ Date of Meeting _____
Chair or Secretary

Township Board Action (if applicable):

_____ Approved
_____ Disapproved

Comments/Conditions _____

Signed _____ Date of Meeting _____
Township Supervisor or Clerk

Grading permit issued _____ Inspection date(s) _____
Bond/Surety received _____ Final As-built Inspection ___ approved ___ failed
Building permit issued _____ Inspection date(s) _____