

AGENDA
SOUTH HAVEN CHARTER TOWNSHIP
August 13, 2025

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes of July 9, 2025
4. Correspondence
5. Public Comments, Audience Members are allowed 3 minutes to discuss items not on the Agenda (5 minutes for groups)
6. Approval of Agenda
7. UNFINISHED BUSINESS
 - A) Affordable Housing Updates
 - B) Short Term Rental Updates
 - a. Granicus
 - b. Inspections
 - c. Prosecutions
 - C)
8. NEW BUSINESS
 - A) Resolution 25-19 to Adopt Ord 169 STR Amendment
 - B) Wayne Pecina – 09610 M140 – 425 Agreement
 - C) Schedule Public Hearing for September 10th Fire Millage
 - D) SLU – Senior apartment project M140
 - E) PUD Rezone
 - F) Resolution 25-20 Budget Amendment
 - G)
9. REPORTS
 - Airport
 - Building/Electrical/Mechanical
 - Building Committee
 - Fire/Ambulance
 - Library
 - Park Committee
 - Planning Commission
 - Roads
 - Senior Services
 - Water/Sewer Authority
 - Zoning Board of Appeals
10. TREASURER’S REPORT
11. BOARD COMMENTS
12. ADJOURNMENT

SOUTH HAVEN CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING
WEDNESDAY, JUNE 11, 2025

Present: Stein, Fisher, Bertorelli, Poole, DeGrandchamp, Lewandowski, and Wiatrowski

Meeting was called to order by Supervisor Stein at 7:30 p.m.

A moment of silence was held in memory of Sabine Callaghan.

Motion by Wiatrowski, supported by Lewandowski, to approve the Minutes of the June 11, 2025 Regular Meeting as presented. All voted in favor. Motion carried.

Zach Kenreich from SHAES was in attendance and gave a report.

Motion by DeGrandchamp, supported by Wiatrowski, to approve the Agenda. All voted in favor. Motion carried.

Supervisor Stein stated that the 73rd Street apartment project has received their MSHDA approval and construction is planned for spring. Supervisor Stein is meeting with a couple of different developers in the next week who are interested in affordable housing projects. A site plan is being presented to the Planning Commission for the Senior Housing project on M140. Deputy Supervisor Mandy Riston reported that she is about done with her training on Granicus and it is close to being implemented. Dave Wiatrowski reported that he has sent letters to people who rent their homes that are not registered and is almost done with the inspections. Those who ignore the letter and do not comply will be prosecuted.

Motion by Wiatrowski, supported by Lewandowski, to adopt Resolution 25-17 Introducing Ordinance 169 Amending the STR Ordinance. All voted in favor by roll call vote. Motion carried.

Motion by Bertorelli, supported by Fisher, to approve Resolution 25-18 for a Metro Permit for Crown Castle. All voted in favor by roll call vote. Motion carried.

Motion by Poole, supported by DeGrandchamp, to approve the bid for the paving at Cider Ct. All voted in favor by roll call vote. Motion carried.

Motion by DeGrandchamp, supported by Fisher, to approve the bid for insurance coverage by Acrisure. All voted in favor by roll call vote. Motion carried.

Reports from various committees and authorities were received. W.C. Askew was in attendance for the Road Commission, Jean Stein reported for the Library.

Motion by Fisher, supported by Lewandowski, to approve payment of anticipated bills in the amount of \$226,403.47. All voted in favor by roll call vote. Motion carried.

Clerk Bertorelli announced she will apply for an ADA grant for the second precinct to get an ADA door at that entrance.

Meeting adjourned at 8:31 p.m.

Brenda Bertorelli, Clerk

Ross Stein, Supervisor

**CHARTER TOWNSHIP OF SOUTH HAVEN
RESOLUTION NO. 25 - 19**

**RESOLUTION TO ADOPT #169
AN ORDINANCE TO AMEND SHORT TERM RENTAL REGULATIONS IN SOUTH
HAVEN CHARTER TOWNSHIP, MICHIGAN**

At a meeting of the Board of Trustees of the Charter Township of South Haven ("Township"), Van Buren County, Michigan, held at the Township Hall in said Township on the 13th day of August, 2025 at 7:30 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and
seconded by _____.

WHEREAS, the Township has previously adopted an ordinance regulating short term rentals in the Township, Short Term Rental Regulations Ordinance; and

WHEREAS, the Township desires to adopt An Ordinance to Amend Short Term Rental Regulations in South Haven Charter Township, Michigan (the "Ordinance") to exempt properties in the Community Service Commercial zoning district from the one rental per calendar week limitation; and

WHEREAS, the Township introduced the Ordinance at its meeting on July 9, 2025; and

WHEREAS, the Township has determined that it is in the best interest of the public health, safety and welfare to adopt the Ordinance.

NOW, THEREFORE, the Township Board of the Charter Township of South Haven, resolves as follows:

1. The Township hereby adopts Ordinance No. 169, An Ordinance to Amend Short Term Rental Regulations in South Haven Charter Township, Michigan, attached as **Exhibit A**.

2. The Ordinance shall be filed with the Township Clerk.

3. The Township Clerk shall publish a summary of the Ordinance in a newspaper of general circulation in the Township and post the Ordinance in the Township Clerk's office in substantially the same form as **Exhibit B**.

4. A copy of the Ordinance shall be available for examination at the office of the Township Clerk and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF VAN BUREN)

I, Brenda Bertorelli, Township Clerk of the Charter Township of South Haven, hereby certify this to be a true and complete copy of Resolution No. 25-19, duly adopted at a meeting of the Township Board held on the 13th day of August, 2025 at 7:30 p.m.

Brenda Bertorelli, Township Clerk

EXHIBIT A

SOUTH HAVEN CHARTER TOWNSHIP VAN BUREN COUNTY SHORT TERM RENTAL ORDINANCE ORDINANCE #169

AN ORDINANCE TO AMEND SHORT TERM RENTAL REGULATIONS IN SOUTH HAVEN CHARTER TOWNSHIP, MICHIGAN.

South Haven Charter Township ordains as follows:

Section 1. Amendment to Section 01-02(d).

Section 01-02(d) of the Township's Short Term Rental Regulations Ordinance is hereby amended to exempt rentals in the Community Service Commercial zoning district from the one rental per calendar week requirement. The section shall read, in its entirety, as follows:

Sec. 01-02. Definitions.

(a) Short-Term Rental. The Rental or subletting of a Single-Family Dwelling for compensation for a term of at least three but not more than 27 nights (rentals for less than three nights are not allowed as Short-Term Rentals). **Except in the Community Service Commercial District**, only one Rental term may begin for a Single-Family Dwelling during any calendar week of Sunday through Saturday. However, the rental of the following shall not be considered Short-Term Rentals: bed and breakfast establishments, motels, resorts, campgrounds, transitional houses operated by a charitable organization, group homes such as nursing homes and adult-foster-care homes, substance-abuse rehabilitation clinics, mental-health facilities, other similar healthcare related facilities, and the Rental of Single-Family Dwellings in the Agricultural District.

Section 2. Effective date.

This Ordinance was approved and adopted by the Township Board of the Township of South Haven, Van Buren County, Michigan, on August 13, 2025. This Ordinance shall be effective immediately after publication of its contents or a summary of its contents in a local newspaper of general circulation in the Township.

Section 3. Severability.

The provisions of this ordinance are severable. If any portion of this Ordinance is declared void or unenforceable for any reason by a court of competent jurisdiction, the remainder of the Ordinance will remain in full force and effect.

Section 4. Repealer.

All other ordinances inconsistent with the provisions of the Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Ross Stein, Township Supervisor

Brenda Bertorelli, Township Clerk

EXHIBIT B

CHARTER TOWNSHIP OF SOUTH HAVEN

**NOTICE OF ADOPTION OF PROPOSED ORDINANCE NO. 169
AN ORDINANCE TO AMEND RENTAL REGULATIONS IN SOUTH HAVEN
CHARTER TOWNSHIP, MICHIGAN**

PLEASE TAKE NOTICE that at its meeting on August 13, 2025, the Charter Township of South Haven adopted Ordinance No. 169, An Ordinance to Amend Rental Regulations in South Haven Charter Township, Michigan (the “Ordinance”). The following is a summary of the Ordinance. A true copy of the Ordinance is available for inspection or purchase at the office of the Township Clerk, 09761 Blue Star Memorial Hwy, South Haven, MI 49090, or online at <http://www.southhaventwp.com>. The Ordinance takes effect upon publication.

**ORDINANCE NO. 169
AN ORDINANCE TO AMEND RENTAL REGULATIONS IN SOUTH HAVEN
CHARTER TOWNSHIP, MICHIGAN**

Section 1 amends Section 01-02(d) of the Township’s Short Term Rental Regulations Ordinance to exempt rentals in the Community Service Commercial zoning district from the one rental per calendar week requirement.

Section 2 states the Ordinance takes effect once published.

Section 3 makes the Ordinance’s provisions severable.

Section 4 repeals all ordinances or parts of ordinances to the extent necessary to give the Ordinance full force and effect.

Brenda Bertorelli, Clerk
South Haven Township Hall
09761 Blue Star Memorial Hwy
South Haven, MI 49090
(269) 637-3305

**SOUTH HAVEN CHARTER TOWNSHIP
PLANNING COMMISSION
MINUTES**

Wednesday, December 1, 2021

Approved March 2, 2022

1) Call to Order: 7:00 PM

2) Role Call:

Tippman - present

Meeks - present

Kiry – absent motion by Poole to excuse Kiry, 2nd by Raue, 6-0 yes, motion passed

Odland - present

Meyer – present

Raue – present

Poole – present

Audience: Wayne Pecina, Rob Pierson

3) Approval of the Agenda

MOTION by Tippman to approve the agenda as presented, 2nd by Meeks, 6-0 yes, motion passed.

4) Approval of the Minutes

MOTION by Raue to approve the minutes of November 3, 2021 as presented, 2nd by Meyer, 6-0, yes motion passed.

5) Public Comment non-agenda items -none

6) Communications / Correspondence - none

7) Public Hearing - none

8) New Business

a. Final site plan review Wayne Pecina, 09160 M-140 Hwy, 80-17-015-049-00

Smalley presented the application and plan; 108x175 parcel, proposed 2 commercial storage buildings 40x78 and 30x78; structures meet the setbacks requirements, required parking spaces, exterior lighting. The plan review letters/approvals from fire dept, MDOT, and drain commission have not been submitted.

Odland questioned why the review letters have not been submitted since there was a preliminary plan review in Aug and it was known these reviews were required. Pierson stated the site plan was recently completed and the plan is required to get approval from those agencies.

Pierson stated a revised site plan was submitted. The lighting was left off on the last plan. Exterior lighting was added, an area for fire trucks to turn around (this will require an easement from the adjacent property owner) and the detention area is deeper. Applications have been submitted to fire department, MDOT and drain commission for their approvals.

Due to the adjacent properties being zoned commercial and used as commercial the screening requirement was waived. There will a few trees/landscape by the road and grass along the south property line for detention area. The rest of the property will be gravel.

Motion by Lowell to approve the site with conditions: review letters/approvals from fire department,

MDOT, and drain commission are submitted. Easement for the fire department turnaround on adjacent property is provided. 2nd by Poole. Roll Call: Tippman Y; Meeks Y; Odland Y; Meyer Y; Raue Y; Poole Y. 6-0 yes, motion passed.

b. Text amendment

Smalley presented proposed text amendment. Go over all district Dimensional Requirements, align the dimensional requirements to be the consistent in language.

Motion by Lowell to lower the minimum square footage ground floor from 500 to 400, 2nd by Poole. 6-0 yes, motion passed.

Continue discussion next meeting.

9) Unfinished Business - none

10) Staff & Subcommittee report

ZBA report- Tippman – no report

Board report – refer to Board minutes

Zoning – Smalley – n/a

11) Commissioner Comments and Public Comment – Raue will be gone for the next 3 meetings

12) Adjournment

at 8:25 PM

Respectfully Submitted by:

Tasha Smalley

Zoning Administrator/Recording Secretary

Memorandum: South Haven Charter Township Planning Commission
Date: November 16, 2021
From: Tasha Smalley, Zoning Administrator
RE: Final Site Plan Review – commercial storage buildings
Meeting: December 1, 2021

Owner/Applicant: Wayne Pecina
Owner address: 259 Brockway, South Haven MI 49090

Subject Property: 09160 M-140 Hwy
Parcel #: 80-17-015-049-00

CSC – Community Service Commercial District

11.04 Dimensional Requirements

Minimum lot area w/ public s/w – 10,000sq ft
Minimum lot area w/ private s/w – 1 acre
Minimum lot width (on Blue Star) – 330 feet
Minimum lot width – 150 ft
Front setback (Blue Star) – 110 ft centerline
Rear setback – 50 feet
Side setback – 10 feet
Lot coverage - 75%
Maximum building height - 35 feet

11.02 KK. Mini-storage

Analysis

Property 80-17-015-049-00 is a legal non-conforming lot of record

Lot area 108x175 = 0.4acres

Proposed project:

Build 2 – storage buildings 40x78 and 30x78
Front 50ft ROW
Side total 25ft, one side no less than 10ft
Rear 50 ft

13 Parking spaces

Review:

The proposed project is a permitted use in the CSC District. The proposed use is compatible with the surrounding properties.

Final site plan 22.06

The lighting was left off plan on accident; a revised copy of plan will be submitted. It will be direct down lighting.

No screening or buffer shown – surrounded by commercial; there is driveway to the south; rear of property abuts City property-vacant area (more than likely never be developed.

Not sure if there will be any grass area but in the front

No residential to buffer or screen from; PC can waive the requirement

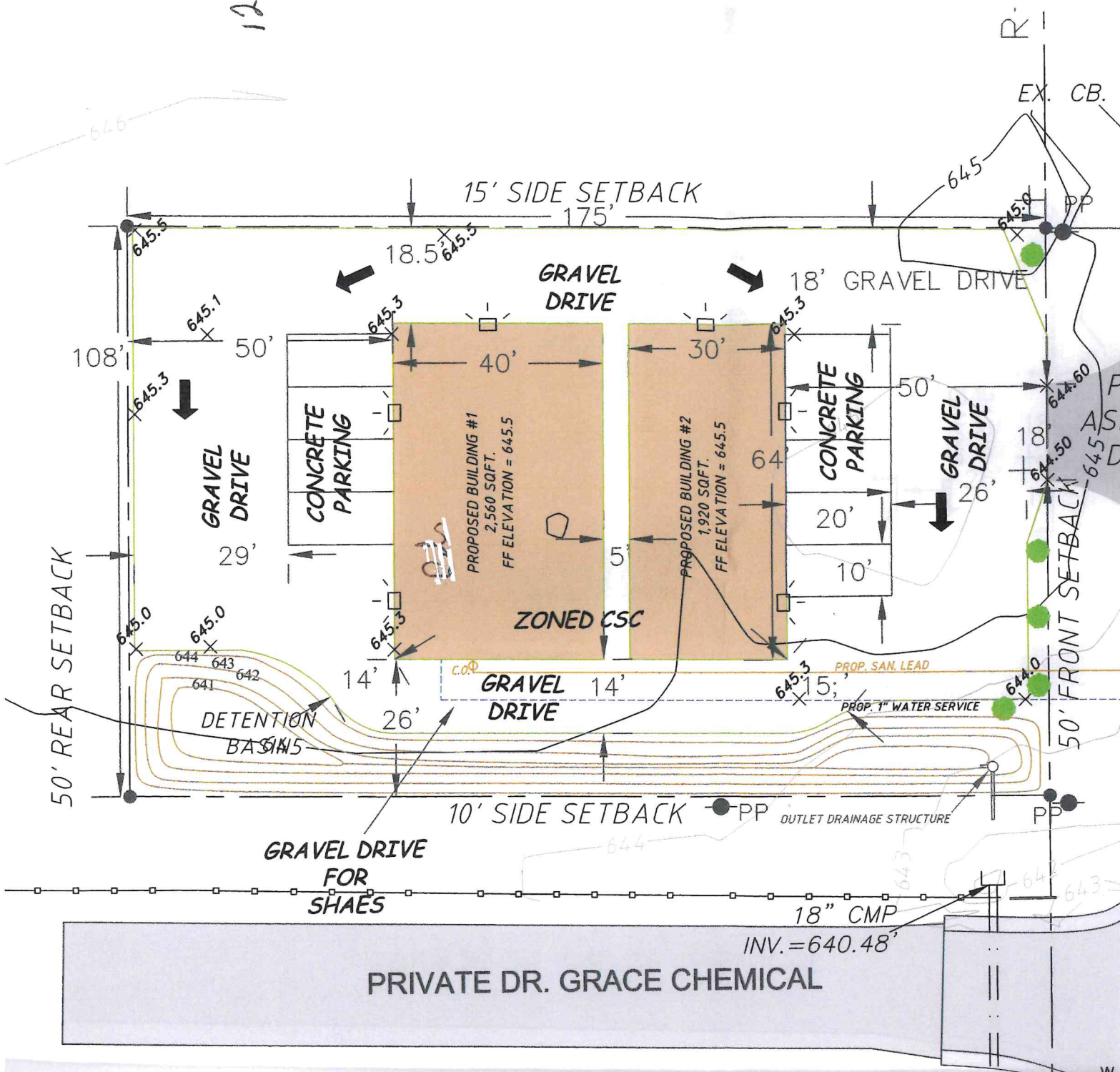
Need review letters / permits from:

Fire department

MDOT

Drain commission

12-20-21



Memo: South Haven Charter Township Board
From: Tasha Smalley, Zoning Administrator
Date: August 2025
RE: Special Land Use – 42-unit apartments M-140

On August 6, 2025 the Planning Commission held a public hearing for Special Land Use, Sunset Grove, 42-unit apartments, 08729 M140.

There was not public comment or letters received.

The planning commission unanimously recommended approval to the Township Board with conditions: obtain all required permits/approvals (drain commission, SESC, fire department, water/sewer, etc); record the access easement agreements for ingress/egress and sewer line; record easement for use of parking area at Senior Service building.

Memorandum: South Haven Charter Township Planning Commission
Date: July 22, 2025
From: Tasha Smalley, Zoning Administrator
RE: Special Use and Site Plan Review
Meeting date: August 6, 2025

Owner: Senior Services of Van Buren County/Samaritas Affordable Living
Sunset Grove LDHA LP
Owner address: 08337 M140 South Haven/
8131 E Jefferson Ave Detroit MI 48214

Applicant Representative: Jeff Brinks, Venture Engineering

Subject Property: 8729 M-140 Hwy, South Haven Township
Parcel #: 80-17-015-005-01 /
80-53-272-002-00 (425 Agreement to be reversed)

CSC – Community Service Commercial District
Minimum lot area – W/S – 10,000 sq ft; 1 acre
Minimum lot width – W/S – 80 ft; 150 ft
Front setback – 35 ft right-of-way
Side setback – 10 ft
Rear setback – 50 ft

11.03#S Multi-Family Dwelling Unit Buildings (*new ordinance*)
Article 22 Site Plan Review
Article 15 Special Uses

Analysis

Property 80-17-022-034-00 is a legal conforming lot of record
Lot area approx. 200x280 – 1.3 acres

Proposed project:

Construct 43 unit apartment complex, parking, outdoor patio area
64x167, 10,760sqft
52ft in height, 4 floors (*new ordinance*)
35 parking spaces provided

2 issues

#1 the parking is way under the required ordinance, approx. 100 spaces are required. Still need an agreement with Senior Services to use their spaces to accommodate the required parking. 22.02#B allows parking to be within 300feet of the parcel.

#2 as part of the application there is no mention of easement access/agreement with SH Warehouse (storage building) – still do not have access agreement.

DW – M-140, no new driveway off M-140, driveway off existing driveway to storage buildings

FD – review attached

DC – plans have been sent to DC, still in review

City (DPW) – notes attached

South Haven Charter Township
09761 Blue Star Hwy South Haven MI 49090
269-637-3305 shwp.zoning@gmail.com
Zoning Department 111 Grand St Allegan MI 49010 1-800-626-5964 mtsallegan@comcast.net

APPLICATION SITE PLAN REVIEW, SPECIAL USE
PUD, SITE CONDO, OTHER

Property Owner

Name Samaritas Affordable Living Sunset Grove LDHA LP
Address 8131 East Jefferson Ave City Detroit Zip 48214
Telephone _____ Email _____
Representative (if applicable) Joel Lautenbach
Telephone 616-916-0575 Email jlaut@samaritas.org

Applicant (if different from Owner)

Name Jeff Brinks, Venture Engineering, PLLC
Address 8515 Ridgebluff Dr SW City Byron Center Zip 49315
Telephone 616-490-0329 Email jbrinks@venturecivil.com

Property Address: 08729 M-140 Highway

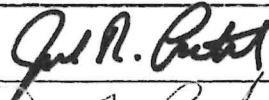
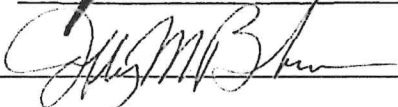
Property Number 80-17- 80-53-272-002-00 (80-17-015-005-01)

Current Zoning Classification and Use CSC - Vacant

Nature of Activity for which Review is Requested: (check which apply)

Commercial Use ____; Industrial Use ____; Multi-family Use X; Temporary Use ____;
Grading/Paving ____; Special Use ____; Site Condo ____; PUD ____;
(Other) _____

Describe proposed activity/use: Proposed 43 unit residential building with associated parking and outdoor patio area.

Signature of Property Owner  Date 1/31/25
Signature of Applicant  Date 01/31/25

(owner and applicant must sign)

Memo: South Haven Charter Township Board
From: Tasha Smalley, Zoning Administrator
Date: August 2025
RE: Planned Unit Development – Rezone

On August 6, 2025 the Planning Commission held a public hearing for final PUD – Rezone (HDR) at V/L 73.5 St, 80-17-011-032-60; 45 dwelling units.

There was not public comment or letters received.

The planning commission unanimously recommended approval to the Township Board with conditions: obtain all required permits/approvals (drain commission, SESC, fire department, water/sewer, EGLE, City 80-53-620-050-00), bond – amount TBD.

PUD Rezone is a Map Amendment. Please send to the attorney to prepare the documents for Map Amendment.

(I will get the survey and legal description for the attorney)

Memorandum: South Haven Charter Township Planning Commission
Date: July 8, 2025
From: Tasha Smalley, Zoning Administrator
RE: Final review, PUD -rezone
Meeting date: August 6, 2025

Owner: Safe and Easy Self Storage, LLC
Owner address: P.O. Box 277, Coloma MI 49038

Subject Property: V/L 73 ½ Street, South Have Township
Parcel #: 80-17-011-032-00
**Added 80-17-011-001-01 and 80-53-620-050-00

CSC – Community Service Commercial District
Minimum lot area – W/S – 10,000 sq ft; 1 acre
Minimum lot width – W/S – 80 ft; 150 ft
Front setback – 35 ft right-of-way
Side setback – 10 ft
Rear setback – 50 ft

PUD Article 16

Analysis

Property 80-17-011-032-00, 80-17-011-001-01 are legal conforming
lots/parcel of record
Lot area approx. $790 \times 395 = 7.1$ acres
Approx. $360 \times 350 = 3.03$ ac
[80-53-620-050-00 1.44ac]

Proposed project:

Final review PUD, rezone HDR, 45 homes (homes are attached;
townhouse style)

PUD II is a Rezone

Building size 30x50, 1500sqft

The dwelling will be on 2nd story, approx. 1000-1200sqft

Acquired parcel(s) to the north and added to project for additional 10
homes. Total 45 homes.

The plan has been sent to: DPW, FD, DC, RC, City (I have been told
reviews should be provided by the meeting date)

South Haven Charter Township
09761 Blue Star Hwy South Haven MI 49090
269-637-3305 shtwp.zoninga@gmail.com
Zoning Department 111 Grand St Allegan MI 49010 1-800-626-5964 mtsallagan@frontier.com

**APPLICATION SITE PLAN REVIEW, SPECIAL USE
PUD, SITE CONDO, OTHER**

Property Owner

Name SAKE + EASY SELF STORAGE (DAU CRIST)
Address P.O. Box 277 City Coloma Zip MI
Telephone 269-944-9963 Email DAU CRIST @ yahoo . com
Representative (if applicable) Dan Crist
Telephone Same Email Same

Applicant (if different from Owner)

Name _____
Address _____ City _____ Zip _____
Telephone _____ Email _____

Property Address: V/L 73 1/2 St

Property Number 80-17- 011-032-60, 80-17-011-001-01 [80-53-620-050-00]
Current Zoning Classification and Use CSC - VACANT

Nature of Activity for which Review is Requested: (check which apply)

Commercial Use ____; Industrial Use ____; Multi-family Use ____; Temporary Use ____;
Grading/Paving ____; Special Use ____; Site Condo ____; PUD X;
(Other) _____

Describe proposed activity/use: Construct 45 homes
(attached homes)

Signature of Property Owner [Signature] Date 3-25-25

Signature of Applicant [Signature] Date 3-25-25

(owner and applicant must sign)

SOUTH HAVEN CHARTER TOWNSHIP
VAN BUREN COUNTY
BUDGET AMENDMENT RESOLUTION #25-20

At a Regular Township Board meeting of the South Haven Charter Township Board, Van Buren County, Michigan, on August 13, 2025 at 7:30 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and Supported by _____

WHEREAS, the Township Board adopted a Budget for 2025; and

WHEREAS, the Township Board is required to Amend the Budget to meet the actual income and expenses; and

WHEREAS, the Township Board is required to adopt a Resolution to Amend the Budget; and

WHEREAS, this Resolution is required for the General Appropriations Act; and

WHEREAS, the an account in the budget is reporting as over budget and is attached as Exhibit A;

WHEREAS, the proposed Budget Amendments attached as Exhibit A will amend the Budget for 2025 to actual income and expenses;

THEREFORE BE IT RESOLVED, that adoption of this Resolution adopts the Budget Amendments for 2025 at 8/ 13/ 2025 .

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the Township Board.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Brenda Bertorelli, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and completed copy of a resolution adopted by the South Haven Charter Township Board at a meeting held on the 13th day of August, 2025 at which meeting a quorum was present, and that this resolution was ordered to take immediate effect.

Brenda Bertorelli, Clerk

Budget Amendments August 2025

101-265-811.000	Township Hall - Grounds Maintenance	\$91,700.00	Increase Budget
	This was for parking lot improvements paid with ARPA Funds		

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES

JULY 16, 2025

Pursuant to Act 267 of 1976, as amended (Open Meetings Act), the Board Members of the South Haven Area Regional Airport Authority (SHARAA) met at the South Haven Area Regional Airport, 73020 C.R. 380, South Haven, Michigan on Wednesday, July 16, 2025.

Brent Nichols Called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 pm.

BOARD MEMBERS PRESENT:

Brent Nichols-Chair
Jon Woodhams, Geneva Township, Vice Chair
Mary Hosley, City of South Haven
Jim Sankofski, Casco Township
Mike Gillian, Covert Township

BOARD MEMBERS ABSENT:

Fred Bower, alternate for Covert Township
Julian Allen, Covert Township
Ross Woodhams, alternate for City of South Haven
Todd Jensen, South Haven Township

- I. **Agenda:** Mary Hosley motioned to approve the agenda with an amendment to add a New Business item for the July 16, 2025, Airport Board meeting. Jon Woodhams seconded this motion. **All voted in favor. The motion to approve the agenda carries. YEA 5 / NA 0**

II. **Public Comments:**

Mrs. Goldner inquired about the anticipated start date for obstruction removal in the Runway 23 approach area.

Mrs. Rose commented that she would like to see improvements made to the entrance road to the airport, and noted recent activity of large military helicopters flying over her area.

Mary Hosley motioned to approve the consent agenda, and Brent Nichols seconded this motion:

Consent Agenda:

Expenses from:

- MAY 2025 Totaling: \$50,083.69
- Manager's report dated: July 16, 2025
- Minutes of JUNE 18, 2024

A roll call vote to approve the consent agenda was taken and **all voted in favor. The motion carries. YEA 5 / NA 0**

III. Committee Reports:

Board Election of Officers:

The following nominations for the offices of Chairman, Vice Chairman, Treasurer, and Secretary were made:

- Jonathon Woodhams was nominated for Chairman
- Brent Nichols was nominated for Vice Chairman
- Nancy Kelley was nominated for Treasurer
- Dan Sanborn was nominated for Secretary

A motion was made by Mary Hosley and seconded by Mike Gillian to approve the slate of officers as nominated. Motion carried unanimously. **YEA 5 / NA 0**

IV. Old Business:

A brief discussion was held regarding the City of Bangor.

Briefly Discussed timeline of Runway 5/23 Engineering Analysis.

Fly-In Hot Air Balloon: Mary Hosley motioned to approve the Hot-Air Balloon Tether Agreement with Michigan Balloon Corporation for the annual Fly-In and Pancake Breakfast for the amount of \$4,275.00. Mike Gillian seconded this motion. **all voted in favor. The motion carries. YEA 5 / NA 0**

V. **New Business:** Drone Regulations Discussion: The Authority discussed regulations and restrictions related to flying drones recreationally. Reference was made to FAA literature and 49 U.S.C. § 44809.

IV. **Member Comments:** Airport Manager to pursue quotations for sealcoating of Don Woodhams Drive-airport entrance road. John Carlson highlighted recent positive reviews from transient pilots.

Mary Hosley moved to adjourn the meeting Jon Woodhams seconded this motion. The meeting was adjourned at: 8:10pm

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY

Jonathon Woodhams, Chairman
Brent Nichols, City of South Haven, Vice Chair
Todd Jensen, South Haven Township
Mary Hosley, City of South Haven
Ross Woodhams, alternate for City of South Haven
Mike Gillian, alternate for Covert Township

Julian Allen, Covert Township
Jim Sankofski, Casco Township
Fred Bower, Covert Township
Nancy Kelley, Treasurer
Dan Sanborn, Secretary

Michigan Township Services - Allegan, Inc.

111 Grand Street
(269) 673-3239 fax: (269)673-9583

Permits Issued For SOUTH HAVEN TOWNSHIP

Building

Date	Permit #	Site Address	Construction Cost	Permit Cost	Owner	Type Of Construction
7/11/2025	SHB25040	22918 72nd St	\$3,500.00	\$75.00	Vargas-Ibarra	Accessory Buildings
7/16/2025	SHB25043	73369 2nd Ave	\$25,283.00	\$215.00	Endres	Replace 10 Windows
7/17/2025	SHB25044	70386 M-43 Hwy	\$270,000.00	\$950.00	Eric Goril	Modular w/ Att Garage
7/18/2025	SHB25045	23086 75th St	\$30,000.00	\$230.00	Rillema	Attached Garage
7/28/2025	SHB25046	14805 Crestview Ct	\$75,000.00	\$365.00	Cottage Home	In-Ground Pool
7/29/2025	SHB25048	10155 Blue Star Hwy	\$50,000.00	\$170.00	Griffin	Interior Finish Offices
Building Totals			\$453,783.00	\$2,005.00		

Electrical

Date	Permit #	Site Address	Construction Cost	Permit Cost	Owner	Type Of Construction
7/3/2025	SHE25062	18440 M-140 Hwy		\$100.00	Stankowski	
7/3/2025	SHE25065	70820 16th Ave		\$115.00	Higgs	
7/11/2025	SHE25066	76689 Wood Crest Ct		\$210.00	Bodtke	In-Ground Pool
7/3/2025	SHE25067	12519 M-140 Hwy		\$200.00	12519 M-140 Hwy L	Change of Use
7/3/2025	SHE25068	77460 20th Ave		\$110.00	Ravens	
7/15/2025	SHE25070	70834 C. R. 388		\$110.00	Barringer	
7/15/2025	SHE25071	00600 70th St		\$110.00	Pepich	
7/18/2025	SHE25072	23086 75th St		\$120.00	Rillema	Attached Garage
7/22/2025	SHE25073	07725 M-43 Hwy		\$200.00	Volkers	Accessory Building
7/28/2025	SHE25074	15320 M-140 Hwy		\$110.00	Holt	
7/27/2025	SHE25075	76569 16th Ave		\$160.00	Postma	Rmdl Kitch/Bath/ Mud Rm
7/29/2025	SHE25076	20942 75th St		\$110.00	Campbell	
Electrical Totals				\$1,655.00		

Mechanical

Date	Permit #	Site Address	Construction Cost	Permit Cost	Owner	Type Of Construction
7/3/2025	SHM25043	77206 Pinewood Ln		\$115.00	Ryan	
7/3/2025	SHM25044	76831 Wood Crest Ct		\$280.00	Cottage Home	New Res w/ Att Garage
7/3/2025	SHM25045	70820 16th Ave		\$105.00	Higgs	
7/15/2025	SHM25046	76241 14th Ave		\$120.00	DeGrandChamp	
7/7/2025	SHM25047	12519 M-140 Hwy		\$311.00	12519 M-140 Hwy L	Change of Use
7/25/2025	SHM25048	70963 M-43 Hwy		\$130.00	Saenz	
7/25/2025	SHM25049	75255 12th Ave		\$110.00	Leatherberry	New Res w/ Att Garage
7/27/2025	SHM25050	04160 C. R. 689		\$115.00	Guimond	
7/29/2025	SHM25051	10155 Blue Star Hwy		\$135.00	Griffin	Interior Finish Offices
7/27/2025	SHM25052	74160 15th Ave		\$130.00	Keebler	
Mechanical Totals				\$1,551.00		
Mechanical Totals			\$453,783.00	\$5,211.00	\$521.10	



Van Buren Conservation District

July 2025 Program Update

Submitted by Emily Hickmott, Executive Director

Thank you to everyone who joined us for our Annual Meeting and Director Election at the Liberty Hyde Bailey Museum last week! It was a great (and warm!) evening to award our Conservationist of the Year and Farm of the Year. You can find more details about those awardees on our website at VanBurenCD.org/about.

Summer lets our staff get into the field more often than the winter season, which is where we love to be. Please invite us to your events, properties, and meetings if we can provide support for your water, land, farming, recycling, and invasive species concerns. Contact information is available at VanBurenCD.org/about to find out how our team can best help you.

Upcoming Events:

- **[South Haven Recycle Roundup](#)** | Saturday, August 2, 2025 | 9:00 AM – 2:00 PM | South Haven Public Works | 1199 8th Ave., South Haven, MI 49090
 - Tires (pre-register required, [click here](#) or call 269-633-9314)
 - Electronics
 - Foam
 - Household Hazardous Waste (HHW): oil-based paint, batteries, lightbulbs, and more
- **[Maple Lake Cleanup](#)** | Saturday, August 9, 2025 | 9:00 – 1:30 PM | Sunset Park, Paw Paw, MI 49079
- **[Discover with the District: Paddle Fish Lake](#)** | Wednesday, August 13, 2025 | 5:30 PM – 7:00 PM
- **[Sustainable Samplers](#)** | Wednesday, August 20, 2025 | 5:00 PM – 7:30 PM | Paw Paw Brewing Company | 780 S Gremps St., Paw Paw, MI 49079
- **[VBCD Board Meeting](#)** | Wednesday, August 27, 2025 | 10:00 AM – 12:00 PM | VBCD Office | 1035 E Michigan Ave., Paw Paw, MI 49079
- Labor Day | Monday, September 1, 2025 | office closed

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller and Colleen Forestieri*) – Senior Conservation Specialist was featured in the June edition of the Michigan Ag Advancement newsletter:

“Our June Partner Spotlight is Colleen Forestieri!

Colleen was born and raised in Southwest Michigan. Her first job was working retail on a fruit farm in Berrien County, where she developed an early appreciation for her region’s unique crop diversity. She attended Western Michigan University, earning degrees in Biology and Environmental Studies. From there, she worked at the Kellogg Biological Station conducting agricultural research, and later moved to Washington D.C. to work in policy with the Environmental Protection Agency. Eventually, her passion for local agriculture and conservation brought her back to Michigan, where she now serves as a Senior Conservation Specialist at the Van Buren Conservation District. In this role, she works directly with farmers to implement on-farm conservation practices.”
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area) Team** (*Abbie Bristol, Alex Florian, Jena Johnson*) – The CISMA Team was in the thick of surveying for high-priority species this

1035 E. Michigan Avenue, Paw Paw, Michigan 49079

269.657.4030 x5 ♦ www.VanBurenCD.org ♦ info@vanburencd.org



Van Buren Conservation District

July 2025 Program Update

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June. Neither Hydrilla nor spotted lanternfly have yet been detected in our area. In the midst of work, we've also reported on accomplishments and successes of high priority invasive species outreach and treatment efforts. During our annual Landing Blitz, we educated boaters on avoiding the spread of invasive species between lakes at Van Auken Lake, Fish Lake, and Jasper Dairy boat launch.

- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) – With most of the conventional MAEAP goals being met or close to being achieved, the specialist is working on finishing up the fulfillment of the Regen Ag goals. 11 farm surveys have been turned in – exceeding the goal of 10. The specialist has turned in 3 soil analyses towards the goal of 9, and the goal for soil health assessments done in the field is 50% complete. These need to be done within the growing season, so the specialist is working hard to secure producers that are willing to have these done as well as schedule them. Each field assessment takes about 1.5 hours to complete including collection of the soil analysis sample.
- **National Association of Conservation Districts (NRCS) Technical Assistance** (*Lucas Hartman, Gabriel Francisco*) – The month of June was fairly calm for both Lucas and Gabe from the Conservation District and NRCS side. We spent a lot of our time getting Kami adjusted to her new role as acting District Conservationist and supporting her in what she needed. Gabe spent the month helping the Van Buren Youth Fair set up and get participants ready for the 2025 fair which will be from July 12th – July 20th. This year we are hoping to once again purchase a pig for the Annual Meeting from a local 4H kid. More details to come in the next few months on upcoming Farm Bill programs. Deadlines anticipated in the fall.
- **Outreach** (*Jacob Diljak*) – We love to see people out-and-about at our events and presentations – recently Senior Services luncheons and Paw Paw Recycle Roundup. We continue to bring you, our community, valuable services, education, and resources. Stay up-to-date with our programs, services, and events – VanBurenCD.org
- **Resource Recovery & Recycling** (*Kalli Marshall, Jacob Diljak*) – Get ready, get set, let's go! June was a busy month full of education and the first Recycle Roundup of the year. Recycle Roundup was a successful day with over 280 households served. Education events kicked off at Lawton Library where Kalli shared recycling fun with our youth. Huge progress was made at the Accelerator Academy with Nextcycle as we worked through options and future goals for the Van Buren County Resource Recovery Program.