

Charter Township of South Haven
Van Buren County, Michigan

FINANCIAL STATEMENTS

Year ended December 31, 2019

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Charter Township of South Haven, Michigan

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Charter Township of South Haven Michigan, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, as listed in the contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Charter Township of South Haven Michigan, as of December 31, 2019, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 13 to the basic financial statements, the Township adopted GASB Statement No. 84 *Fiduciary Activities* in 2019, which represents a change in its policy for reporting fiduciary activities. Our opinions are not modified with respect to this matter.

Other Matters

Required supplementary information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of South Haven Michigan's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental fund financial statements (supplementary information) are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Siegfried Crandall P.C.

May 8, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

The following discussion and analysis is intended as a narrative overview of the Charter Township of South Haven's (the Township) operations over the fiscal year and its financial condition on December 31, 2019. Please read it in conjunction with the Township's financial statements.

FINANCIAL HIGHLIGHTS

- The Township's total net position increased by \$73,652 as a result of this year's activities.
- Of the \$3,789,569 total net position reported, \$1,877,018 (50 percent) is available to be used to meet the Township's ongoing obligations to its citizens and customers, without constraints established by debt covenants, enabling legislation, or other legal requirements.
- The General Fund's unassigned fund balance at the end of the year was \$734,079, which represents 122 percent of the actual General Fund expenditures.

Overview of the financial statements

The Township's annual report is comprised of four parts: management's discussion and analysis, the basic financial statements, required supplementary information, and an optional section that presents combining statements for nonmajor governmental funds. The basic financial statements include two kinds of statements that present different views of the Township:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Township's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Township government, reporting the Township's operations in more detail than the government-wide financial statements.
 - Governmental funds statements explain how government services, like general government, public safety and public works, were financed in the short-term, as well as what remains for future spending.
 - Fiduciary fund statements provide information about the financial relationships in which the Township acts solely as a custodian for the benefit of others to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by sections of required supplementary information and other supplementary information that further explain and support the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2019 and 2018 is also presented.

Government-wide financial statements

The government-wide financial statements report information about the Township as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Township's assets, liabilities, and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the Township's net position and how it has changed. Net position (the difference between the Township's assets, and liabilities and deferred inflows of resources) is one way to measure the Township's financial health, or position.

- Over time, increases or decreases in the Township's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Township, you need to consider additional nonfinancial factors, such as changes in the Township's property tax base and the condition of the Township's capital assets.

The government-wide financial statements present governmental activities. These activities include functions most commonly associated with government (e.g., general government, public safety, public works, etc.). Property taxes and intergovernmental revenues generally fund these services.

Fund financial statements

The fund financial statements provide more detailed information about the Township's most significant funds - not the Township as a whole. Funds are accounting devices that the Township uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by state law and bond agreements.
- The Township Board establishes other funds to control and manage money for particular purposes or to show that it is properly using certain other revenues.

The Township has two kinds of funds:

- *Governmental funds.* The Township's basic services are included in its governmental funds, which focus on (1) how cash, and other financial assets that can be readily converted to cash, flows in and out, and (2) the balances left at year end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Township's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information that explains the relationship between them.
- *Fiduciary funds.* These funds are used to account for the collection and disbursement of resources, primarily taxes, for the benefit of parties outside the Township. The Township is responsible for ensuring that the assets reported in the fiduciary funds are used for their intended purposes. The Township's fiduciary balances and activities are reported in the Statement of Fiduciary Net Position and the Statement of Changes in Fiduciary Net Position. We exclude these activities from the Township's government-wide financial statements because the Township cannot use these assets to finance its operations.

FINANCIAL ANALYSIS OF THE GOVERNMENT AS A WHOLE

Net position

Total net position at the end of the fiscal year was \$3,789,569. Of this total, \$1,851,617 is invested in capital assets, \$5,453 is restricted for public safety, \$42,909 is restricted for public works, \$3,637 is restricted for recreation and culture, and \$8,935 is restricted for debt service. Consequently, unrestricted net position was \$1,877,018, or 50 percent of the total.

Condensed financial information
Net position

	Governmental activities	
	2019	2018
Current and other assets	\$ 4,050,370	\$ 4,173,148
Capital assets	1,944,203	1,954,775
Total assets	5,994,573	6,127,923
Current and other liabilities	228,692	371,701
Long-term debt	869,741	959,356
Total liabilities	1,098,433	1,331,057
Deferred inflows of resources	1,106,571	1,080,949
Net position:		
Net investment in capital assets	1,851,617	1,839,426
Restricted	60,934	110,030
Unrestricted	1,877,018	1,766,461
Total net position	\$ 3,789,569	\$ 3,715,917

Changes in net position

The Township's total revenues are \$1,740,651 in the current year. Approximately 64 percent of the total comes from property taxes, 21 percent from state shared revenue, and 11 percent from charges for services.

The total cost of the Township's programs was \$1,666,999. Approximately 20 percent of the Township's costs relates to the provision of general government services, 36 percent relates to public safety, and 21 percent is for public works.

*Condensed financial information
Changes in net position*

	<i>Governmental activities</i>	
	<u>2019</u>	<u>2018</u>
Program revenues:		
Charges for services	\$ 199,553	\$ 214,574
Operating grants and contributions	7,138	170,208
General revenues:		
Property taxes	1,119,431	770,044
State shared revenue	360,777	342,733
Franchise fees	51,811	51,694
Interest and other income	1,941	2,639
Total revenues	<u>1,740,651</u>	<u>1,551,892</u>
Expenses:		
General government	338,135	276,240
Public safety	593,895	582,224
Public works	344,849	229,458
Health and welfare	151,474	106,758
Community and economic development	29,796	33,985
Recreation and culture	162,768	117,592
Interest	46,082	60,010
Total expenses	<u>1,666,999</u>	<u>1,406,267</u>
Changes in net position	<u>\$ 73,652</u>	<u>\$ 145,625</u>
Net position, end of year	<u>\$ 3,789,569</u>	<u>\$ 3,715,917</u>

Governmental activities

Governmental activities increased the Township's net position by \$73,652, compared to a \$145,625 increase in the prior year. Property tax revenues increased as the Township recognized new tax revenues from a road, senior services, and library millages. Operating grants and contributions decreased as a new special assessment district, for Evergreen Bluff, was recognized in the prior year. Public works costs increased as the Township incurred additional costs related to the Evergreen Bluff project and road maintenance. General government costs increased due to building and grounds maintenance projects completed during the year. Increases in senior services and library activities were due to additional tax revenues remitted to the South Haven Area Senior Services and the South Haven Memorial Library. Current year activity reflected a decrease in interest expense as debt balances are being reduced.

Expenses for governmental activities this year were \$1,666,999. After subtracting the direct charges to those who directly benefited from the Township's programs (\$199,553) and operating grants (\$7,138), the "public benefit" portion covered by property taxes, state revenue sharing, and other general revenues was \$1,460,308 compared to \$1,021,485 last year, as a result of the changes in revenues and expenses described above.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

As of the end of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$1,684,934, an increase of \$22,894. Of the total fund balances, 44 percent (\$734,079) is unassigned. The remainder of the fund balance consists of nonspendable and restricted amounts. The nonspendable portion includes \$839,284 advanced to the South Haven Area Water Sewer Authority; the restricted portion includes amounts restricted as to purpose (\$5,543 for public safety, \$42,909 for public works, \$3,637 for recreation and culture, and \$59,572 for debt service).

The General Fund is the primary operating fund of the Township. At the end of 2019, the total fund balance was \$1,573,363, which includes the nonspendable portion of fund balance, as well as the unassigned fund balance discussed above. The fund balance increased in 2019 by \$96,865, as revenues of \$696,186 exceeded expenditures of \$599,321.

The Fire and Ambulance Fund, a special revenue fund, experienced an increase in fund balance of \$5,453 as tax revenues (\$411,457) exceeded contractual expenditures (\$406,004). The fund balance at year end amounted to \$5,453.

The Road Fund, a special revenue fund, experienced an increase in fund balance of \$30,685 as tax revenues (\$224,893) exceeded contractual expenditures (\$194,208). The fund balance at year end amounted to \$30,685.

The Utility Contracts Debt Service Fund does not carry a fund balance, as all special assessments collected are then remitted to the South Haven Area Water Sewer Authority for payment of debt service requirements.

General Fund budgetary highlights

Increases in the Township's final budgeted expenditures from the original budget totaled \$59,070 to reflect revised expectations for a variety of expenditure categories. Revenues were \$98,891 more than budgeted, while expenditures were \$15,667 more than the amounts appropriated, resulting in a \$83,224 positive budget variance. The largest negative expenditure variance, where expenditures were \$14,950 more than budgeted, was associated with general government expenditures, involving building and grounds maintenance costs that were not anticipated in the original budget. The increase in fund balance was \$96,865 for the year, compared to a budgeted \$13,641 increase.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The Township's investment in capital assets for its governmental activities as of December 31, 2019, amounts to \$1,944,203 (net of accumulated depreciation). This investment includes land, buildings, and equipment. The decrease in the Township's net investment in capital assets for the current year was \$10,572, which represents the depreciation provision. There were no capital asset additions in the current year.

More detailed information about the Township's capital assets is presented in Note 5 of the notes to the basic financial statements.

Debt

At the end of the fiscal year, the Township had total long-term debt outstanding of \$869,741, which represents \$480,405 in assessments being collected for the payment of four water and sewer bonds issued by the South Haven Area Water Sewer Authority (the Authority) and related customer contracts, \$145,000 in bonds payable for a water system extension, \$92,586 due on a note used to finance a portion of a 2008 park land acquisition, \$22,750 remaining on a contract with South Haven Area Recreation Authority to provide improvements to the Pilgrim Haven Natural Area, and \$129,000 in bonds payable for road improvements.

The Township pays amounts collected on assessments to the Authority. The Authority then makes bond payments when due. The Township is contingently liable for \$6,146,403 of outstanding water and sewer system bonds payable in excess of the amounts due from collections of current special assessments and contracts on properties within the Township. The Township has pledged its full faith and credit toward the total amount of the debt and anticipates that future assessments, combined with other customer charges, will cover the contract liabilities. Cumulatively, the Township has advanced \$832,429 to cover required debt service payments in excess of amounts available to the Authority. No advances were required during 2019.

More detailed information about the Township's long-term debt is presented in Note 6 of the notes to the basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Certain costs, for example, police and fire protection services, are expected to increase slightly in 2020. The Township plans to maintain all ongoing programs for 2020 at similar levels.

Revenues and expenditures in most of the other governmental funds are approximately equal each year. These funds record approved tax levies for specific purposes, including police, fire and ambulance, roads, recreation, seniors, library, and debt service costs, which are paid to the appropriate entities annually.

COVID-19 has created uncertainties that are likely to negatively impact our operations and financial condition. While it is difficult to estimate the financial impact of COVID-19, we expect certain revenues to decline. Because economic activity has weakened, state shared revenue and code inspection fees are expected to decrease, and interest revenue will be reduced due to lower interest rates.

CONTACTING THE TOWNSHIP'S FINANCIAL MANAGEMENT

This financial report is designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the Township's finances and to demonstrate the Township's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

Charles R. Stein, Jr., Township Supervisor
Charter Township of South Haven
09761 Blue Star Memorial Highway
South Haven, MI 49090

Phone: (269) 637-3305

BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION

December 31, 2019

	<i>Governmental activities</i>
ASSETS	
Current assets:	
Cash	\$ 1,154,460
Receivables	1,088,533
Prepaid expenses	<u>30,779</u>
Total current assets	<u>2,273,772</u>
Noncurrent assets:	
Receivables	1,776,598
Capital assets not being depreciated - land	1,836,843
Capital assets, net of accumulated depreciation	<u>107,360</u>
Total noncurrent assets	<u>3,720,801</u>
Total assets	<u>5,994,573</u>
LIABILITIES	
Current liabilities:	
Payables	228,692
Current portion of long-term debt	<u>182,755</u>
Total current liabilities	411,447
Noncurrent liabilities - noncurrent portion of long-term debt	<u>686,986</u>
Total liabilities	<u>1,098,433</u>
DEFERRED INFLOWS OF RESOURCES	
Property tax revenues levied for the subsequent year	<u>1,106,571</u>
NET POSITION	
Net investment in capital assets	1,851,617
Restricted for:	
Public safety	5,453
Public works	42,909
Recreation and culture	3,637
Debt service	8,935
Unrestricted	<u>1,877,018</u>
Total net position	<u><u>\$ 3,789,569</u></u>

See notes to financial statements

STATEMENT OF ACTIVITIES

Year ended December 31, 2019

		<u>Program revenues</u>		<u>Net (expenses)</u>
		<u>Charges for</u>	<u>Operating</u>	<u>revenues and</u>
	<u>Expenses</u>	<u>services</u>	<u>grants and</u>	<u>change in</u>
			<u>contributions</u>	<u>net position</u>
Functions/Programs				
Governmental activities:				
General government	\$ 338,135	\$ 84,801	\$ -	\$ (253,334)
Public safety	593,895	58,304	3,336	(532,255)
Public works	344,849	3,049	3,802	(337,998)
Health and welfare	151,474	-	-	(151,474)
Community and economic development	29,796	12,487	-	(17,309)
Recreation and culture	162,768	-	-	(162,768)
Interest on long-term debt	<u>46,082</u>	<u>40,912</u>	<u>-</u>	<u>(5,170)</u>
Total governmental activities	<u>\$ 1,666,999</u>	<u>\$ 199,553</u>	<u>\$ 7,138</u>	<u>(1,460,308)</u>
General revenues:				
Property taxes:				
Operating				119,022
Fire and ambulance				403,705
Roads				224,893
Police				114,239
Library				141,971
Recreation				38,082
Senior services				77,519
State grants				360,777
Franchise fees				51,811
Unrestricted interest				<u>1,941</u>
Total general revenues				<u>1,533,960</u>
Change in net position				73,652
Net position - beginning				<u>3,715,917</u>
Net position - ending				\$ 3,789,569

See notes to financial statements

BALANCE SHEET - governmental funds

December 31, 2019

	<i>General</i>	<i>Fire and Ambulance</i>	<i>Road</i>	<i>Utility Contracts Debt Service</i>	<i>Nonmajor funds</i>	<i>Total governmental funds</i>
ASSETS						
Cash	\$ 649,787	\$ 128,273	\$ 255,256	\$ -	\$ 121,144	\$ 1,154,460
Receivables	1,363,442	305,682	168,740	511,257	516,010	2,865,131
Prepaid expenditures	-	-	-	-	15,658	15,658
Total assets	<u>\$ 2,013,229</u>	<u>\$ 433,955</u>	<u>\$ 423,996</u>	<u>\$ 511,257</u>	<u>\$ 652,812</u>	<u>\$ 4,035,249</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
Liabilities - payables	<u>\$ 38,849</u>	<u>\$ -</u>	<u>\$ 156,950</u>	<u>\$ -</u>	<u>\$ 7</u>	<u>\$ 195,806</u>
Deferred inflows of resources:						
Property tax revenues levied for the subsequent year	89,733	428,502	236,361	-	351,975	1,106,571
Unavailable special assessments	62,695	-	-	480,405	217,428	760,528
Unavailable interest revenue	<u>248,589</u>	<u>-</u>	<u>-</u>	<u>30,852</u>	<u>7,969</u>	<u>287,410</u>
Total deferred inflows of resources	<u>401,017</u>	<u>428,502</u>	<u>236,361</u>	<u>511,257</u>	<u>577,372</u>	<u>2,154,509</u>
Fund balances:						
Nonspendable - advance to water and sewer joint venture	839,284	-	-	-	-	839,284
Restricted for:						
Public safety	-	5,453	-	-	-	5,453
Public works	-	-	30,685	-	12,224	42,909
Recreation and culture	-	-	-	-	3,637	3,637
Debt service	-	-	-	-	59,572	59,572
Unassigned	<u>734,079</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>734,079</u>
Total fund balances	<u>1,573,363</u>	<u>5,453</u>	<u>30,685</u>	<u>-</u>	<u>75,433</u>	<u>1,684,934</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,013,229</u>	<u>\$ 433,955</u>	<u>\$ 423,996</u>	<u>\$ 511,257</u>	<u>\$ 652,812</u>	<u>\$ 4,035,249</u>

BALANCE SHEET - governmental funds (Continued)

December 31, 2019

Reconciliation of the balance sheet to the statement of net position:

Total fund balance - total governmental funds (page 13)	\$ 1,684,934
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Amounts reported for *governmental activities* in the statement of net position (page 11) are different because:

Capital assets used in <i>governmental activities</i> are not financial resources and, therefore, are not reported in the funds.	1,944,203
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Interest receivable is not available to pay for current period expenditures and, therefore, is deferred in the funds.	287,410
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Taxes and special assessments receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	760,528
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Prepaid items are not a current financial resource and, therefore, are not recognized in the funds.	15,121
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Interest related to long-term liabilities is not due and payable in the current period and, therefore, is not reported in the funds.	(32,886)
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Long-term liabilities, including contracts, notes, and bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds.	<u>(869,741)</u>
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Net position of <i>governmental activities</i>	<u>\$ 3,789,569</u>
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Charter Township of South Haven

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND

BALANCES - governmental funds

Year ended December 31, 2019

	<u>General</u>	<u>Fire and Ambulance</u>	<u>Road</u>	<u>Utility Contracts Debt Service</u>	<u>Nonmajor funds</u>	<u>Total governmental funds</u>
REVENUES						
Property taxes	\$ 188,032	\$ 411,457	\$ 224,893	\$ -	\$ 377,094	\$ 1,201,476
Licenses and permits	107,596	-	-	-	-	107,596
State grants	367,915	-	-	-	-	367,915
Charges for services	15,056	-	-	-	-	15,056
Interest and rentals	9,368	-	-	360	4,955	14,683
Other	8,219	-	-	11,773	28,805	48,797
	<u>696,186</u>	<u>411,457</u>	<u>224,893</u>	<u>12,133</u>	<u>410,854</u>	<u>1,755,523</u>
Total revenues						
EXPENDITURES						
Current:						
General government	330,389	-	-	-	-	330,389
Public safety	144,736	332,767	-	-	116,392	593,895
Public works	64,432	-	194,208	-	87,084	345,724
Health and welfare	-	73,237	-	-	78,237	151,474
Community and economic development	29,796	-	-	-	-	29,796
Recreation and culture	3,822	-	-	-	156,078	159,900
Debt service:						
Principal	22,763	-	-	11,773	68,750	103,286
Interest	3,383	-	-	360	14,422	18,165
	<u>599,321</u>	<u>406,004</u>	<u>194,208</u>	<u>12,133</u>	<u>520,963</u>	<u>1,732,629</u>
Total expenditures						
NET CHANGES IN FUND BALANCES	96,865	5,453	30,685	-	(110,109)	22,894
FUND BALANCES - BEGINNING	1,476,498	-	-	-	185,542	1,662,040
FUND BALANCES - ENDING	<u>\$ 1,573,363</u>	<u>\$ 5,453</u>	<u>\$ 30,685</u>	<u>\$ -</u>	<u>\$ 75,433</u>	<u>\$ 1,684,934</u>

See notes to financial statements

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND

BALANCES - governmental funds (Continued)

Year ended December 31, 2019

Reconciliation of the statement of revenues, expenditures, and changes in fund balances to the statement of activities:

Net change in fund balance - total governmental funds (page 15)	\$ 22,894
Amounts reported for <i>governmental activities</i> in the statement of activities (page 12) are different because:	
Capital assets:	
Provision for depreciation	(10,572)
Long-term debt:	
Increase in contracts payable	(13,671)
Principal reductions	103,286
Changes in deferred inflows of resources:	
Net decrease in unavailable property taxes	(14,644)
Net decrease in unavailable special assessments	(35,126)
Net increase in unavailable interest revenue	48,569
Changes in other assets/liabilities:	
Net increase in prepaid items	833
Net increase in interest payable	<u>(27,917)</u>
Change in net position of <i>governmental activities</i>	<u>\$ 73,652</u>

STATEMENT OF FIDUCIARY NET POSTION - *custodial funds*

December 31, 2019

	<u><i>Tax</i></u>	<u><i>General Custodial</i></u>	<u><i>Total</i></u>
ASSETS			
Cash	\$ 299,307	\$ 2,867	\$ 302,174
 LIABILITIES			
Due to other governments	<u>299,307</u>	<u>2,867</u>	<u>302,174</u>
 NET POSITION			
Restricted for individuals and other governments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See notes to financial statements

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - *custodial funds**December 31, 2019*

	<u><i>Tax</i></u>	<u><i>General Custodial</i></u>	<u><i>Total</i></u>
ADDITIONS			
Property taxes collections for other governments	\$ 1,287,697	\$ 16,832	\$ 1,304,529
DEDUCTIONS			
Payments of property taxes to other governments	<u>1,287,697</u>	<u>16,832</u>	<u>1,304,529</u>
CHANGE IN FIDUCIARY NET POSITION	-	-	-
NET POSITION - BEGINNING	<u>-</u>	<u>-</u>	<u>-</u>
NET POSTION - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

See notes to financial statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Charter Township of South Haven, Michigan (the Township), conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the more significant accounting policies.

Reporting entity:

As required by generally accepted accounting principles, these financial statements present only the Township (located in Van Buren County), as management has determined that there are no other entities for which the Township is financially accountable.

Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Township. The effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and the fiduciary funds, even though the latter are excluded from government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period, or soon enough thereafter, to pay liabilities of the current period. For this purpose, the Township generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

State grants, licenses and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenues of the current period. All other revenue items are considered to be measurable only when cash is received by the Township.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued):

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the Township, except those required to be accounted for in another fund. Revenues are primarily derived from property taxes and state shared revenue.

The Fire and Ambulance Fund, a special revenue fund, accounts for the operating contributions made to the joint venture described in Note 10. Revenues are primarily derived from property taxes.

The Road Fund, a special revenue fund, accounts for financial resources used for road maintenance projects in the Township. Revenues are primarily derived from property taxes.

The Utility Contracts Debt Service Fund, a debt service fund, accounts for the issuance and payment of debt for water and sewer improvements. Revenues are primarily derived from special assessments.

Additionally, the Township reports the following fund types:

The special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

The debt service funds accounts for the issuance and payment of debt related to certain projects that benefit the Townships constituents. Revenues are primarily derived from special assessments

The Township also reports custodial funds, the Tax Collection Fund and the General Custodial Fund, which account for assets held by the Township in a fiduciary capacity for other governments. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Assets, liabilities, deferred inflows of resources, and equity:

Cash - Cash is considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Pooled interest income is proportionately allocated to all funds.

Receivables - No allowance for uncollectible accounts has been recorded, as the Township considers all receivables to be fully collectible.

Prepays - Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital assets - Capital assets, which include land and improvements, buildings, and equipment, are reported in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial, individual cost of more than \$1,000 (\$10,000 for infrastructure assets) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date received. Governments can elect to account for infrastructure assets either retroactively to June 15, 1980, or prospectively. The Township has elected to account for infrastructure assets prospectively, beginning January 1, 2004.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, liabilities, deferred inflows of resources, and equity (continued):

Capital assets are depreciated using the straight-line method over the following useful lives:

Land improvements	20 - 40 years
Buildings and improvements	20 - 40 years
Equipment	3 - 5 years

Deferred inflows of resources - The statement of net position and the governmental funds balance sheet include a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net position that applies to a future period. The related revenues will not be recognized until a future event occurs. The Township has three items that are included in this category: property taxes, special assessments, and interest revenues. Property tax revenue, which is levied to finance the following year's budget, is deferred and recognized as an inflow of resources in the period that it was intended to finance. Special assessments and interest revenues, which are recognized as they become available (collected within 60 days after the end of the Township's fiscal year), are deferred and recognized as an inflow of resources in the period that they become available.

Net position - Net position represents the difference between assets, and liabilities and deferred inflows of resources. The Township reports three categories of net position, as follows: (1) *Net investment in capital assets* consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets, and increases by balances of resources related to those assets; (2) *Restricted net position* is considered restricted if its use is constrained to a particular purpose. Restrictions are imposed by external organizations, such as federal or state laws or buyers of the Township's debt. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets; (3) *Unrestricted net position* consists of all other net position that does not meet the definition of the above components and is available for general use by the Township.

Net position flow assumption - Sometimes, the Township will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Township's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund equity - Governmental funds report nonspendable fund balance for amounts that cannot be spent because they are not in spendable form. Restricted fund balance is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws and regulations of other governments. Unassigned fund balance is the residual classification for the General Fund. When the Township incurs an expenditure for purposes for which various fund balance classifications can be used, it is the Township's policy to use the restricted fund balance first, followed by assigned fund balance, and, finally, unassigned fund balance.

Property tax revenue recognition - Property taxes are levied each December 1 (lien date) on the taxable valuation of property (as defined by State statutes) located in the Township as of the preceding December 31. Property taxes are considered delinquent on March 1 of the following year, at which time interest and penalties are assessed. Although the Township's 2018 ad valorem tax is levied and collectible on December 1, 2018, it is the Township's policy to recognize revenue from that tax levy in the current year, when the proceeds are budgeted and made available for the financing of operations.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, liabilities, deferred inflows of resources, and equity (continued):

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Accordingly, actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for governmental funds. The budget document presents information by fund, function, and activity. The legal level of budgetary control adopted by the governing body is the activity level. All annual appropriations lapse at the end of the fiscal year.

Excess of expenditures over appropriations - The following schedule sets forth reportable budget variances:

<i>Fund</i>	<i>Function</i>	<i>Activity</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance</i>
General	General government	Hall and grounds	\$ 74,002	\$ 88,952	\$ 14,950
		Other	97,122	104,401	7,279
	Public safety	Building inspections	53,452	56,088	2,636
	Public works	Street lights	10,000	11,392	1,392
	Recreation and culture	Recreation	-	3,822	3,822
Senior Services	Health and welfare	Senior services	76,656	78,237	1,581
Library	Recreation and culture	Library	103,869	143,665	39,796

NOTE 3 - CASH

The Township's cash balances at December 31, 2019, were as follows:

	<i>Governmental activities</i>	<i>Fiduciary activities</i>	<i>Total</i>
Cash	\$ 1,154,460	\$ 302,174	\$ 1,456,634

Deposits - Deposits are maintained at various financial institutions in the name of the Township. Michigan Compiled Laws, Section 129.91 (Public Act 20 of 1943, as amended) and the Township's investment policy authorize the Township to make deposits in the accounts of federally-insured banks, credit unions, and savings and loan associations that have an office in Michigan. The Township's deposits are in accordance with statutory authority.

Custodial credit risk is the risk that, in the event of the failure of a financial institution, the Township will not be able to recover its deposits. The Township's investment policy does not specifically address custodial credit risk for deposits. At December 31, 2019, \$1,309,793 of the Township's bank balances of \$1,602,667 was exposed to custodial credit risk because it was uninsured and uncollateralized.

NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 4 - RECEIVABLES

Receivables as of December 31, 2019, for the Township's individual major and nonmajor funds, in the aggregate, all of which are considered fully collectible, were as follows:

<i>Fund</i>	<i>Accounts</i>	<i>Property taxes</i>	<i>Special assessments</i>	<i>Inter- governmental</i>	<i>Interest</i>	<i>Totals</i>
General	\$ 15,998	\$ 64,061	\$ 68,626	\$ 966,168	\$ 248,589	\$ 1,363,442
Fire and Ambulance	-	305,682	-	-	-	305,682
Road	-	168,740	-	-	-	168,740
Utility Contracts Debt Service	-	-	480,405	-	30,852	511,257
Nonmajor	-	251,278	233,690	23,073	7,969	516,010
Totals	<u>\$ 15,998</u>	<u>\$ 789,761</u>	<u>\$ 782,721</u>	<u>\$ 989,241</u>	<u>\$ 287,410</u>	<u>\$ 2,865,131</u>
Noncurrent portion	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 665,652</u>	<u>\$ 862,357</u>	<u>\$ 248,589</u>	<u>\$ 1,776,598</u>

NOTE 5 - CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2019, was as follows:

	<i>Beginning balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending balance</i>
Governmental activities:				
Capital assets not being depreciated - land	<u>\$ 1,836,843</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,836,843</u>
Capital assets being depreciated:				
Land improvements	130,967	-	-	130,967
Buildings and improvements	234,065	-	-	234,065
Equipment	<u>92,139</u>	<u>-</u>	<u>-</u>	<u>92,139</u>
Subtotal	<u>457,171</u>	<u>-</u>	<u>-</u>	<u>457,171</u>
Less accumulated depreciation for:				
Land improvements	(73,454)	(6,548)	-	(80,002)
Buildings and improvements	(180,673)	(2,771)	-	(183,444)
Equipment	<u>(85,112)</u>	<u>(1,253)</u>	<u>-</u>	<u>(86,365)</u>
Subtotal	<u>(339,239)</u>	<u>(10,572)</u>	<u>-</u>	<u>(349,811)</u>
Total capital assets being depreciated, net	<u>117,932</u>	<u>(10,572)</u>	<u>-</u>	<u>107,360</u>
Governmental activities capital assets, net	<u>\$ 1,954,775</u>	<u>\$ (10,572)</u>	<u>\$ -</u>	<u>\$ 1,944,203</u>

NOTE 5 - CAPITAL ASSETS (Continued)

Depreciation expense was charged to the Township's governmental functions as follows:

Governmental activities:	
General government	\$ 7,704
Recreation and culture	<u>2,868</u>
 Total	 <u>\$ 10,572</u>

NOTE 6 - LONG-TERM DEBT

Long-term debt at December 31, 2019, is comprised of the following individual issues:

Note payable:	
\$273,000 Note payable (PA 99), due in annual installments through 2024; interest at approximately 5.3%	<u>\$ 92,586</u>
Contracts payable:	
\$1,418,028 1998 Water and sewer assessments, due to Van Buren County in annual installments through 2019; interest at approximately 5.8%	3,142
\$1,831,295 1999 Water and sewer assessments, due to Van Buren County in annual installments through 2020; interest at approximately 6.3%	6,906
\$1,175,297 2000 Water and sewer assessments, due to Van Buren County in annual installments through 2020; interest at approximately 6.3%	41,165
\$532,940 Contracts payable, due to South Haven Area Water Sewer Authority in various annual installments; interest at approximately 6.0%	429,192
\$91,000 Agreement with South Haven Area Recreation Authority, to finance improvements to the Pilgrim Haven Natural Area, due in annual installments of \$22,750 through 2020 from the Township Recreation Millage	<u>22,750</u>
Total contracts payable	<u>503,155</u>
Bonds payable:	
\$435,000 2006 Special assessment bonds, due in annual installments of \$10,000 to \$25,000 through 2026; interest at approximately 5.49%	145,000
\$150,000 2018 Special assessment bonds, due in annual installments of \$21,000 to \$24,000 through 2025; interest at approximately 3.29%	<u>129,000</u>
Total bonds payable	<u>274,000</u>
Total long-term liabilities	<u>\$ 869,741</u>

NOTE 6 - LONG-TERM DEBT (Continued)

Long-term liability activity for the year ended December 31, 2019, was as follows:

	<i>Beginning balance</i>	<i>Additions</i>	<i>Reductions</i>	<i>Ending balance</i>	<i>Amounts due within one year</i>
Note payable - 2008	\$ 115,349	\$ -	\$ (22,763)	\$ 92,586	\$ 21,898
Contracts payable - 1998	3,142	-	-	3,142	3,142
Contracts payable - 1999	7,055	-	(149)	6,906	6,906
Contracts payable - 2000	41,221	-	(56)	41,165	20,583
Contracts payable - Unbonded	427,089	13,671	(11,568)	429,192	61,476
Contracts payable - SHARA	45,500	-	(22,750)	22,750	22,750
Bonds payable - 2006	170,000	-	(25,000)	145,000	25,000
Bonds payable - 2018	150,000	-	(21,000)	129,000	21,000
Total long-term liabilities	<u>\$ 959,356</u>	<u>\$ 13,671</u>	<u>\$ (103,286)</u>	<u>\$ 869,741</u>	<u>\$ 182,755</u>

Debt service requirements at December 31, 2019, were as follows:

	<i>Principal</i>	<i>Interest</i>
Year ended December 31:		
2020	\$ 182,755	\$ 47,402
2021	146,109	38,244
2022	126,740	29,915
2023	125,849	22,829
2024	102,476	16,415
2025 - 2026	<u>185,812</u>	<u>15,601</u>
Totals	<u>\$ 869,741</u>	<u>\$ 170,406</u>

All outstanding debt of Township is direct placement or direct borrowing debt. The debt documents contain various provisions that, in the event of default, the Township shall levy a tax on all taxable property for the prompt payment of the principal and interest, subject to applicable legal limitations.

The Township is contingently liable for \$6,146,403 of outstanding water and sewer system contracts payable in excess of the amounts to be repaid from collections of special assessments currently levied against properties within the Township. The Township has pledged its full faith and credit toward the total amounts due and anticipates that additional future assessments and other customer charges will be used to pay the contract liabilities.

NOTE 7 - PAYABLES

Payables as of December 31, 2019, for the Township's individual major and nonmajor funds, in the aggregate, were as follows:

<i>Fund</i>	<i>Accounts</i>	<i>Payroll</i>	<i>Inter- governmental</i>	<i>Totals</i>
General	\$ 18,884	\$ 2,878	\$ 17,087	\$ 38,849
Road	-	-	156,950	156,950
Nonmajor	<u>7</u>	<u>-</u>	<u>-</u>	<u>7</u>
	<u>\$ 18,891</u>	<u>\$ 2,878</u>	<u>\$ 174,037</u>	<u>\$ 195,806</u>

NOTE 8 - PROPERTY TAXES

The 2018 taxable valuation of the Township approximated \$153,313,000, on which ad valorem taxes levied consisted of 0.5505 mills for operating purposes, 0.7368 mills for police, 2.7200 mills for fire and ambulance services, 0.6775 mills for library services, 0.5000 mills for senior services, and 0.2456 mills for recreation activities, and 1.4500 mills for road maintenance raising approximately \$85,000 for operating purposes, \$114,000 for police, \$401,000 for fire and ambulance services, \$142,000 for library services, \$77,000 for senior services, \$38,000 for recreation activities and \$224,000 for road maintenance. These amounts are recognized in the respective fund financial statements as property tax revenue.

The 2019 taxable valuation of the Township approximated \$161,736,000, on which ad valorem taxes levied consisted of 0.5478 mills for operating purposes, 0.7331 mills for police, 2.7400 mills for fire and ambulance services, 0.6740 mills for library services, 0.4974 mills for senior services, 0.2443 mills for recreation activities, and 1.4428 mills for road maintenance raising approximately \$90,000 for operating purposes, \$120,000 for police, \$429,000 for fire and ambulance services, \$110,000 for library services, \$81,000 for senior services, \$40,000 for recreation activities, and \$236,000 for road maintenance. These amounts are recognized in the respective fund financial statements as deferred inflows of resources, based upon the period for which the proceeds are budgeted and will be made available for the financing of operations.

NOTE 9 - JOINT VENTURES

The Township, together with the Township of Casco, the City of South Haven and the South Haven and Casco Township Sewage and Wastewater Treatment Authority, established a joint water and sewage treatment authority under the provisions of Public Act 233 of 1955, in order to acquire and operate water and sewage treatment systems to benefit the constituent municipalities. The Township has advanced \$839,284 to cover certain costs of the previous Authority. The Township anticipates reimbursement in the future, including \$248,131 in interest accrued on the advances.

The Township has joined the City of South Haven and the Townships of Casco and Geneva in establishing a joint emergency services authority (the Emergency Authority) to provide fire and ambulance services in the Authority's area of operation, which includes the Charter Township of South Haven. The operations of the Authority are financed by taxes levied annually within the participating units of government. The Township expended \$317,758 for services provided by the Emergency Authority in 2019.

NOTE 9 - JOINT VENTURES (Continued)

The Township has joined the Cities of South Haven and Bangor and the Townships of Casco, Geneva, and Covert in establishing a joint regional airport authority (the Airport Authority) to provide airfield services in the Airport Authority's area of operation, which includes the Charter Township of South Haven. The operations of the Airport Authority are financed by annual contributions within the participating units of government, as well as hangar rentals and fuel sales. During the year ended December 31, 2019, the Township contributed \$22,791 toward the Airport Authority's operations.

There is no equity interest by any participating unit in the joint ventures. Except as disclosed in Note 6 regarding the contingent liability for outstanding water and sewer contacts payable, the Township is unaware of any indication that the joint ventures are accumulating significant financial resources or are experiencing fiscal stress that may cause an additional financial benefit or burden on the Township in the near future.

Separate audited financial statements for the above joint ventures are available at the Township offices.

NOTE 10 - RISK MANAGEMENT

The Township is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for each of these claims and is neither self-insured, nor participates in a shared-risk pool. Settled claims relating to commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

NOTE 11 - DEFINED CONTRIBUTION PENSION PLAN

The Township contributes to the South Haven Charter Township Group Pension Plan, a defined contribution pension plan, which is administered by a third-party administrator. The plan covers all elected officials, along with the Deputy Clerk, Deputy Treasurer, and Deputy Supervisor, who are eligible to participate from the date they are elected or appointed to office.

Benefit terms, including contribution requirements, for the Plan are established, and may be amended, by the Township Board. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate as described above. The Township contributes 5% of each qualified employee's total earnings or \$300, whichever is more, to the plan. Employees are permitted to make voluntary contributions to the Plan, up to applicable Internal Revenue Code limits. For the year ended December 31, 2019, the Township and eligible employees made contributions of \$5,317 and \$ -0-, respectively. At December 31, 2019, the Township reported a \$1,397 accrued liability as part of the contributions to the plan. The Township's contributions for each employee (and investment earnings allocated to the employee's account) are fully vested immediately.

The Township is not a trustee of the defined contribution pension plan, nor is the Township responsible for investment management of the pension plan assets. Accordingly, plan assets, and changes therein, are not reported in these financial statements.

NOTE 12 - CONSTRUCTION CODE ACT

A summary of construction code enforcement transactions for the year ended December 31, 2019, is as follows:

Accumulated excess, beginning of year	\$ -
Revenues	55,785
Expenses	<u>(56,089)</u>
Deficiency of revenues over expenses	<u>(304)</u>
Accumulated excess, end of year	<u>\$ -</u>

NOTE 13 - CHANGE IN ACCOUNTING PRINCIPLE

Effective January 1, 2019, the Township adopted the provisions of GASB Statement No. 84, *Fiduciary Activities*. As a result, a statement of fiduciary net position and a statement of changes in fiduciary net position have been presented. The statement of fiduciary net position reports all assets, liabilities, and net position of fiduciary funds, as in the past. However, liabilities are now only recognized when an event occurs that compels the government to disburse fiduciary resources. The statement of changes in fiduciary net position reports the additions and deductions from fiduciary net position, which is a new requirement for custodial funds, which replace agency funds.

NOTE 14 - PENDING ACCOUNTING PRONOUNCEMENT

Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, was issued by the GASB in June 2017 and will be effective for periods beginning after June 15, 2021. The objective of this Statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use the underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

NOTE 15 - SUBSEQUENT EVENT

As a result of COVID-19, which occurred subsequent to the end of the fiscal year, economic uncertainties have arisen which are likely to negatively impact the Township. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the financial impact on the Township. Therefore, the Township expects this matter to negatively impact its operations and financial condition. However, the related financial impact and duration cannot be reasonably estimated at this time.

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULE - General Fund

Year ended December 31, 2019

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Property taxes	\$ 114,112	\$ 123,936	\$ 188,032	\$ 64,096
Licenses and permits	87,000	92,400	107,596	15,196
State grants	348,108	351,369	367,915	16,546
Charges for services	16,300	15,500	15,056	(444)
Interest and rentals	5,099	6,459	9,368	2,909
Other	7,631	7,631	8,219	588
Total revenues	578,250	597,295	696,186	98,891
EXPENDITURES				
General government:				
Legislative	6,057	6,361	6,259	102
Supervisor	40,826	41,337	41,131	206
Elections	400	49	49	-
Assessor	43,192	45,194	43,153	2,041
Clerk	22,322	21,541	21,404	137
Board of review	2,353	1,781	1,716	65
Treasurer	24,432	24,591	23,324	1,267
Hall and grounds	53,110	74,002	88,952	(14,950)
Other	90,200	97,122	104,401	(7,279)
Total general government	282,892	311,978	330,389	(18,411)
Public safety:				
Police	87,172	88,648	88,648	-
Building inspections	49,200	53,452	56,088	(2,636)
Total public safety	136,372	142,100	144,736	(2,636)
Public works:				
Drains at large	9,700	10,801	10,801	-
Street lights	10,000	10,000	11,392	(1,392)
Transfer station	22,000	19,192	19,448	(256)
Airport authority	-	22,791	22,791	-
Total public works	41,700	62,784	64,432	(1,648)

BUDGETARY COMPARISON SCHEDULE - General Fund (Continued)

Year ended December 31, 2019

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
EXPENDITURES (Continued)				
Health and welfare - affordable housing	\$ -	\$ 5,000	\$ -	5,000
Community and economic development - planning and zoning	37,474	35,646	29,796	5,850
Recreation and culture - recreation	-	-	3,822	(3,822)
Debt service:				
Principal	22,763	22,763	22,763	-
Interest	3,383	3,383	3,383	-
Total expenditures	524,584	583,654	599,321	(15,667)
NET CHANGES IN FUND BALANCES	53,666	13,641	96,865	83,224
FUND BALANCES - BEGINNING	1,476,498	1,476,498	1,476,498	-
FUND BALANCES - ENDING	<u>\$ 1,530,164</u>	<u>\$ 1,490,139</u>	<u>\$ 1,573,363</u>	<u>\$ 83,224</u>

BUDGETARY COMPARISON SCHEDULE - Fire and Ambulance Fund

Year ended December 31, 2019

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Property taxes	\$ 414,290	\$ 414,290	\$ 411,457	\$ (2,833)
EXPENDITURES				
Public safety - fire protection	339,558	332,767	332,767	-
Health and welfare - ambulance	74,732	73,237	73,237	-
Total expenditures	414,290	406,004	406,004	-
NET CHANGES IN FUND BALANCES	-	8,286	5,453	(2,833)
FUND BALANCES - BEGINNING	-	-	-	-
FUND BALANCES - ENDING	\$ -	\$ 8,286	\$ 5,453	\$ (2,833)

BUDGETARY COMPARISON SCHEDULE - Road Fund

Year ended December 31, 2019

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Property taxes	\$ 222,304	\$ 222,304	\$ 224,893	\$ 2,589
EXPENDITURES				
Public works - road maintenance	222,304	214,194	194,208	19,986
NET CHANGES IN FUND BALANCES	-	8,110	30,685	22,575
FUND BALANCES - BEGINNING	-	-	-	-
FUND BALANCES - ENDING	<u>\$ -</u>	<u>\$ 8,110</u>	<u>\$ 30,685</u>	<u>\$ 22,575</u>

SUPPLEMENTARY INFORMATION

Charter Township of South Haven

COMBINING BALANCE SHEET - nonmajor governmental funds

December 31, 2019

	<i>Special revenue funds</i>				<i>Capital Project</i>	<i>Debt service funds</i>		
				<i>Senior Services</i>	<i>Evergreen Bluff Construction</i>	<i>Evergreen Bluff Debt</i>	<i>Water Debt</i>	<i>Totals</i>
	<i>Police</i>	<i>Library</i>	<i>Recreation</i>					
ASSETS								
Cash	\$ 34,357	\$ 22,577	\$ 15,091	\$ 16,658	\$ 12,224	\$ 20,237	\$ -	\$ 121,144
Receivables	85,734	78,822	28,564	58,158	-	110,907	153,825	516,010
Prepaid expenditures	-	9,010	-	6,648	-	-	-	15,658
Total assets	<u>\$ 120,091</u>	<u>\$ 110,409</u>	<u>\$ 43,655</u>	<u>\$ 81,464</u>	<u>\$ 12,224</u>	<u>\$ 131,144</u>	<u>\$ 153,825</u>	<u>\$ 652,812</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES								
Liabilities - payables	\$ -	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ 7
Deferred inflows of resources:								
Property tax revenues levied for the subsequent year	120,091	110,409	40,011	81,464	-	-	-	351,975
Unavailable special assessments	-	-	-	-	-	94,645	122,783	217,428
Unavailable interest revenue	-	-	-	-	-	-	7,969	7,969
Total deferred inflows of resources	<u>120,091</u>	<u>110,409</u>	<u>40,011</u>	<u>81,464</u>	<u>-</u>	<u>94,645</u>	<u>130,752</u>	<u>577,372</u>
Fund balances:								
Restricted for:								
Public works	-	-	-	-	12,224	-	-	12,224
Recreation and culture	-	-	3,637	-	-	-	-	3,637
Debt service	-	-	-	-	-	36,499	23,073	59,572
Total fund balances	<u>-</u>	<u>-</u>	<u>3,637</u>	<u>-</u>	<u>12,224</u>	<u>36,499</u>	<u>23,073</u>	<u>75,433</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 120,091</u>	<u>\$ 110,409</u>	<u>\$ 43,655</u>	<u>\$ 81,464</u>	<u>\$ 12,224</u>	<u>\$ 131,144</u>	<u>\$ 153,825</u>	<u>\$ 652,812</u>

Charter Township of South Haven

**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES - nonmajor governmental funds**

Year ended December 31, 2019

	<i>Special revenue funds</i>				<i>Capital Project</i>	<i>Debt service funds</i>		
				<i>Senior Services</i>	<i>Evergreen Bluff Construction</i>	<i>Evergreen Bluff Debt</i>	<i>Water Debt</i>	<i>Totals</i>
	<i>Police</i>	<i>Library</i>	<i>Recreation</i>					
REVENUES								
Property taxes	\$ 116,392	\$ 143,665	\$ 38,800	\$ 78,237	\$ -	\$ -	\$ -	\$ 377,094
Interest	-	-	-	-	-	4,955	-	4,955
Other	-	-	-	-	-	28,805	-	28,805
Total revenues	<u>116,392</u>	<u>143,665</u>	<u>38,800</u>	<u>78,237</u>	<u>-</u>	<u>33,760</u>	<u>-</u>	<u>410,854</u>
EXPENDITURES								
Current:								
Public safety	116,392	-	-	-	-	-	-	116,392
Public works	-	-	-	-	87,084	-	-	87,084
Health and welfare	-	-	-	78,237	-	-	-	78,237
Recreation and culture	-	143,665	12,413	-	-	-	-	156,078
Debt service:								
Principal	-	-	22,750	-	-	21,000	25,000	68,750
Interest	-	-	-	-	-	5,089	9,333	14,422
Total expenditures	<u>116,392</u>	<u>143,665</u>	<u>35,163</u>	<u>78,237</u>	<u>87,084</u>	<u>26,089</u>	<u>34,333</u>	<u>520,963</u>
NET CHANGES IN FUND BALANCES	-	-	3,637	-	(87,084)	7,671	(34,333)	(110,109)
FUND BALANCES - BEGINNING	-	-	-	-	99,308	28,828	57,406	185,542
FUND BALANCES - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,637</u>	<u>\$ -</u>	<u>\$ 12,224</u>	<u>\$ 36,499</u>	<u>\$ 23,073</u>	<u>\$ 75,433</u>