

AGENDA
SOUTH HAVEN CHARTER TOWNSHIP
April 9, 2025

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes of March 12, 2025
4. Correspondence
5. Public Comments, Audience Members are allowed 3 minutes to discuss items not on the Agenda (5 minutes for groups)
6. Approval of Agenda

7. UNFINISHED BUSINESS
 - A) Affordable Housing Updates
 - B) Short Term Rental Updates - Granicus
 - C)

8. NEW BUSINESS
 - A) Open Public Hearing date for Special Assessment District Applewood
 - B) Resolution 25-11 Special Assessment District
 - C) Bids for Lawn Maintenance - update
 - D) Resolution 25-13 Adopt Short Term Rental Ordinance #168
 - E) Tire Recycling at Transfer Station
 - F) Adopt 2021 International Fire Code
 - G)

9. REPORTS
 - Airport
 - Building/Electrical/Mechanical
 - Building Committee
 - Fire/Ambulance
 - Library
 - Park Committee
 - Planning Commission
 - Roads
 - Senior Services
 - Water/Sewer Authority
 - Zoning Board of Appeals

10. TREASURER'S REPORT

11. BOARD COMMENTS

12. ADJOURNMENT

**SOUTH HAVEN CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING
WEDNESDAY, MARCH 12, 2025**

Present: Stein, Fisher, Bertorelli, Poole, Lewandowski, and Wiatrowski

Absent: DeGrandchamp

Meeting was called to order by Supervisor Stein at 7:30 p.m.

Motion by Wiatrowski, supported by Poole, to approve the Minutes of the February 12, 2025 Regular Meeting as presented. All voted in favor. Motion carried.

Communication was presented from the Michigan Liquor Control Commission regarding the transfer of license at Lakeside Entertainment. Board members had no comments.

Chief Brandon Hinz was in attendance to give a report for SHAES. Interim Chief Pat Carlotto reported for SHPD, and Gail Gladney reported for Van Buren County Commission.

Motion by Lewandowski, supported by Wiatrowski, to approve the Agenda. All voted in favor. Motion carried.

Supervisor Stein reported that the Samaritas project withdrew its MSHDA application and will reapply later. He also reported that he attended a community leader meeting regarding affordable housing.

Motion by Lewandowski, supported by Wiatrowski, to approve Resolution 25-08 adopting Ordinance #167. All voted in favor by roll call vote. Motion carried.

Motion by Poole, supported by Wiatrowski, to send a letter of support for the 911 Operations Center. All voted in favor by roll call vote. Motion carried.

Motion by Lewandowski, supported by Wiatrowski, to approve Resolution 25-09 in support of the Riverwoods Grant. All voted in favor by roll call. Motion carried.

Motion by Poole, supported by Fisher, to approve a letter in support of VBCD NextCycle Program. All voted in favor. Motion carried.

Motion by Bertorelli, supported by Lewandowski, to approve Resolution 25-10 a Metro Act extension. All voted in favor by roll call vote. Motion carried.

Motion by Fisher, supported by Wiatrowski, to approve a new contract with Assessing Solutions for assessing services. All voted in favor. Motion carried.

Motion by Poole, supported by Fisher, to set a public hearing date of April 9, 2025 for Applewood Special Assessment District. All voted in favor. Motion carried.

Members discussed getting bids for lawn care for 2025. The Clerk was directed to advertise on the website and in the newspaper.

Members discussed the income received from Marijuana Tax and different ideas for the funds. Board members were supposed to brain storm and bring back ideas for the next meeting.

Motion by Wiatrowski, supported by Lewandowski, to adopt Resolution 25-12 to Introduce Ordinance #168 Short Term Rental Ordinance with Amendments. All voted in favor by roll call vote. Motion carried.

Reports from various committees and authorities were received. W.C. Askew was in attendance for the Road Commission, Jean Stein reported for the Library.

Motion by Fisher, supported by Lewandowski, to approve payment of anticipated bills in the amount of \$79,160.39. All voted in favor by roll call vote. Motion carried.

Meeting adjourned at 9:05 p.m.

Brenda Bertorelli, Clerk

Ross Stein, Supervisor

**SOUTH HAVEN CHARTER TOWNSHIP
VAN BUREN COUNTY**

RESOLUTION NO. 25-11

**DETERMINATION TO MAKE PUBLIC IMPROVEMENTS; APPROVAL OF PLANS
AND ESTIMATE OF COSTS; FINAL DETERMINATION OF SPECIAL ASSESSMENT
DISTRICT; PREPARATION OF SPECIAL ASSESSMENT ROLL**

At a meeting of the Township Board of the Charter Township of South Haven, Van Buren County, Michigan, held at the Township Hall, 09761 Blue Star Memorial Highway, South Haven, MI 49090, on April 9, 2025, at 7:30 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board has declared its intent to create a special assessment district to make certain road improvements to Cider Court located in the Applewood Condominiums (the "Improvements") as described on **Exhibit A**, attached to this Resolution; and

WHEREAS, on October 9, 2024, and pursuant to Public Act 188 of 1954, as amended ("Act 188"), the Township Board tentatively declared its intent to make the Improvements, tentatively designated the special assessment district, and fixed November 13, 2024, for a public hearing to hear and consider objections to the proposed Improvements, the designated special assessment district, and all other matters related to the Improvements; and

WHEREAS, on November 13, 2024 at the Public Hearing it was determined that the Van Buren County Road Commission needed to approve the road repairs to the extent that they would certify the road as a County Road and assume plowing and maintenance; and

WHEREAS, on March 12, 2025, the Township Board then set the next Public Hearing for April 9, 2025 and for the purposes of hearing and considering objections to the proposed Improvements, the designated special assessment district, and all other matters related to the Improvements, and

WHEREAS, the Township Board has received preliminary plans describing the Improvements, their location, and an estimate of the cost of the Improvements, including administrative and legal costs; and

WHEREAS, after notice was duly given by publication and by first class mail pursuant to Act 188, the Township Board held a public hearing on April 9, 2025, at the Township Hall at

which the Township Board heard and considered objections to the filed petitions, the Improvements, the tentative special assessment district, and all other matters relating to said Improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The Township Board hereby determines that it is necessary and in the best interests of the Township to make and complete the Improvements.

2. The special assessment district known as the Applewood Special Assessment District No. 1 (the "District") is hereby determined to consist of the parcels of land tentatively designated by resolution on October 9, 2024.

3. The District shall remain in existence for a period of ten (10) years from the date of this Resolution.

4. The plans for the Improvements and the estimate of costs in the amount of One Hundred Sixty-Two Thousand Nine Hundred Fifty Dollars (\$176,211.00) are hereby approved as originally presented on October 9, 2024.

5. All or a portion of the total estimated costs of the Improvements, in the amount of One Hundred Sixty-Two Thousand Nine Hundred Fifty Dollars (\$176,211.00) shall be paid by special assessments assessed within the District against the property located in the District and benefited by the proposed Improvements.

6. The Township Supervisor is hereby directed to make a special assessment roll for the District upon which shall be described all the parcels of land to be assessed, the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land, which amount shall be the relative portion of the whole sum to be levied against all parcels of land in the District as the benefit of the parcel of land bears to the total benefit to all parcels of land in the District. The special assessment roll shall be prepared and certified by the Supervisor in accordance with the form attached as **Exhibit B** to this resolution.

7. Said special assessment roll, as made and certified by the Township Supervisor, shall be reported to the Township Board and shall be filed in the office of the Township Clerk.

8. All actions heretofore taken by Township officials, employees and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and the same are hereby rescinded.

YEAS: _____ NAYS: _____

THE RESOLUTION 25-11 WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF VAN BUREN)

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of South Haven, Van Buren County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a meeting held on the 9th day of April, 2025, at 7:30 p.m.

Brenda Bertorelli, Township Clerk

EXHIBIT A

**SOUTH HAVEN CHARTER TOWNSHIP
VAN BUREN COUNTY**

**Applewood Special Assessment District No. 1
Description of Improvements and Preliminary Estimate of Costs**

This project consists of the construction, improvement, including the paving, and maintenance of Cider Court, a private road within the Township.

The preliminary estimate of cost for the project is **\$166,211.00**, plus the cost of engineering services and all expenses incident to the proceedings for the making and financing of the improvement estimated to be **\$10,000** and including interest on the unpaid balance of the special assessment. The total estimated cost is **\$176,211.00**. All of the project cost will be spread by special assessment against properties located in the Applewood Special Assessment District No. 1. The cost estimate is subject to revisions and adjustments, including periodic redeterminations pursuant to Act 188.

EXHIBIT B

**SOUTH HAVEN CHARTER TOWNSHIP
VAN BUREN COUNTY**

APPLEWOOD SPECIAL ASSESSMENT DISTRICT NO. 1

FORM OF SPECIAL ASSESSMENT ROLL

Parcel #	Address	Owner Name	Assessment
80-17-102-001-00	73300 Cider Ct.	Bonnie Pickell	\$7342.00
80-17-102-002-00	73312 Cider Ct.	Gloria Norris	\$7342.00
80-17-102-003-00	73320 Cider Ct.	Tim&Dawn Hadaway	\$7342.00
80-17-102-004-00	73328 Cider Ct.	Amy Yeaman	\$7342.00
80-17-102-005-00	73336 Cider Ct.	Margaret Hansen	\$7342.00
80-17-102-006-00	73342 Cider Ct.	Barbara Echelbarger	\$7342.00
80-17-102-007-00	73350 Cider Ct.	Brandon Meilstrup	\$7342.00
80-17-102-008-00	73347 Cider Ct.	Greg Courtot	\$7342.00
80-17-102-009-00	73341 Cider Ct.	Roger Acerra	\$7342.00
80-17-102-010-00	73335 Cider Ct.	Angela Barner	\$7342.00
80-17-102-011-00	73329 Cider Ct.	Jerome&Virginia Skulan	\$7342.00
80-17-102-012-00	73321 Cider Ct.	Jeffrey Meyer	\$7342.00
80-17-102-013-00	73309 Cider Ct.	Betty Toney	\$7342.00
80-17-102-014-00	73301 Cider Ct.	Dorothy Hadaway	\$7342.00
80-17-103-001-00	73035 Cider Ct.	Marls Jones	\$7342.00
80-17-103-002-00	73073 Cider Ct.	Marls Jones	\$7342.00
80-17-103-003-00	73111 Cider Ct.	Marls Jones	\$7342.00
80-17-103-004-00	73157 Cider Ct.	James&Beth Horan	\$7342.00
80-17-103-005-00	73195 Cider Ct.	Tim&Debbie Cagle	\$7342.00
80-17-103-006-00	73239 Cider Ct.	Terrill Schneider	\$7342.00
80-17-103-007-00	73261 Cider Ct.	Mitchell Murk	\$7342.00
80-17-103-008-00	73283 Cider Ct.	Thomas Lally	\$7342.00
80-17-103-009-00	73266 Cider Ct.	Amanda Sleigh	\$7342.00
80-17-103-010-00	73176 Cider Ct.	Jorge DeGyres	\$7342.00

SUPERVISOR'S CERTIFICATE

I, Ross Stein, Supervisor of the Charter Township of South Haven, hereby state that the attached Special Assessment Roll for the Applewood Special Assessment District No. 1 was made pursuant to a resolution of the Township Board adopted on April 9, 2025, and in making such special assessment roll, I have, to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: _____, 2025

Ross Stein, Supervisor

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on _____,
2025, by resolution of the Township Board of the Charter Township of South Haven.

Date: _____

Brenda Bertorelli, Clerk
Charter Township of South Haven

79676:00028:200986645-1

79676:00007:1146506-1

**CHARTER TOWNSHIP OF SOUTH HAVEN
RESOLUTION NO. 25 - 13**

**RESOLUTION TO ADOPT
AN ORDINANCE #168 TO AMEND SHORT TERM RENTAL REGULATIONS IN
SOUTH HAVEN CHARTER TOWNSHIP, MICHIGAN**

At a meeting of the Board of Trustees of the Charter Township of South Haven ("Township"), Van Buren County, Michigan, held at the Township Hall in said Township on the 9th day of April, 2025 at 7:30 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, the Township has previously adopted an ordinance regulating short terms rentals in the Township, Short Term Rental Ordinance, Ordinance No. 157; and

WHEREAS, the Township now desires to adopt An Ordinance to Amend Short Term Rental Regulations in South Haven Charter Township, Michigan (the "Ordinance") to amend replace Ordinance No. 157 in its entirety; and

WHEREAS, the Township introduced the Ordinance at its meeting on March 12, 2025; and

WHEREAS, the Township has determined that it is in the best interest of the public health, safety, and welfare to adopt the Ordinance.

NOW, THEREFORE, the Township Board of the Charter Township of South Haven, resolves as follows:

EXHIBIT A

SOUTH HAVEN CHARTER TOWNSHIP VAN BUREN COUNTY SHORT TERM RENTAL ORDINANCE ORDINANCE #168

AN ORDINANCE TO AMEND SHORT TERM RENTAL REGULATIONS IN SOUTH HAVEN CHARTER TOWNSHIP, MICHIGAN.

South Haven Charter Township ordains as follows:

Sec. 01-01. Purpose.

The Township Board finds that the Short-Term Rental of Single-Family Dwellings within South Haven Township is a matter closely connected with the public health, safety, and welfare of the community. The Township Board has enacted this Ordinance in an attempt to strike an appropriate balance between the interests of community residents, community business owners, visitors to the community, and real property owners wishing to engage in Short-Term Rental of Single-Family Dwellings.

While visitors to the community who rent Single-Family Dwellings on a short-term basis bring many benefits to the community, they can simultaneously create concerns surrounding issues of traffic, parking, congestion, litter, noise, and other similar issues. Meanwhile, issues related to fire safety and life safety codes must be considered in order to maximize the safety and well-being of all in the community. This Ordinance is intended to strike a balance between competing interests.

The Township Board finds that the areas of the Township with predominately Single-Family Dwellings are especially susceptible to the negative effects of Short-Term Rentals since these areas are the least intensively developed residential areas in the Township. Thus, this Ordinance will regulate Short-Term Rentals of only Single-Family Dwellings.

The Township Board finds that there is decreased sensitivity to the effects of Short-Term Rentals in other various areas within the Township, and the Township will regulate Short-Term Rentals accordingly.

Sec. 01-02. Definitions.

- (a) *Dwelling*. Shall have the same definition as in the South Haven Township Zoning Ordinance.
- (b) *Owner*. A person holding legal or equitable title to a Single-Family Dwelling. An Owner may designate an agent to perform duties or receive notice under this Ordinance.
- (c) *Rent or Rental*. The permission, provision, or offering of possession or occupancy of a Single-Family Dwelling with some type of remuneration paid to the Owner for a period of

time to a person who is not the Owner, pursuant to a written or verbal agreement.

(d) *Short-Term Rental.* The Rental or subletting of a Single-Family Dwelling for compensation for a term of at least three but not more than 27 nights (rentals for less than three nights are not allowed as Short-Term Rentals). Only one Rental term may begin for a Single-Family Dwelling during any calendar week of Sunday through Saturday. However, the rental of the following shall not be considered Short-Term Rentals: bed and breakfast establishments, motels, resorts, campgrounds, transitional houses operated by a charitable organization, group homes such as nursing homes and adult-foster-care homes, substance-abuse rehabilitation clinics, mental-health facilities, other similar healthcare related facilities, and the Rental of Single-Family Dwellings in the Agricultural District.

(e) *Single-Family Dwelling.* Shall have the same definition as in the South Haven Township Zoning Ordinance.

Sec. 01-03. Applicability.

This Ordinance shall apply only to Short-Term Rentals in the Township.

Sec. 01-04. Registration required.

(a) *Annual Registration required.* All Short-Term Rentals must be registered with the Township. No Single-Family Dwelling may be used as or advertised for a Short-Term Rental unless registered in accordance with this Ordinance.

(b) *Application.* To register a Short-Term Rental, the Owner shall satisfy the following requirements.

(1) The Owner shall provide and certify as true the following on a form provided by the Township:

(A) Name, address, and telephone number of the Owner of the Single-Family Dwelling to be used as a Short-Term Rental (if the Owner does not reside within 45 miles of the Single-Family Dwelling, the Owner shall name a local agent); the Owner, a local agent, or the designee of either shall be on site within one hour of being contacted by the Township or law enforcement concerning an issue regarding the Short-Term Rental;

(B) The address of the Single-Family Dwelling to be used as a Short-Term Rental (plus additional identification as necessary if there is more than one Single-Family Dwelling at the same address);

(C) The number of bedrooms in the Single-Family Dwelling to be used as a Short-Term Rental;

(D) The number of off-street parking spaces provided for the Single-Family Dwelling to be used as a Short-Term Rental (this information must also be included in the rental agreement and any online or other advertising for the

Single-Family Dwelling);

- (E) The maximum number of occupants for the Single-Family Dwelling to be used as Short-Term Rental, subject to any applicable local, state, or federal laws, regulations, or ordinances (this information must also be included in the rental agreement and any online or other advertising for the Single-Family Dwelling);
 - (F) The number of days at a time the Owner intends to rent the Single-Family Dwelling as a Short-Term Rental, and the months of the year during which Owner intends to do so;
 - (G) The rental agreement for the Single-Family Dwelling to be used as a Short-Term Rental;
 - (H) A copy of the Use Tax License;
 - (I) A copy of the letter of approval if Rental is located in an HOA;
 - (J) The Single-Family Dwelling to be used as a Short-Term Rental's compliance with all requirements of this Ordinance; and
 - (K) Such other information as the Township Board deems appropriate.
- (2) An Owner who wishes to rent or advertise a Single-Family Dwelling as a Short-Term Rental must register the Single-Family Dwelling for each calendar year during which the rental or advertisement shall occur. The Owner shall pay an annual administrative fee, the amount of which shall be established by motion or resolution of the Township Board. Any Owner who rents or advertises a Single-Family Dwelling as a Short-Term Rental after April 1, 2024 without having registered it pursuant to this Ordinance shall pay an increased fee, the amount of which is also to be set by motion or resolution of the Township Board.

Sec. 01-05. Short-Term Rental Regulations.

Single-Family Dwellings used as a Short-Term Rentals are subject to the following requirements and performance standards.

- (a) *Street address posted within the Single-Family Dwelling.* The street address of the property shall be posted in at least two prominent locations within the Single-Family Dwelling in order to assist occupants in directing emergency service personnel in the event of an emergency. The address should be posted near the kitchen and near any telephone or pool.
- (b) *Maximum occupancy.* Beginning April 1, 2024 the maximum occupancy of any Single-Family Dwelling used as a Short-Term Rental shall be as follows.
 - (1) Maximum occupancy in a Single-Family Dwelling used as a Short-Term Rental shall not exceed the lesser of: (i) 12 total occupants; or (ii) two occupants per

bedroom plus two additional occupants per finished story, which meets the applicable egress requirements pursuant to the Michigan Construction Code or Fire Code, including but not limited to appropriately located and sized egress windows and subject to any other local, state, or federal requirements.

- (2) In addition to the maximum occupancy specified in subsection (1) above, a Single-Family Dwelling used as a Short-Term Rental may have a total number of people on site, including occupants and day-time guests (allowed to be present at most from sunrise to sunset), up to 1.5 times the maximum number of occupants allowed by subsection (1). A fractional number of people allowed shall be rounded up to the nearest whole number.

(c) *Smoke detectors and carbon monoxide devices.* Single-Family Dwellings used as Short-Term Rentals must possess:

- (1) Operational smoke detectors in each bedroom, which must be tested at least every 90 days to ensure that they are properly functioning; and
- (2) At least one operational and approved carbon monoxide device of the type described in MCL 125.1504 on each floor, which must be tested at least every 90 days to ensure proper functioning.
- (3) A fire extinguisher must be installed on each floor.

(d) *Zoning compliance.* Short-Term Rentals are also regulated in the South Haven Township Zoning Ordinance, and nothing in this Ordinance shall be construed as excusing compliance with zoning requirements.

(e) *Attics and basements.* No attic or basement can be counted for the purpose of determining the maximum number of occupants in a Single-Family Dwelling used as a Short-Term Rental, unless the Owner has given the Township, in writing, consent for the Township to inspect the premises to verify whether that attic or basement meets the applicable egress requirements for occupancy in the Michigan Construction Code, the Michigan Residential Code, and the applicable fire codes.

(f) *Inspections.* The Owner must consent to inspections of the Single-Family Dwelling used as a Short-Term Rental by South Haven Area Emergency Services upon request. In any area in which public water and public sanitary sewer are not available, the Owner must also consent to and pay for a septic inspection by the Van Buren County Health Department and must obtain a certificate indicating the Single-Family Dwelling used as a Short-Term Rental has adequate septic pumping, which shall be renewed every three years.

(g) *SHAES Street Number.* The Single-Family Dwelling used as a Short-Term Rental must have a street number marker installed by South Haven Area Emergency Services. The dwelling marker shall be maintained and remain plainly visible from the driveway it services.

(h) *Insurance.* Single-Family Dwellings used as Short-Term Rentals must be insured by a

comprehensive rental dwelling insurance policy with coverage of at least \$1,000,000.00. The Owner shall provide to the Township confirmation of the existence of the insurance with a copy of proof, each time the Short-Term Rental is registered with the Township.

(i) *Notice of Township Rules and Policies.* Renters of Single-Family Dwellings used as Short-Term Rentals must be provided copies of or information, in a binder that is located in a conspicuous place, regarding the following:

- (1) This Ordinance and the South Haven Township Zoning Ordinance;
- (2) Information regarding trash receptacle pick-up, property boundaries, on-site parking, limitations on day-time visitors per subsection (b)(2) above, and common areas which are available for the renters' use; and
- (3) The South Haven Township Anti-Noise Ordinance, Ordinance Number 29, which shall highlight the quiet hours, which extend between the hours of 11:00 PM and 7:00 AM daily.
- (4) Water safety information, including guidance on South Haven beach flags.
- (5) Notice that golf carts are not permitted on any public roads within the Township.
- (6) Copy of the "Good Neighbor Policy." Additionally, rental owners should notify their adjacent property owners that they will be renting their property as a short-term rental and provide contact information they can use if there are issues with the rental.

(j) *Notice of emergency numbers and addresses.* The street address and phone number of the nearest hospital must be made available in the Short-Term Rental in an easily accessible location. The Owner must notify Renters, upon or prior to their arrival, of the location of this information.

(k) *Adequate trash receptacles.* Single-Family Dwellings used as Short-Term Rentals must have a minimum of one large container of at least 90 gallons for every four occupants.

Sec. 01-06. Violations; revocation of registration.

(a) *Violations as municipal civil infractions.* Any violation of a provision of this Ordinance shall be a municipal civil infraction. Each day that a violation continues constitutes a separate violation. Notwithstanding any other Township ordinance, violations of this Ordinance are subject to the following fines:

- (1) *Short-term rental of unregistered dwellings.* The operation of an unregistered Short-Term Rental is \$750 for a first violation and \$1,000 for each subsequent violation;
- (2) *Maximum occupancy.* The fine for exceeding the maximum occupancy permitted for a Short-Term Rental is \$500 for a first offense and \$1,500 for each subsequent

offense; and

- (3) *Other provisions.* Fines for other violations of this Ordinance are \$100 for a first offense, \$500 for a second offense, and \$1,500 for each subsequent offense.

(b) Revocation of registration.

- (1) *Offenses warranting revocation.* The Township may revoke the rental registration for any Single-Family Dwelling used as a Short-Term Rental which is the site of at least three separate incidents, occurring on three separate days, within a calendar year resulting in a plea of responsibility (with or without an explanation), a plea of guilty, a plea of no contest, or a court's determination of responsibility or guilt by the Owner or any renter for a violation of one or more of the following:

(A) Any provision of this Ordinance;

(B) Any provision of any other Township ordinance, including its Anti-Noise Ordinance, Controlled Substances and Offenses Against Public Peace Ordinance, Zoning Ordinance, and any other Township ordinance, section of the Zoning Ordinance, or permit or approval process; or

(C) Any violation of any other local, state, or federal law or regulation.

- (2) *Revocation procedure.* Upon a determination by the Zoning Administrator that the Short-Term Rental registration is subject to revocation, the Zoning Administrator shall issue a notice to the Owner that the Township intends to revoke the rental registration. The notice shall inform the Owner of their right to a hearing to show cause as to why the registration should not be revoked, if a hearing is requested within 14 days of the service of the notice. If a hearing is timely requested, the Township shall schedule the hearing before the Township Board and notify the Owner in writing of a time and place for that hearing. At the hearing, the Owner may present evidence that the requirements for revocation provided in subsection (b)(1) are not satisfied, or that the Owner should not be held responsible for one or more of the three requisite violations due to extenuating circumstances. Extenuating circumstances may include circumstances such as: (i) the violation was committed by a non-renter and the renter(s) attempted to prevent or halt the violation; (ii) the violation resulted from an act of God; or (iii) other circumstances that the Owner could not reasonably anticipate and prevent or could not reasonably control.

- (3) *Revocation period and effect.* Upon revocation of registration, a Dwelling cannot be re-registered as a Short-Term Rental for a period of one year and cannot be used for Short-Term Rentals until re-registered.

Sec. 01-07. Effective date.

This Ordinance was approved and adopted by the Township Board of the Township of South Haven, Van Buren County, Michigan, on April 9, 2025. This Ordinance shall be effective 30 days

after publication of its contents or a summary of its contents in a local newspaper of general circulation in the Township.

Sec. 01-08. Severability.

The provisions of this ordinance are severable. If any portion of this Ordinance is declared void or unenforceable for any reason by a court of competent jurisdiction, the remainder of the Ordinance will remain in full force and effect.

Sec. 01-9. Repealer.

This Ordinance shall amend and replace Short Term Rental Ordinance, Ordinance No. 157, in its entirety.

Ross Stein, Township Supervisor

Brenda Bertorelli, Township Clerk

EXHIBIT B

CHARTER TOWNSHIP OF SOUTH HAVEN

NOTICE OF ADOPTION OF ORDINANCE NO. 168 AN ORDINANCE TO AMEND TERM RENTAL REGULATIONS IN SOUTH HAVEN CHARTER TOWNSHIP, MICHIGAN

PLEASE TAKE NOTICE that at its meeting on April 9, 2025, the Township Board adopted Ordinance No. 168, An Ordinance to Amend Short Term Rental Regulations in South Haven Charter Township, Michigan (the Ordinance”). The following is a summary of the Ordinance. A true copy of the Ordinance is available for inspection or purchase at the office of the Township Clerk is posted at the office of the Township Clerk, 09761 Blue Star Memorial Hwy, South Haven, MI 49090 and on the website of the Charter Township of South Haven, <http://www.southhaventwp.com>.

SUMMARY OF ORDINANCE NO. 168

Section 01-01 states the purpose of the Ordinance is to regulate the Short Term Rental of Single-Family Dwellings within South Haven Charter Township and balance the interests of community residents, community business owners, visitors to the community, and real property owners wishing to engage in Short Term Rental of Single-Family Dwellings.

Section 01-02 defines words and phrases used in the Ordinance.

Section 01-03 makes the Ordinance applicable to Short Term Rentals in the Township.

Section 01-04 provides registration and application requirements for Short Term Rentals.

Section 01-05 provides requirements and performance standards for Short Term Rentals, including posting of the Short Term Rental’s address, maximum occupancy, smoke detector and carbon monoxide alarms, zoning compliance, attics and basements, inspections, insurance, notice of Township rules and policies, notice of emergency numbers and addresses, and trash receptacles.

Section 01-06 states that a violation of the Ordinance is a municipal civil infraction and provides specific fines and penalties for violations of the Ordinance.

Section 01-07 states the Ordinance is effective 30 days after publication of its contents or a summary of its contents in a local newspaper of general circulation.

Section 01-08 makes the Ordinance’s provisions severable.

Section 01-09 states that the Ordinance amends and replaces the previous Short Term Rental Ordinance, Ordinance No. 157, in its entirety.

Brenda Bertorelli, Clerk
South Haven Township Hall
09761 Blue Star Memorial Hwy
South Haven, MI 49090
(269) 637-3305

79676:00001:201271848-1

Re: Tire Recycling at the Transfer Station

1 message

Steins <steins1983@gmail.com>

Mon, Mar 17, 2025 at 3:02 PM

To: Kalli Marshall <resourcerecovery@vanburencd.org>, Brenda Bertorelli <shtwp.clerk@gmail.com>

Happy St Patty's Day,

Brenda, let's add this to the agenda for the April 9th meeting.

Thanks,

Ross

On Mon, Mar 17, 2025 at 10:20 AM Kalli Marshall <resourcerecovery@vanburencd.org> wrote:

Hi Nancy and Ross,

I hope you are doing well.

I am reaching out regarding an opportunity to add tire recycling to your transfer station. The Van Buren Conservation District is applying for a grant that will pay for the pickup and recycling of tires.

Participation of the township would include allowing any Van Buren resident to drop off tires during your open hours. Participants are limited to 10 tires per day. You would be one of several locations so you would not get tires from all over the county. About once per month, we would have our vendor come and pick up the tires from your site. They load them, so only responsibility would be either providing a key, or having someone unlock the gate when the vendor comes on site.

Attached is the MOU that we would require to participate. If you can have a decision by April 11, 2025 that would be excellent. It is a tight timeline, so if you do need more time, that can be arranged.

Thank you,

Kalli Marshall

Recycling & Material Management Coordinator | Van Buren Conservation District

 1035 E. Michigan Ave., Paw Paw, MI 49079

 Cellphone: 269-633-9314 | Office: 269-657-4030 x5

In 10 minutes, you can influence local conservation — take the survey and make an impact!

Stay Connected - VBCD links here





South Haven Area Emergency Services

90 Blue Star Highway South Haven, Michigan 49090
Phone (269) 637-1813 Fax (269) 637-0998
www.shaes.org

March 26, 2025

Allan Overhiser, Casco Township Supervisor
Nancy Whaley, Geneva Township Supervisor
Ross Stein, South Haven Charter Township Supervisor
Kate Hosier, City of South Haven City Manager

Per notice from the State of Michigan Department of Licensing and Regulatory Affairs they have adopted the 2021 edition of the Michigan Building Code, MBC to be effective April 9, 2025. I would recommend that each municipality & SHAES take the appropriate steps to adopt the 2021 edition of the International Fire Code, IFC. By doing this it will keep SHAES in line with the 2021 MBC. If you have any questions, please reach out.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Keith Bierhalter".

Keith Bierhalter, SHAES Deputy Chief/Fire Marshal



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

PLEASE SHARE THIS INFORMATION WITH BUILDING PLAN REVIEW AND INSPECTION STAFF AS THIS NOTICE IS BEING MAILED TO LOCAL UNIT OF GOVERNMENT CLERKS ONLY.

NOTICE TO CLERKS

Pursuant to Section 6 of the Stille-DeRossett-Hale Single State Construction Code, 1972 PA 230, MCL 125.1506, the Department promulgated rules for the Michigan Part 4 Building, Michigan Rehabilitation, and Part 10a Michigan Commercial Energy Rules. These rules are revised to update the Michigan codes to adopt the 2021 International Building Code (IBC), the 2021 International Existing Building Code (IEBC), and the 2021 International Energy Conservation Code (IECC). The Michigan Part 4 Building and Michigan Rehabilitation codes are effective statewide April 9, 2025. The Part 10a Michigan Commercial Energy Rules are effective statewide April 22, 2025. Every unit of government with code administration and enforcement responsibility for the above-mentioned rules must enforce these new rules.

PLEASE NOTE:

The promulgated rules mentioned are **only** those rules affected during the recent Michigan amendment process and do not include all rules contained in the Michigan Part 4 Building, Michigan Rehabilitation, and Michigan Part 10a Commercial Energy amendments. As Michigan also adopts by reference rules from the 2021 IBC, 2021 IEBC, and 2021 IECC, it is the responsibility of the code-enforcing agency to assure the **complete codes** are purchased for use by inspection staff and a copy is available for inspection by the public.

The bureau has coordinated sales of the 2021 Michigan code books with the International Code Council (ICC). A web link has been added to the bureau's website at <https://www.michigan.gov/lara/bureau-list/bcc/rules-acts/codes/code-books>, to allow customers to purchase the code books directly from ICC at a cost of \$169.00 for the Michigan Building Code, \$91.00 for the Michigan Rehabilitation Code, and \$36.00 for the Michigan Commercial Energy Code. Rules can be downloaded for free from the bureau's website at <https://www.michigan.gov/lara/bureau-list/bcc/rules-acts/rules/currently-open>.

Questions regarding the updated rules or this notice may be directed to LARA-BCC-RULES@Michigan.gov.

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES

MARCH 19, 2025

Pursuant to Act 267 of 1976, as amended (Open Meetings Act), the Board Members of the South Haven Area Regional Airport Authority (SHARAA) met at the South Haven Area Regional Airport, 73020 C.R. 380, South Haven, Michigan on Wednesday, MARCH 19 2025.

Jon Woodhams Called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 pm.

BOARD MEMBERS PRESENT:

Jon Woodhams, Geneva Township, Vice Chair
Jim Sankofski, Casco Township
Julian Allen, Covert Township
Ross Woodhams, alternate for City of South Haven
Fred Bower, Covert Township

BOARD MEMBERS ABSENT:

Mary Hosley, City of South Haven
Brent Nichols-Chair
Todd Jensen, South Haven Township

- I. **Agenda:** Jay Allen motioned to approve the agenda for the MARCH 19, 2025, Airport Board Meeting. Fred Bower seconded this motion. **All voted in favor. The motion to approve the agenda carries. YEA 5 / NA 0**

II. **Public Comments:** Mr. Torp commented that since Public Comments are item II on the agenda, he cannot comment on a current meeting since comments come before business items. He added that this section should be further into the agenda, but he reviewed Robert's Rules and said it seems this is how the process goes-with Public Comments first.

Mr. Torp asked why the monthly expense report only shows expenses and no income. Vice Chair Jon Woodhams commented that it is a monthly expense report, therefore it will show expenses only.

Jay Allen motioned to approve the consent agenda, and Ross Woodhams seconded this motion:

Consent Agenda:

- Expenses from:
- February 2025 Totaling: \$9,599.14
 - Manager's report dated: MARCH 19, 2025

- Minutes of FEBRUARY 19, 2024

A roll call vote to approve the consent agenda was taken and **all voted in favor. The motion carries.**
YEA 5 / NA 0

III. Committee Reports: None

IV. Old Business:

Update on the Rwy 23 Obstruction removal (trees) from engineering consultants Mead & Hunt:

The Rwy 23 tree removal project has been designed, and bid and was supposed to take place by March 31, 2025. Due to the delay in receipt of the Federal BIL funding the process has been delayed. In turn this delays the tree removal until after October 2025, dependent on BIL funding release. Assuming funding arrives in time, it is expected the Rwy 23 obstructions will be addressed by May 2026.

V. New Business:

QT Pod-Petroleum on Demand Self-Serve AvGas Terminal Service Contract Renewal:

Fred Bower motioned to accept the QT Pod service contract under their base-plan of \$1,195 annually, or at the Manager's discretion if it is found through more information gathering that the 5-year plan proves more beneficial by offering any flexibility. Jay Allen seconded this motion. Manager and Assistant Manager to gather more information before signing. A roll call vote was taken. **All voted in favor. The motion carries. YEA 5 / NA 0**

IV. Member Comments: None

Ross Woodhams moved to adjourn the meeting Jay Allen seconded this motion. The meeting was adjourned at: 7:53pm

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY

Brent Nichols, Chairman
Jon Woodhams, Geneva Township, Vice Chair
Todd Jensen, South Haven Township
Mary Hosley, City of South Haven
Ross Woodhams, alternate for City of South Haven

Fred Bower, Covert Township
Julian Allen, Covert Township
Jim Sankofski, Casco Township
Nancy Kelley, Treasurer
John Carlson, Secretary

Michigan Township Services - Allegan, Inc.

111 Grand Street

(269) 673-3239 fax: (269)673-9583

Permits Issued For SOUTH HAVEN TOWNSHIP

Building

Date	Permit #	Site Address	Construction Cost	Permit Cost	Owner	Type Of Construction
3/5/2025	SHB25005	75255 12th Ave	\$400,000.00	\$1,340.00	Leatherberry	New Res w/ Att Garage
3/4/2025	SHB25011	76354 Haven Dr	\$13,482.89	\$179.00	Forgue	5 Smart Jacks & Beam
3/5/2025	SHB25012	77107 Pinewood Ln	\$7,793.16	\$120.00	Lotak	7 Braces
3/10/2025	SHB25013	76689 Wood Crest Ct	\$865,000.00	\$3,492.50	Bodtke	New Res w/ Att Garage
3/13/2025	SHB25014	76689 Wood Crest Ct	\$100,000.00	\$440.00	Bodtke	In-Ground Pool
3/18/2025	SHB25015	17097 M-140 Hwy	\$372.00	\$76.00	Giannoni	Replace 2 Windows
3/18/2025	SHB25016	17111 M-140 Hwy	\$32,770.00	\$239.00	Giannoni	Replace 15 Windows
3/19/2025	SHB25017	76300 24th Ave	\$300,000.00	\$1,040.00	Casalino	New Res w/ Att Garage
3/31/2025	SHB25018	19642 76th St		\$75.00	Newton	Demolition of Res.
Building Totals			\$1,719,418.05	\$7,001.50		

Electrical

Date	Permit #	Site Address	Construction Cost	Permit Cost	Owner	Type Of Construction
3/3/2025	SHE25019	75586 16th Ave		\$105.00	Scherer	Modular w/ Att Garage
3/3/2025	SHE25020	73754 6th Ave		\$110.00	Barkis	
3/7/2025	SHE25021	72739 16th Ave		\$110.00	Hodge	
3/11/2025	SHE25022	72710 Lighthouse Blvd		\$155.00	U-Haul International	Main Office/Storage Bldg
3/11/2025	SHE25023	72710 Lighthouse Blvd		\$185.00	U-Haul International	Accssy Storage Building
3/13/2025	SHE25024	76831 Wood Crest Ct		\$110.00	Cottage Home	
3/13/2025	SHE25025	76689 Wood Crest Ct		\$110.00	Bodtke	
3/13/2025	SHE25026	14805 Crest View Ct		\$110.00	Cottage Home	
3/14/2025	SHE25027	74631 16th Ave		\$170.00	McDermott	New Single Family Res
3/14/2025	SHE25028	71780 C. R. 380		\$110.00	Hauff	
3/14/2025	SHE25029	19130 77th St		\$405.00	Gilbert	New Res w/ Att Garage
3/18/2025	SHE25030	05885 73 1/2 St		\$300.00	Jones	New Res w/ Att Garage
3/18/2025	SHE25031	08575 73rd St		\$115.00	Steudle	
3/27/2025	SHE25032	77900 Lakeside Ave		\$380.00	Williamson Trust	New Res w/ Att Garage
Electrical Totals				\$2,475.00		

Mechanical

Date	Permit #	Site Address	Construction Cost	Permit Cost	Owner	Type Of Construction
3/10/2025	SHM25007	74631 16th Ave		\$195.00	McDermott	New Single Family Res
3/14/2025	SHM25008	19130 77th St		\$200.00	Gilbert	New Res w/ Att Garage
3/21/2025	SHM25009	77702 Michigan		\$130.00	Wayne's Contractin	
3/25/2025	SHM25010	70686 16th Ave		\$205.00	Ellison	Addition
3/26/2025	SHM25011	19242 76th St		\$125.00	Verizon	
3/27/2025	SHM25012	75586 16th Ave		\$170.00	Scherer	Modular w/ Att Garage
Mechanical Totals				\$1,025.00		
Mechanical Totals			\$1,719,418.05	\$10,501.50	\$1,050.15	

**SOUTH HAVEN CHARTER TOWNSHIP
PLANNING COMMISSION
MINUTES**

Wednesday, March 5, 2025

Approved with correction April 2, 2025

1) Call to Order: 7:00 PM

2) Role Call:

Tippman - present
Kiry – present
Odland - present
Meyer – present
Poole – absent
Dibble – present
Nicol – present

Audience:

Zoning Administrator: Tasha Smalley

Applicants

Motion by Nicol to excuse Poole, second by Tippman, 6-0 yes, motion passed.

3) Approval of the Agenda

Motion by Tippman to amend the agenda, remove the public hearing, second by Nicol, 6-0 yes, motion passed.

4) Approval of the Minutes

Motion by Kiry to approve the minutes as presented February 5, 2025, second by Nicol, 6-0, yes motion passed.

5) Public Comment non-agenda items - none

6) Communications / Correspondence - none

7) Public Hearing – Removed from agenda, applicant withdrew application

Samaritas Affordable Living Sunset Grove, Senior Service of Van Buren County have petitioned for a special use to construct a 43-unit apartment at 08729 M-140 Hwy 80-17-015-005-01/80-53-272-002-00.

8) New Business –

- a. Green Door, 09287 Blue Star would like to review and discuss 15.34#10h, no drive-thru window; they would like to have a drive-thru or a walk up window (this would be a text amendment)

Mark Smith, Green Door went over proposal for a drive-thru or walk up window. This is safety need. The online orders have increased. There is an increase of “walk out to get money, then employee walk out with product”. Much safer to drive-thru. The suggested window is approved by the State. Heavy duty window, no need for touching while exchanging money and product. The store in Watervliet has a drive-thru window. Their ordinance has provision for drive-thru window. He will provide for reference. PC consensus to move forward to draft proposed language.

- b. Site Plan Review 22.02#E, excavating over one acre; Mike Geerlings/72nd Ave Farm LLC, 17711 76th St, 80-17-027-014-00&060-00; construct an EGLE approved wetland mitigation, minor grading, installing wetland seed mix and planting trees.

Smalley briefly went over the project: 22.02E, grading, filling and excavating over 1 acre requires site plan approval. The property is approx. 65 acres. Project is to create approx. 38 acres into self-sustaining forested wetlands. Planting over 15,000 trees and seed with native seed mix to promote native plant community. The is an EGLE approved project.

Tyler Smith and Nicole Stewart, Niswander Environmental presented the application. Proposed mitigation bank involves restoration of approx. 38 acres of wetlands to be constructed be per rules of EGLE, the bank has been looking for additional banking opportunities.

Wetland mitigation banking is the process, in advance of any authorized (i.e. permitted) impacts, of making “credits” available based on the acreage of functional wetland that was restored or created. The “credits” can then be sold to entities such as businesses or landowners to meet wetland mitigation requirements determined by the EGLE or the U.S. Army Corps of Engineers. Wetland mitigation in Michigan is administered by EGLE under the Wetland Mitigation Banking Rules established under the authority of Part 303, Wetland Protection, NREPA. Wetland Mitigation Banking supports economic development within the Township and surrounding areas.

There is a need to preserve wetlands, many wetlands are being lost to several factors.

This property is provides good soils and topography, mostly flat, wetland soils. Create an area to hold water so it does not run off to create a wetland.

Odland asked: why is this project good for South Haven Township. Tyler replied: help with road projects, future developments.

Tippman asked about conservation easement and the property taken off the tax rolls. Tyler replied: the property will be out into a conservation easement to not be developed in perpetuity.

Tippman concerns with this being more land taken away for possible future housing. South Haven Township needs housing.

Went through the Site Plan Review Standards 22.06D

1. Surface Water Drainage; approved EGLE project, water will be kept on site to create the wetland.
2. Drives, Parking and Circulation: using existing internal drives, not new drives will be created.
3. Roads, Utility Service and Infrastructure: property abuts main road, no new roads, no utilities or infrastructure.
4. Signs and Lighting: no signs or lighting
5. Screening and Buffering: the property will be trees and flowers

Motion by Kiry to approve the site plan for wetland mitigation as approved by EGLE with conditions: must obtain all required federal, state, county, local permits and submit copies of the permit approvals

to the zoning administrator for the file, second by Dibble. No discussion. ~~Roll Call vote: Dibble-Yes; Tippman-No; Odland-Yes; Nicol-No; Kiry-Yes; Meyer-Yes. 4-2 vote yes, motion passed.~~

9) Unfinished Business –

a. none

10) Staff & Subcommittee report

ZBA report- Tippman – nothing to report

Board report – Poole – absent, board minutes available

Zoning report – Smalley – nothing to report

11) Commissioner Comments and Public Comment

12) Adjournment

at 8:10pm

Respectfully Submitted by:

Tasha Smalley

Zoning Administrator/Recording Secretary

INVOICE JOURNAL REPORT FOR SOUTH HAVEN CHARTER TWP

Post Date GL Number	Journal GL Description	Description	DR Amount	CR Amount
04/08/2025	AP	ASSESSING SOLUTIONS		
101-257-808.000		ASSESSOR CONTRACT	4,375.00	
101-000-202.000		ACCOUNTS PAYABLE		4,375.00
			<hr/>	<hr/>
			4,375.00	4,375.00
04/08/2025	AP	CITY OF SOUTH HAVEN		
101-272-804.000		IT SERVICES	1,237.72	
101-000-202.000		ACCOUNTS PAYABLE		1,237.72
			<hr/>	<hr/>
			1,237.72	1,237.72
04/08/2025	AP	CITY OF SOUTH HAVEN UTILITIES		
101-448-924.000		STREET LIGHTING	31.20	
101-000-202.000		ACCOUNTS PAYABLE		31.20
			<hr/>	<hr/>
			31.20	31.20
04/08/2025	AP	CITY OF SOUTH HAVEN		
101-301-810.000		POLICE PROTECTION	22,897.81	
101-000-202.000		ACCOUNTS PAYABLE		22,897.81
			<hr/>	<hr/>
			22,897.81	22,897.81
04/08/2025	AP	FOSTER,SWIFT, COLLINS & SMITH, P.C.		
101-272-801.000		LEGAL SERVICES	375.00	
101-000-202.000		ACCOUNTS PAYABLE		375.00
			<hr/>	<hr/>
			375.00	375.00
04/08/2025	AP	HAVEN MAID		
101-265-812.000		CLEANING SERVICES	800.00	
101-000-202.000		ACCOUNTS PAYABLE		800.00
			<hr/>	<hr/>
			800.00	800.00
04/08/2025	AP	HERALD-PALLADIUM		
101-272-900.000		PUBLISHING AND ADVERTISING	1,890.00	
101-000-202.000		ACCOUNTS PAYABLE		1,890.00
			<hr/>	<hr/>
			1,890.00	1,890.00
04/08/2025	AP	HUNTINGTON NATIONAL BANK		
101-906-991.000		DEBT SERVICE-PRINCIPAL	24,000.00	
101-906-994.000		DEBT SERVICE-INTEREST	394.80	
101-000-202.000		ACCOUNTS PAYABLE		24,394.80
			<hr/>	<hr/>
			24,394.80	24,394.80
04/08/2025	AP	MACKS FIRE PROTECTION		
101-265-778.000		EQUIPMENT MAINTENANCE AND SUPPLIES	748.22	
101-000-202.000		ACCOUNTS PAYABLE		748.22
			<hr/>	<hr/>
			748.22	748.22
04/08/2025	AP	MARK A. MANNING		
101-272-801.000		LEGAL SERVICES FOR MARCH	3,520.00	
101-000-202.000		ACCOUNTS PAYABLE		3,520.00
			<hr/>	<hr/>
			3,520.00	3,520.00
04/08/2025	AP	MICHIGAN TOWNSHIP SERVICES		
101-000-627.000		BUILDING PERMITS	7,001.50	
101-000-628.000		ELECTRICAL PERMITS	2,475.00	
101-000-629.000		MECHANICAL PERMITS	1,025.00	
101-000-491.000		ZONING FEES	200.00	
101-702-815.000		ZONING ADMINISTRATION	1,202.50	
101-000-202.000		ACCOUNTS PAYABLE		11,904.00
			<hr/>	<hr/>
			11,904.00	11,904.00
04/08/2025	AP	QUILL CORPORATION		
101-265-728.000		OFFICE SUPPLIES	109.36	
101-000-202.000		ACCOUNTS PAYABLE		109.36
			<hr/>	<hr/>
			109.36	109.36
04/08/2025	AP	SEPTIC TANK SYSTEMS CO. INC.		
101-751-931.000		PORTABLE RESTROOM	200.00	
101-000-202.000		ACCOUNTS PAYABLE		200.00
			<hr/>	<hr/>
			200.00	200.00
04/08/2025	AP	SOUTH HAVEN AREA EMERGENCY SERVICES		
101-336-810.100		FIRE AND AMBULANCE SERVICES	134,718.58	
101-000-202.000		ACCOUNTS PAYABLE		134,718.58
			<hr/>	<hr/>
			134,718.58	134,718.58
Report Total:				
TOTALS:				
101-000-202.000		ACCOUNTS PAYABLE		207,201.69
101-000-491.000		ZONING FEES	200.00	
101-000-627.000		BUILDING PERMITS	7,001.50	
101-000-628.000		ELECTRICAL PERMITS	2,475.00	
101-000-629.000		MECHANICAL PERMITS	1,025.00	

INVOICE JOURNAL REPORT FOR SOUTH HAVEN CHARTER TWP

Post Date GL Number	Journal GL Description	Description	DR Amount	CR Amount
101-257-808.000	ASSESSOR CONTRACT		4,375.00	
101-265-728.000	OFFICE SUPPLIES		109.36	
101-265-778.000	EQUIPMENT MAINTENANCE AND SUPPLIES		748.22	
101-265-812.000	CLEANING SERVICES		800.00	
101-272-801.000	LEGAL		3,895.00	
101-272-804.000	IT SERVICES		1,237.72	
101-272-900.000	PUBLISHING AND ADVERTISING		1,890.00	
101-301-810.000	POLICE PROTECTION		22,897.81	
101-336-810.100	FIRE AND AMBULANCE AUTHORITY		134,718.58	
101-448-924.000	STREET LIGHTING		31.20	
101-702-815.000	ZONING ADMINISTRATION		1,202.50	
101-751-931.000	GROUNDS MAINTENANCE		200.00	
101-906-991.000	DEBT SERVICE-PRINCIPAL		24,000.00	
101-906-994.000	DEBT SERVICE-INTEREST		394.80	
GRAND TOTAL:			207,201.69	207,201.69

3100.00

\$210,301.69

Estimated:

Bloomingtonale \$200.00
Communication

Bestway \$1500.00

SH City Electric \$1100.00

Michigan Gas Utilities \$300.00

\$3100.00 estimated total



Van Buren Conservation District March 2025 Program Update

Submitted by Emily Hickmott, Executive Director

Happy Spring! We have a special announcement about an invasive species detection in this report, monthly updates, and a reminder to take our survey before May 31. Please help us get as many responses from all over Van Buren County as possible. www.VanBurenCD.org

Van Buren County Invasive Species Detection: Hemlock Woolly Adelgid

Invasive hemlock woolly adelgid (HWA) has been detected for the first time in Van Buren County. On March 3, 2025, forest health technicians from the Michigan Department of Natural Resources' (DNR) Parks and Recreation Division detected two hemlock trees infested with HWA in Van Buren State Park. Technicians are in the process of determining the full extent of the infestation and plan to treat the infested trees this summer. Park visitors are advised to stay on designated trails to limit the risk of spreading hemlock woolly adelgid. The trees were previously surveyed in late November 2024, with no HWA detected at that time.

The District's CISMA Team is a good resource if you want to discuss this more. Our CISMA Coordinator, Alex Florian is available at 269-633-9044 and InvasivesED@VanBurenCD.org. Hemlocks are native evergreen trees found along our coast and are often used in landscaping. HWA is an invasive insect that can kill a hemlock tree in 3-5 years. Please stay on trails to limit the risk of spread. If you're around hemlock trees, please take the added step of tossing your outer layer in the dryer when you get home to kill any nymphs that may be hitchhiking.

Photos: Hemlock woolly adelgid (left) and Hemlock tree (right)



Conservation Needs Assessment Survey: Take our quick survey to guide conservation in Van Buren County. Whether you live, work, or play in Van Buren County, we need your input. Your thoughts help the VBCD better serve you, our community, and our natural resources.

The VBCD brings programs, services, education, and events to our community. To address our local needs, we need your local voice. Your input helps us focus conservation funding and programming for Van Buren

1035 E. Michigan Avenue, Paw Paw, Michigan 49079
269.657.4030 x5 ♦ www.VanBurenCD.org ♦ info@vanburencd.org



Van Buren Conservation District March 2025 Program Update

Submitted by Emily Hickmott, Executive Director

County. This quick survey takes about 10 minutes. All responses are anonymous. For assistance with the survey, contact us at info@VanBurenCD.org or call 269-657-4030 x5. Complete the survey to be entered into a drawing for special prizes! Take the survey by May 31, 2025! <https://vanburencd.org/input/>

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Carlie Southland*) - The Water Quality Team collaborated with researchers from Michigan State University on a grant proposal to install and research agricultural best management practices in two subwatersheds of the Paw Paw River. This project, if funded, would bring cost-share dollars to a new group and would provide researchers with real-world conditions to evaluate conservation practice effectiveness.
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area) Team** (*Abbie Bristol, Alex Florian, Jena Johnson*) - In celebration of the National Invasive Species Awareness Week, the CISMA Team spent the entire month doing all things invasive species: from surveys and treatment to social media posts and our biggest outreach event of the year - the CISMA Annual Meeting. We're moving smoothly along our goals for completing survey and treatment goals, and our attendance at education events is strategic. As we anticipate fresh faces for the 2025 Strike Team season, we're reflecting on last year's work in our grant reporting.
- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) - The technician has been helping to button up Farming for the Future that takes place next month. Next month, will also have Regional Envirothon which the technician has organized, more verifications (5 new potentially) and a Boy Scout merit badge day for the Troop from Bangor where Florian and Hartman will help with their knowledge at a walk at a nearby preserve. February has been busy with tradeshow, meetings, training and farm visits. March looks to be even busier.
- **National Association of Conservation Districts (NRCS) Technical Assistance** (*Lucas Hartman, Gabriel Francisco*) - Lucas and Gabe spent a majority of the month wrapping up round 1 entries for the FY 2025 EQIP applications and also took quite a few new round 2 applications as well. Final touch planning for this year's Farming for the Future conference as well, and looking forward to spring. Both Lucas and Gabe attended the CISMA annual meeting, Lucas as a presenter and Gabe as a guest, which was a fun and informative event at the beautiful Sarett Nature Center.
- **Outreach** (*Jacob Diljak*) - Event season is heating up with the upcoming Farming for the Future and more. If you placed a Tree Sale pre-order, or you missed out, be sure to stop by our Pickup & Day-of-Sale! Pick up your order or shop our leftover stock: April 10-11 1:00 AM - 6:00 PM and April 12 9:00 AM - 12:00 PM at the VBCD office or the Liberty Hyde Bailey Museum.
- **Resource Recovery & Recycling** (*Kalli Marshall, Jacob Diljak*) - February was a full month of meetings as we prepared for the busy season. Materials Management Planning is starting to move and take shape as we explore the current programs and materials generated in the region. Van Buren is working on the partnership between the VBCD and the County for the Materials Management implementation work. Kalli ended the month with an educational presentation on recycling with the Van Buren Republicans group.