

**AGENDA**  
**SOUTH HAVEN CHARTER TOWNSHIP**  
**September 10, 2025**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes of August 13, 2025
4. Correspondence
5. Public Comments, Audience Members are allowed 3 minutes to discuss items not on the Agenda (5 minutes for groups)
6. Approval of Agenda
7. UNFINISHED BUSINESS
  - A) Affordable Housing Updates
  - B) Short Term Rental Updates
    - a. Granicus
    - b. Inspections
    - c. Prosecutions – Resolution 25-21 to approve Ordinance Enforcement Officer
  - C)
8. NEW BUSINESS
  - A) Public Hearing – to set fire millage
  - B) Resolution 25-22 Fire Millage Resolution
  - C) Resolution 25-23 to Amend Ordinance #160 Lighthouse Ridge Pilot
  - D) Public Hearing – 09160 M140 – 425 Agreement Amendment
  - E) Resolution 25-24 to Amend 425 Agreement
  - F) Resolution 25-25 to approve L4029
  - G) Renew PUD
  - H)
9. REPORTS
  - Airport
  - Building/Electrical/Mechanical
  - Building Committee
  - Fire/Ambulance
  - Library
  - Park Committee
  - Planning Commission
  - Roads
  - Senior Services
  - Water/Sewer Authority
  - Zoning Board of Appeals
10. TREASURER’S REPORT
11. BOARD COMMENTS
12. ADJOURNMENT

**SOUTH HAVEN CHARTER TOWNSHIP**  
**MINUTES OF REGULAR MEETING**  
**WEDNESDAY, AUGUST 13, 2025**

**Present:** Stein, Fisher, Bertorelli, Poole, DeGrandchamp, Lewandowski, and Wiatrowski

**Meeting was called to order** by Supervisor Stein at 7:30 p.m.

**Motion by Wiatrowski**, supported by Lewandowski, to approve the Minutes of the July 9, 2025 Regular Meeting as presented. All voted in favor. Motion carried.

**Adam DeBoer from SHPD** gave a report. **Brandon Hinz from SHAES** was in attendance and gave a report and **Gail Gladney** gave a report from Van Buren County.

**Motion by DeGrandchamp**, supported by Wiatrowski, to approve the Agenda. All voted in favor. Motion carried.

**Supervisor Stein** reported that he has met with a couple of different developers who are interested in affordable housing projects. He also reported that Granicus is close to being implemented. Trustee Wiatrowski reported 37 inspections have been completed. Clerk Bertorelli reported that the attorney has been contacted regarding prosecuting STR owners that have been unresponsive.

**Motion by Poole**, supported by Fisher, to adopt Resolution 25-19 Adopting Ordinance 169 Amending the STR Ordinance. All voted in favor by roll call vote. Motion carried.

**Motion by DeGrandchamp**, supported by Wiatrowski, to allow Wayne Pecina to have his property at 09160 M140 removed from the 425 Agreement and draw up documents for the amendment. All voted in favor. Motion carried.

**Motion by Poole**, supported by Lewandowski, to set a Public Hearing for the Fire Millage on September 10, 2025 at 7:30 p.m. All voted in favor. Motion carried.

**Motion by Poole**, supported by Wiatrowski, to approve the Special Land Use for 08729 M140 Hwy as recommended by the Planning Commission. All voted in favor. Motion carried.

**Motion by Poole**, supported by Wiatrowski, to approve the PUD on 73.5 Street as recommended by the Planning Commission. All voted in favor. Motion carried.

**Motion by Bertorelli**, supported by Fisher, to approve Resolution 25-20 Budget Amendments. All voted in favor by roll call vote. Motion carried.

**Reports** from various committees and authorities were received. W.C. Askew was in attendance for the Road Commission, Jean Stein reported for the Library and Diane Rigozzi reported for Senior Services.

**Motion by Fisher**, supported by Wiatrowski, to approve payment of anticipated bills in the amount of \$189,153.09. All voted in favor by roll call vote. Motion carried.

**Meeting adjourned** at 8:36 p.m.

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Brenda Bertorelli, Clerk

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Ross Stein, Supervisor

**CHARTER TOWNSHIP OF SOUTH HAVEN**  
**RESOLUTION TO APPROVE ORDINANCE ENFORCEMENT OFFICER**

At a regular meeting of the Board of Trustees of the Charter Township of South Haven ("Township"), Van Buren County, Michigan, held at the Township Hall in said Township on the 10th day of September, 2025 at 7:30 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_  
\_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, the Township has approved a Short Term Rental Ordinance; and

WHEREAS, the Township has hired a firm to seek out property owners who rent their properties on a short term basis; and

WHEREAS, the Township has determined that some property owners are not complying with registering their homes; and

WHEREAS, the Township has other General Law Ordinances that need to be enforced;

THEREFORE, the Township Board of the Charter Township of South Haven, Van Buren County, resolves as follows:

1. The Township Board of the Charter Township of South Haven has determined that hiring an Ordinance Enforcement Officer is necessary; and
2. The Township Clerk is authorized and directed to seek out a firm or an employee to fill that need.

ADOPTED:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN                    )  
  )  
COUNTY OF VAN BUREN                )

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of South Haven, Van Buren County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a Regular meeting held on the 10th day of September 2025.

\_\_\_\_\_  
Brenda Bertorelli, Township Clerk



**SOUTH HAVEN CHARTER TOWNSHIP  
RESOLUTION # 25-22**

**WHEREAS**, it is statutory duty of South Haven Charter Township Board to authorize the levy of The Township's millage rates for 2025, and:

**WHEREAS**, the South Haven Charter Township Board held a Public Hearing to determine the Fire Millage Rate,

**NOW, THEREFORE BE IT RESOLVED**, that after deliberation and in consideration of information received from SHAES the South haven Charter Township Board have decided, it is in the best interest of the Township, to levy \_\_\_\_\_ mills for the Fire Millage

MOTION BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

Voting Yes: \_\_\_\_\_

Voting No: \_\_\_\_\_

Absent: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

I, Brenda Bertorelli, Clerk of South Haven Charter Township, Van Buren County, Michigan, herewith certify that the above is a true and correct copy of a portion of the proceedings of said Board at its regular meeting on Wednesday, September 10, 2025.

\_\_\_\_\_

Brenda Bertorelli, Clerk

**CHARTER TOWNSHIP OF SOUTH HAVEN  
RESOLUTION NO. – 25-23**

**RESOLUTION TO INTRODUCE  
ORDINANCE #170 TO AMEND ORDINANCE #160 TO PROVIDE FOR  
A SERVICE CHARGE IN LIEU OF TAXES FOR DWELLING UNITS  
FOR LOW INCOME PERSONS OR FAMILIES (LIGHTHOUSE RIDGE  
APARTMENTS)**

At a meeting of the Board of Trustees of the Charter Township of South Haven ("Township"), Van Buren County, Michigan, held at the Township Hall in said Township on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 at \_\_\_\_\_ p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The following Resolution was offered by \_\_\_\_\_ and  
seconded by \_\_\_\_\_.

WHEREAS, South Haven Charter Township wishes to encourage developers to build affordable housing by accepting a service charge or payment in lieu of property taxes (a “PILOT”), as authorized by the State Housing Development Authority Act of 1966, 1966 PA 356, MCL 125.1401 et seq., as amended; and

WHEREAS, the Township adopted an Ordinance creating a PILOT for the proposed Lighthouse Ridge Apartments (the “Ordinance”); and

WHEREAS, the Township desires to amend the Ordinance to remove the termination provision Section 9 per comments from the Michigan State Housing Development Authority; and

WHEREAS, Section 20 of the Michigan Charter Township Act, Act 359 of 1947, MCL 42.1 et seq, as amended (“Act”) requires each proposed ordinance be introduced in written or

printed form, identified by a number and short title and, following introduction of the proposed ordinance, requires the Clerk to publish the proposed ordinance as provided in the Act.

NOW, THEREFORE, the Township Board of the Charter Township of South Haven, resolves as follows:

1. The Township hereby introduces Ordinance No. 170, An Ordinance to Amend Ordinance to Provide For A Service Charge In Lieu of Taxes for Dwelling Units for Low Income Persons and Families (Lighthouse Ridge Apartments), attached as **Exhibit A**.

2. The Township Board will consider adopting the Ordinance at a meeting on October 8, 2025, at 7:30 p.m.

3. Pursuant to Section 20 of the Act, the Clerk is directed to publish the Ordinance in accordance with Section 8 of the Act by posting the Ordinance in the office of the Clerk and on the Township's web site. The Clerk is further directed to publish notice of posting in a form substantially conforming to that attached as **Exhibit B** to this resolution describing the purpose of the Ordinance and that the Ordinance is posted in the office of the Clerk, on the Township's web site and in a newspaper of general circulation in the Township within seven (7) days of the posting.

4. A copy of the Ordinance shall be available for examination at the office of the Clerk and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN       )  
  ) ss.  
COUNTY OF VAN BUREN )

I, Brenda Bertorelli, Township Clerk of the Charter Township of South Haven, hereby certify this to be a true and complete copy of Resolution No. \_\_\_\_\_, duly adopted at a meeting of the Township Board held on the 10<sup>th</sup> day of September, 2025 at 7:30 p.m.

\_\_\_\_\_  
Brenda Bertorelli, Township Clerk

**EXHIBIT A**

**SOUTH HAVEN TOWNSHIP  
ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE TO AMEND ORDINANCE TO PROVIDE FOR A SERVICE CHARGE IN  
LIEU OF TAXES FOR DWELLING UNITS FOR LOW INCOME PERSONS AND  
FAMILIES  
(LIGHTHOUSE RIDGE APARTMENTS)**

**THE TOWNSHIP OF SOUTH HAVEN ORDAINS:**

**Section 1. Removal Of Section 9.**

Section 9 of Ordinance to Provide for a Service Charge in Lieu of Taxes for Dwelling Units for Low Income Persons and Families (Lighthouse Ridge Apartments) entitled "Termination" is hereby removed in its entirety.

**Section 2. Severability.**

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

**Section 3. Inconsistent Ordinances.**

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4. Effective Date**

This Ordinance shall take effect immediately after publication.

\_\_\_\_\_  
Township Clerk

Dated: \_\_\_\_\_

**CHARTER TOWNSHIP OF SOUTH HAVEN**

**NOTICE OF POSTING OF PROPOSED ORDINANCE NO. \_\_\_\_  
AN ORDINANCE TO AMEND ORDINANCE TO PROVIDE FOR  
A SERVICE CHARGE IN LIEU OF TAXES FOR DWELLING UNITS  
FOR LOW INCOME PERSONS OR FAMILIES (LIGHTHOUSE RIDGE  
APARTMENTS)**

**PLEASE TAKE NOTICE** that at its meeting on \_\_\_\_\_, 2025, the Township Board received a proposed ordinance entitled “An Ordinance to Amend Ordinance to Provide For A Service Charge In Lieu of Taxes for Dwelling Units for Low Income Persons and Families (Lighthouse Ridge Apartments),” which will be considered for adoption on \_\_\_\_\_, **2025**, **at \_\_\_\_\_p.m.**, at a meeting of the Township Board at the Township Hall, 09761 Blue Star Memorial Hwy, South Haven, MI 49090. The proposed ordinance would amend the Ordinance to Provide for a Service Charge In Lieu of Taxes for Dwelling Units for Low Income Persons and Families (Lighthouse Ridge Apartments) to remove Section 9, Termination in its entirety.

The proposed ordinance is available in its entirety for public inspection. The proposed ordinance is posted at the office of the Township Clerk, 09761 Blue Star Memorial Hwy, South Haven, MI 49090 and on the website of the Charter Township of South Haven, <http://www.southhaventwp.com>.

Brenda Bertorelli, Clerk  
South Haven Township Hall  
09761 Blue Star Memorial Hwy  
South Haven, MI 49090  
(269) 637-3305

**SOUTH HAVEN CHARTER TOWNSHIP**

**RESOLUTION NO. 25-24**

**RESOLUTION TO APPROVE SECOND AMENDMENT TO DEVELOPMENT  
COOPERATION AGREEMENT BETWEEN CITY OF SOUTH HAVEN  
AND SOUTH HAVEN CHARTER TOWNSHIP**

At the meeting of the Township Board of the Charter Township of South Haven, Van Buren County, State of Michigan, on the 10th day of September, 2025, at 7:30 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the City of South Haven ("City") and South Haven Charter Township ("Township") entered into a Development Cooperation Agreement, dated November 15, 2021 ("Agreement"), in accordance with Act No. 425 of the Public Acts of 1984, as amended ("Act 425"); and

**WHEREAS**, the Agreement provides for the conditional transfer of identified real property from the jurisdiction of the Township to the City for economic development purposes. The real property that was transferred is described and depicted on Exhibits A and B to the Agreement ("Property"); and

**WHEREAS**, the Agreement was subsequently amended on January 21, 2025 ("First Amendment") to remove Permanent Parcel No. 80-53-272-002-00 (with a street address of 8729 M 140 Highway) from the Property and to replace Exhibits A and B to the Agreement with Exhibit A-1 and B-1 reflecting the removal of the property; and

**WHEREAS**, the City and Township have been approached by the owner of a parcel which was included in the overall Property, requesting that the parties remove the owner's parcel to facilitate the development of a proposed storage building land use. After due deliberation, the parties are willing to amend the Agreement as requested to remove Permanent Parcel No. 80-53-272-009-00 (with a street address of 09160 M 140 Highway; the "Removed Parcel"); and

**WHEREAS**, Act 425 and Section 4.2 C. of the Agreement allow for the amendment of the Agreement following a public hearing and upon the adoption of resolutions by parties and the written execution of the amendment by the parties; and

**WHEREAS**, after due consideration, the governing bodies of the City and Township are amenable to the owner's request and have prepared a proposed Second Amendment to the Development Cooperation Agreement (the "Second Amendment") to facilitate the same. A copy of the Second Amendment is attached to this Resolution and marked as "Attachment A"; and

**WHEREAS**, pursuant to the provisions of Act 425, the Board of Trustees for the Charter Township of South Haven held a properly noticed public hearing on September 10, 2025, concerning the Second Amendment.

**NOW, THEREFORE**, it is resolved that:

1. The Township Board hereby approves the Second Amendment to the Act 425 Agreement, attached as Exhibit A, subject to the statutory referendum periods in Act 425.
2. Following the expiration of the statutory referendum periods under Act 425, the Township Board hereby authorizes and directs the Township Supervisor and Township Clerk to execute the Second Amendment to the Act 425 Agreement on behalf of the Township.



3. Following execution of the Second Amendment, the Clerk is directed to file a copy with the Van Buren County Clerk and the Michigan Secretary of State.

4. Except as expressly set forth in the First Amendment and this Second Amendment, all other terms and conditions as set forth in the Agreement shall remain in effect and binding on the parties and all references to the Agreement shall be interpreted to mean the Agreement as amended by the First Amendment and Second Amendment.

5. Any and all resolutions or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

### **CERTIFICATION**

I, Brenda Bertorelli, South Haven Charter Township Clerk, hereby certify that the foregoing is a true and complete copy of the Resolution adopted by the Township Board at a meeting on September 10, 2025.

\_\_\_\_\_  
Brenda Bertorelli  
South Haven Charter Township Clerk

## SECOND AMENDMENT TO DEVELOPMENT COOPERATION AGREEMENT

This Second Amendment to the Development Cooperation Agreement, dated \_\_\_\_\_ (“Second Amendment”), between the City of South Haven, a Michigan home rule city, the principal business address of which is 539 Phoenix Street, South Haven, MI 49090 (the “City”), and South Haven Charter Township, a Michigan charter township, the principal business address of which is 9761 Blue Star Memorial Hwy South Haven, MI 49090 (the “Township”).

### RECITALS

A. The City and Township entered into a Development Cooperation Agreement, dated November 15, 2021 (“Agreement”), in accordance with Act No. 425 of the Public Acts of 1984, as amended (“Act 425”).

B. The Agreement provides for the conditional transfer of identified real property from the jurisdiction of the Township to the City for economic development purposes. The real property that was transferred is described and depicted on Exhibits A and B to the Agreement (“Property”).

C. The Agreement was subsequently amended on January 21, 2025 (“First Amendment”) to remove Permanent Parcel No. 80-53-272-002-00 (with a street address of 8729 M 140 Highway) from the Property and to replace Exhibits A and B to the Agreement with Exhibit A-1 and B-1 reflecting the removal of the property.

D. The City and Township have been approached by the owner of a parcel which was included in the overall Property, requesting that the parties remove the owner’s parcel to facilitate the development of a proposed storage building land use. After due deliberation, the parties are willing to amend the Agreement as requested.

E. Act 425 and Section 4.2 C. of the Agreement allow for the amendment of the Agreement following a public hearing and upon the adoption of resolutions by parties and the written execution of the amendment by the parties.

F. Pursuant to Act 425, the City Council held a public hearing on \_\_\_\_\_, and the Township Board held a public hearing on \_\_\_\_\_, regarding the proposed amendment, notice of which public hearing was given in the manner provided by the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976.

G. The City Council adopted Resolution No. \_\_\_\_ authorizing this Second Amendment and the Township Board adopted Resolution No. \_\_\_\_ authorizing this Second Amendment.

H. The City and Township desire to modify the Agreement as set forth herein.

### SECOND AMENDMENT

In exchange for good and valuable consideration, the sufficiency of which is acknowledged, the parties agree as follows:

1. Amendment of Agreement Exhibit A-1. That Exhibit A-1 to the Agreement, entitled “Depiction of Property,” and all maps and descriptions associated with that exhibit, is hereby amended to remove Permanent Parcel No. 80-53-272-009-00 (with a street address of 09160 M 140 Highway; the “Removed Parcel”) as shown and described on Exhibit A-2, attached hereto, with the understanding that Exhibit A-1 as amended and replaced by Exhibit A-2 is intended to identify collectively all the real property subject to

the conditional transfer of jurisdiction from the Township to the City in accordance with terms of the Agreement, as amended.

2. Amendment of Agreement Exhibit B. That Exhibit B-1 to the Agreement, entitled “Property Descriptions,” and all descriptions associated with that exhibit, is hereby amended and replaced by Exhibit B-2, attached hereto, with the understanding that Exhibit B-2 identifies collectively all the real property subject to the conditional transfer of jurisdiction from the Township to the City in accordance with terms of the Agreement, as amended.

3. Agreement to Remain in Effect. Except as expressly set forth herein, all other terms and conditions as set forth in the Agreement shall remain in effect and binding on the parties and all references to the Agreement shall be interpreted to mean the Agreement as amended by this Second Amendment.

4. Hearings, Notice and No Referendum. By signing this Second Amendment, the City and the Township certify that neither the City Council nor the Township Board adopted a resolution calling for a referendum on the Second Amendment to be made to the Agreement, more than 30 days have elapsed since the public hearings of the City Council and the Township Board were held regarding this Second Amendment and since the City Council and the Township Board adopted resolutions indicating their intention to enter into this Second Amendment, and neither the City Clerk nor the Township Clerk has received a petition calling for a referendum on this Second Amendment or the removal of the Removed Parcel from the Property pursuant to this Second Amendment.

5. Filing and Effective Date.

A. Initial Filing and Effective Date. In accordance with Act 425, following the execution of this Second Amendment by the City and the Township, a duplicate original of the Second Amendment shall be filed with the Clerk of Van Buren County and with the Michigan Secretary of State. This Second Agreement, certified by such County Clerk or the Secretary of State, shall be *prima facie* evidence of the amendment of the Agreement. This Second Amendment shall be effective at 12:01 a.m. on January 1, 2026, provided it has been filed with the County Clerk and the Secretary of State.

B. Additional Filing. The parties agree to sign and file any additional documents, such as notices, forms and reports that may be required or requested by county, state or other agencies, which may be needed to give full effect to and to fully implement this Second Amendment.

The parties have signed this Second Amendment as of the date first written above.

#### **CITY OF SOUTH HAVEN**

#### **CHARTER TOWNSHIP OF SOUTH HAVEN**

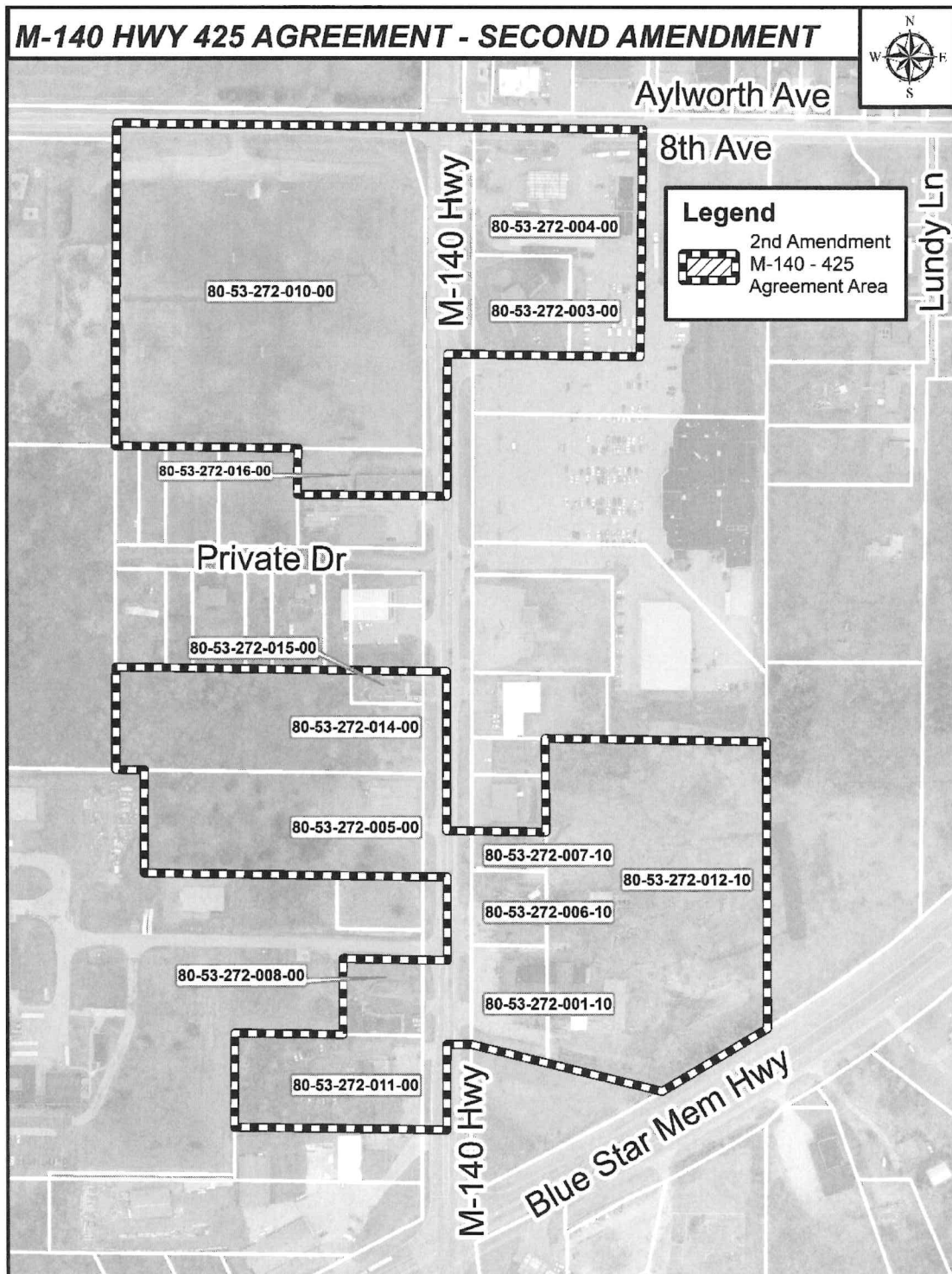
By: \_\_\_\_\_  
Annie Brown, Mayor

By: \_\_\_\_\_  
Ross Stein, Supervisor

By: \_\_\_\_\_  
Megan Kiker, Clerk

By: \_\_\_\_\_  
Brenda Bertorelli, Clerk

**EXHIBIT A-2**  
**CORRECTED DEPICTION OF PROPERTY**



**EXHIBIT B-2****CORRECTED PROPERTY DESCRIPTIONS**

Legal Description for M-140 Hwy – 425 Agreement as of \_\_\_\_\_

Beginning 258 Ft South of the NW Corner of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  Sec. 15, T01S, R17W. Thence S  $89^{\circ}29'$  E PAR with the North Sec. line 250 Ft; Thence South PAR with Said West line 202 Ft; Thence North  $89^{\circ}29'$  W 250 Ft to Said West line; Thence North ALG said West line 202 ft to the POB. Subject to and including Easements.

Also,

Beginning at the NW Corner of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W. Thence S  $89^{\circ}20'48''$  E on the North Sec. line 398.04 Ft; Thence South 460 Ft; Thence N  $89^{\circ}20'48''$  W 148.04 Ft; Thence North 202 Ft; Thence N  $89^{\circ}20'48''$  W 250 Ft to the West line of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$ ; Thence North 258 Ft to the POB.

Also,

The North  $\frac{1}{2}$  of the East  $\frac{1}{2}$  of the NW  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W. Also, the East 16.5 Ft of the N  $\frac{1}{2}$  of the West  $\frac{1}{2}$  of the NW  $\frac{1}{4}$  of the NE  $\frac{1}{4}$ .

Also,

COM at the Center of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W. Thence North 566.30 Ft to the POB. Thence N  $89^{\circ}21'11''$  W 304.30 Ft; Thence North 94.03 Ft; Thence S  $89^{\circ}20'50''$  E 304.30 Ft; Thence South 94 Ft to the POB.

Also,

Beginning at a Point 209.1 Ft North of the Center of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W. Thence West 195.8 Ft; Thence South 66.9 Ft; Thence East 195.8 Ft; Thence North 66.9 Ft to the POB.

Also,

Beginning at the Center of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W. Thence West 676.5 Ft; Thence North 209.1 Ft; Thence East 480.7 Ft; Thence South 66.9 Ft; Thence East 195.8; Thence South 142.2 Ft to the POB.

Also,

The North 210 Ft of the E 622.3 Ft of the SW  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W.

Also,

The North 154 Ft of the South 604 Ft of the East 212.6 Ft of the N  $\frac{3}{4}$  of the SW  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W.

Also,

Beginning on the East  $\frac{1}{8}$  line at a point that is 259 Ft North of the SE corner of the N  $\frac{3}{4}$  of the SW  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of section 15, T01S, R17W. Thence North 191 Ft; Thence West 435.6 Ft; Thence South 191 Ft; Thence E 435.6 Ft to the POB.

Also,

COM at the N  $\frac{1}{4}$  Post of Sec. 15, T01S, R17W. Thence S  $89^{\circ}11'04''$  E on the North Section line 1316.03 Ft to the West line of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$ ; Thence S  $00^{\circ}09'48''$  W 1241 Ft; Thence S  $89^{\circ}10'42''$  E 202 Ft to the POB. Thence S  $00^{\circ}09'48''$  W 76.44 Ft to the South line of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of said section; Thence S  $89^{\circ}10'42''$  E 456.02 Ft to the East Line of the W  $\frac{1}{2}$  of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of said section; Thence North 76.44 Ft; Thence N  $89^{\circ}10'42''$  W 456.02 Ft to the POB.

Also,

The N  $\frac{1}{2}$  of the NW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W. Except: The South 100 Ft Thereof. Also, Except: COM at the N  $\frac{1}{4}$  Post of said section, thence S  $89^{\circ}11'04''$  E on the Section line 1316.03 Ft to the West line of the E  $\frac{1}{2}$  of the NE  $\frac{1}{4}$ ; Thence S  $00^{\circ}09'48''$  W on said West line 1317.44 Ft to the POB. Thence S  $00^{\circ}09'48''$  W on said West line 115 Ft; Thence S  $89^{\circ}10'42''$  E 202 Ft; Thence N  $00^{\circ}09'49''$  E 115 Ft; Thence N  $89^{\circ}10'42''$  W 202 Ft to the POB.

Also,

The South 100 Ft of the N  $\frac{1}{2}$  of the of the NW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W.

Also,

The North 174.4 Ft of the SW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Sec. 15, T01S, R17W.

Also,

Commencing at the Northeast corner of Section 15, Town 1 South, Range 17 West; thence North  $89^{\circ} 11' 02''$  West on the North section line 1316.05 feet to the North and South eighth line of the Northeast quarter; thence South  $00^{\circ} 09' 46''$  West on same, 1821.17 feet to the place of beginning of this description; thence South  $89^{\circ} 10' 28''$  East parallel with the North line of the South half of the Northwest quarter of the Southeast quarter of the Northeast quarter, 329.10 feet; thence North  $00^{\circ} 09' 46''$  East 174.40 feet to the North line of the South half of the Northwest quarter of the Southeast quarter of the Northeast quarter; thence South  $89^{\circ} 10' 28''$  East on same, 328.97 feet to the East Line of the Northwest quarter of the Southeast quarter of the Northeast quarter; thence South  $00^{\circ} 09' 40''$  West on same, 156.85 feet to the Northerly right of way of Blue Star Highway; thence on same 248.37 feet along a curve to the right with a radius of 3754.71 feet and a chord that bears South  $58^{\circ} 55' 31''$  West 248.32 feet; thence continue on said right of way North  $77^{\circ} 04' 31''$  West 457 feet to the North and South eighth line of the Northeast quarter; thence North  $00^{\circ} 09' 46''$  East on same, 17.89 feet to the place of beginning.

**NOTICE OF PUBLIC HEARING  
SOUTH HAVEN CHARTER TOWNSHIP  
VAN BUREN COUNTY, MICHIGAN**

**PLEASE TAKE NOTICE**, that the Township Board of South Haven Charter Township, Michigan, pursuant to and in accordance with Act 425 of the Public Acts of Michigan of 1984, as amended, MCL 124.21, et seq. ("Act 425"), will hold a public hearing on Wednesday, September 10, 2025, at the South Haven Township Hall, 09761 Blue Star Highway, South Haven, Michigan 49090, beginning at 7:30 p.m., local time, in South Haven, Michigan.

The public hearing will be held to consider whether the Township Board will approve and authorize an amendment to an existing Act 425 agreement, dated November 15, 2021 ("Agreement"), with the City of South Haven ("City"). The amendment, if ultimately approved, would remove from the Agreement a parcel of real property presently subject to the Agreement (P.P. No. 80-53-272-009-00; with a street address of 09160 M 140 Hwy, South Haven MI 49090). The amendment under consideration is intended to facilitate an expedited review of a proposed land use.

**PLEASE TAKE FURTHER NOTICE**, that a copy of the proposed amendment between the City and Township is available for public inspection at the Township Clerk's office at the Township Hall during normal business hours.

All aspects of the proposed amendment will be open for discussion at the public hearing. All interested persons will be given an opportunity to be heard.

Brenda Bertorelli  
Clerk  
South Haven Township  
269-637-3305

**SOUTH HAVEN CHARTER TOWNSHIP  
RESOLUTION # 25-25**

**WHEREAS**, it is statutory duty of South Haven Charter Township Board to authorize the levy of The Township's millage rates for 2025, and;

**WHEREAS**, the South Haven Charter Township Board has received the L4029 from the County and held a Public Hearing to determine the Fire Millage Rate, and;

**WHEREAS**, the South Haven Charter Township Board holds a Public Hearing every October to present the Annual Budget and held a public hearing last October, 2024 for the 2025 Budget;

**NOW, THEREFORE BE IT RESOLVED**, that with consideration to the Township's budgetary needs for the 2025 fiscal year, and after consideration of obligatory voted millage, the South Haven Charter Township Board have decided, in the best interest of the Township, to levy \_\_\_\_\_ mills, which is .5243 mills for Operating, .7368 mills for Police, .9939 mills for Library, .9825 mills for Senior, .2484 mills for Recreation, .2335 mills for Library(2), and 1.4246 mills for Roads against the Taxable Value of all real property and personal property in the county. The Fire District Millage will be \_\_\_\_\_ mills on real property.

MOTION BY: \_\_\_\_\_

SUPPORTED BY: \_\_\_\_\_

Voting Yes: \_\_\_\_\_

Voting No: \_\_\_\_\_

Absent: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

I, Brenda Bertorelli, Clerk of South Haven Charter Township, Van Buren County, Michigan, herewith certify that the above is a true and correct copy of a portion of the proceedings of said Board at its regular meeting on Wednesday, September 10, 2025.

\_\_\_\_\_  
Brenda Bertorelli, Clerk





|  |
|--|
| <b>Memo:</b> South Haven Charter Township Board  |
| <b>From:</b> Tasha Smalley, Zoning Administrator |
| <b>Date:</b> September 2025                      |
|  |
| <b>RE:</b> renewal of PUD approval Oct 1, 2014   |

The Planning Commission held a public hearing on September 4, 2025 to renew an already approved PUD from October 1, 2014.

Michael and Terry Hill Trust has petitioned to renew Planned Unit Development approval from October 1, 2014; 11 acres, 84-unit RV campground at 70544 & 70460 CR 388, 80-17-001-053-30 / 001-017-00

The motion was to recommend approval to renew the PUD to the Township Board with conditions:

1. Permits/approvals are renewed; fire department, road commission, drain commission, municipal water/sewer, etc.
2. All permits for a campground are obtained; Federal, State, County, local; EGLE, SESC, construction permits (building, etc)
3. Screening on the east side to be increased to 6 feet from the 50-foot setback line to the rear line of the adjacent house, and to increase the rest of the fence height to 4 feet on the boundaries.

And a second. Roll call 6-0yes

**MEMORANDUM: September 23, 2014**

**FROM: P. Hudson, Zoning Administrator**

**TO: South Haven Township Planning Commission**

**RE: Agenda Items for October 1, 2014**

**Item 5) Public Hearing**

**a. Mike Hill - PUD - Campground**

70544 Phoenix Road

**EXISTING CONDITIONS**

Existing 7.3 acre parcel occupied by a small apartment complex

Existing 5 acre parcel occupied by a single family dwelling

**ZONING – MFR – ARTICLE IX**

Type I PUD permitted as a Special Use

Minimum lot area for a PUD is 10 acres

11 acres OK

Minimum lot width 330' or with shared drive 200'

240 & 160' Discuss

Maximum 8 dwelling units per acres - 88 maximum

84 OK

Multi-family requirements

0.5 acre minimum lot area plus

3,500 sq ft lot area per 2-bedroom apt

4 units = 14,000 s.f.

35,780 s.f. required

2 parking spaces per dwelling

8 spaces required

Rear setback 50 feet

Side setbacks – height of the building – 35"

35 ft required

**PROPOSAL**

Combine the two parcels and split off the apartment complex to meet minimum standards of the MFR district.

Use the remaining 11 acres for 84 campground sites

**REVIEW**

A state of Michigan campground license is required

Review by the following agencies is required:

MDNR – will regulate the internal campground design

County Road Commission – Have not received comments

County Drain Commissioner – Have not received comments

County Soil Erosion & Sedimentation agent – not needed yet

Deputy Fire Chief – SHAES – Have not received comments

The plan otherwise meets the specific requirements of the ordinance and comments from the preliminary review have been addresses:

- row of evergreens are shown on the east & west lot lines

- fences are shown on the east & west lot lines.

- Deceleration & acceleration lanes are shown as well as by-pass

The Campground community room has a gross floor area of 1,248 sq. ft.

Normally this would require 59 parking spaces, however, within a PUD this can be waived provided the space is not rented out when the campground is occupied.

**b. Riverwalk – MDNR/SHARA – rezoning to RC for campground**

Development is currently zoned HDR and RC and has a Special Use PUD approval.

The residential development failed due to the economy. Only the first phase road and sewer & water were installed – street does not have final asphalt course.

**PROPOSAL:**

To rezone the southern  $\frac{3}{4}$  of the property to RC which allows campgrounds.

The Master Plan map shows this area as Conservation from the Kal-Haven Trail north and High Density Residential for the balance.

Chapter VII of the Master Plan identifies the Kal-Haven/Van Buren trails system as a local influence on development of the Township. Blue Star Highway is also identified as a commercial corridor, although south of the cemetery, which is  $\frac{1}{4}$  mile south of this property. The use of this property as an economic development attraction had not been directly considered in the Master Plan. However, extension of the RC district to encompass the entire property would not be totally inconsistent with the conservation element of the Master Plan.

**6) Public Comment**

a. The Humane Society is looking at the Blue Star Glass building which is currently zoned MFR with the RCO overlay. Neither district allows “kennels”. The Humane Society wants to know if a rezoning to CSC would be appropriate or if they could get the text of the RCO district amended to include their use.

**8) Unfinished Business**

- Review Home Business text for discussion – see attachment
- Affordable Housing – please see attached memorandum

**9) Parks Subcommittee report**

From September 3.

SOUTH HAVEN CHARTER TOWNSHIP  
APPLICATION FOR PLANNED UNIT DEVELOPMENT

1. Application must be signed by the property owner (and if different, by the applicant).
2. Requested use must meet all requirements of the Zoning Ordinance for the zoning classification of the lot AND for the special use.
3. A Zoning Permit must be approved by the Zoning Administrator before other permits (building, sign, grading, etc.) can be issued. Construction or excavation may not start until zoning permit is approved.
4. Site plans must be approved by BOTH the Planning Commission AND Township Board before a Zoning Permit may be approved. See the Site Plan Application Checklist for detailed requirements and the zoning ordinance for specific requirements. An incomplete application or site plan may be disapproved or returned to the applicant without action.
5. Prior to approval of the zoning permit for all work that requires a site plan, Township policy requires that security (bond, letter of credit, etc.) be provided for the value of the site improvements.

Registered Property Owner

Name Mike Hill  
Address 03087 70th St  
South Haven, MI 49090  
Telephone Day 269 207 6250 Night 269 637 2608  
Authorized Representative (if applicable) \_\_\_\_\_  
Telephone Day \_\_\_\_\_ Night \_\_\_\_\_

Applicant (if different from Owner)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Day \_\_\_\_\_ Night \_\_\_\_\_

Property Number (See tax bill) 80-17-001-017-00 Map Number (see tax bill) 240 + 11

Current Zoning Classification and Use of Property MFR - Apt Bld's on  
240 MAP number, VACANT Residential Home on MAP # 11.

Current Zoning Classifications and Uses of Adjacent Properties MOR + LDR,  
residential properties + VACANT LAND

Nature of Activity for which PUD is Requested:

Special Use yes \_\_, no \_\_; Or, Rezone yes \_\_, no \_\_;

Commercial Use \_\_; Industrial Use \_\_; Multi-family Use \_\_; Mixed Use \_\_;

(Other-describe) \_\_\_\_\_

Describe Activity: Campground

Signature of Property Owner Mike Hill Date 6/19/17

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Wednesday, October 1, 2014  
**SOUTH HAVEN TOWNSHIP PLANNING COMMISSION  
MINUTES**

(Approved November 5, 2014)

- 1) **Call to Order : 7:27 PM**
- 2) **Role Call:**

|         |         |
|---------|---------|
| Tippman | present |
| Compton | present |
| Capps   | present |
| Kiry    | present |
| Odland  | excused |
| Larsen  | present |
| Meyer   | present |

Also present: Patrick Hudson, Zoning Administrator/Recording Secretary
- 3) **Approval of the Agenda:**

MOTION by Compton to accept the agenda, 2<sup>nd</sup> by Capps, approved 6-0
- 4) **Approval of the Minutes**

Capps noted a typo – date incorrect

MOTION: By Kiry to approve the minutes of August 6, 2014 as corrected.

Second by Tippman. Approved 6-0
- 5) **Public Hearing – Motion by Kiry to open the public hearing, 2<sup>nd</sup> by Meyer**

**Motion approved 6-0 @ 7:21**

  - a. **Hill Planned Unit Development Special Use**

Hudson explained the application and reviewed the zoning requirements

Piersen spoke for the developer and noted that they have a verbal approval from SHAES conditional upon providing a secondary access gate through the apartment complex (to be locked)

Piersen has sent to the Road Commission a revised bypass design and topo as well as a trip generator – required by the CR 388 Corridor

MDNR has the plans but this is a longer process

Larsen asked about the required berm

Piersen – 2-foot high on the tree line

Capps – asked about the Road Commission review & length of turning lane

Piersen – will meet Road Commission standards

Larsen opened the hearing to the public

Dick Frazier – lives on west side of the project, concerned about turning lanes and impact on his yard. 2-foot high fence too low to prevent trespass, wants and 8' fence around entire property. Also concern about impact on turkey and deer, pollution to the ravine.

Marilyn Dotson – concerned about driveways and turning lanes

Larsen asked Piersen to explain how the lanes fit into the 66' right-of-way

Renee Russell – lives on east side of project – Not opposed to the project but concerned about office building location in relation to her home. Asked if fence could be higher, prefers a solid block wall. Concern about smoke from campfires.

Mark Super – owner Jensens RV Park – supportive of private sector campgrounds

**(Hill PUD hearing – continued)**

Capps asked Super the number of camp sites in his park – 83

Carla Frazier – CR 388 – concerned about impact of this development on her neighboring agricultural use

Larsen noted that her property is zoned for agriculture

Compton asked how many sites at Sunnybrook – 150

MOTION to close the hearing by Meyer, 2<sup>nd</sup> by Capps, approved 6-0

Larsen asked Hill if he is open to a barrier in front to protect neighbor from headlights

He is

Discussion on fence heights above 3 feet & impact on neighbors.

Discussion on traffic issues & procedure options

MOTION: by Tippman to recommend approval of the Special Use for the Hill Planned Unit Development campground conditional upon County Road

Commission and MDNR approvals and screening on the east side to be increased to 6 feet from the 50-foot setback line to the rear line of the adjacent house, and to increase the rest of the fence height to 4 feet on the boundaries.

Second by Compton. Motion approved 6-0.

**b. MDNR/SHARA rezoning petition – former Riverwalk site  
Motion to open the second public hearing by Compton, 2<sup>nd</sup> by  
Tippman, approved 6-0 @ 8:19.**

Hudson explained the current zoning and the request.

Larsen asked for a representative from the petitioners – no one present

MOTION by Tippman to continue the public hearing on the rezoning petition until the first Wednesday in November (11-5-14), 2<sup>nd</sup> by Kiry.

Discussion on the need for a representative to answer questions. Motion approved 6-0.

Larsen announced that the Public Hearing will be continued on Wednesday, November 5, 2014 at the township hall a 7:30 PM.

Jim Horan asked about the procedures

Holly Remes said she has the final site plans

Edward Nixon said he had not received a mailed copy of the notice

Mark Super questioned whether ‘campgrounds’ are allowed in RD.

**6) Public Comment non-agenda items**

Glen Sperry for the Van Buren Humane Society explained that they are looking at the Blue Star Glass building on Blue Star Highway and that the current zoning MFR with RCO overlay does not allow kennels with outside dog runs. Asked if the Commission would prefer a text amendment or a rezoning.

Discussion – consensus was that a text amendment would be the best approach.

**7) New Business**

**a. None**

**8) Unfinished Business**

**a. Zoning Text Amendments – continued discussion**

Discussion on affordable housing

Larson recommended that the Commission have two workshop sessions during the day or on a Saturday to work on this. All concurred.

- 9) **Staff & Subcommittee Report**
  - a. No Parks Committee report
- 10) **Communications & Public Comment**
  - a. John Mitchell had questions about rezoning procedures
- 11) **Commissioner Comments**
  - a. Compton noted that the public had a lot of information that the Commission had not seen
- 12) **Adjournment**
  - Larsen called for adjournment @ 9:10 PM

Signature:

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Secretary of the Planning Commission

Submitted by Patrick Hudson, Zoning Administrator



**SOUTH HAVEN CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING  
WEDNESDAY, OCTOBER 8<sup>TH</sup>, 2014**

**Present:** Dopp, Stein, Fisher, Bertorelli, DeGrandchamp, and Kiry.

**Absent:** Jessup

Meeting was called to order by Supervisor Stein at 7:30 p.m. with the Pledge of Allegiance.

September 10<sup>th</sup> 2014 minutes were accepted as presented.

Deputy Chief Natalie Thompson of the South Haven Police Department was in attendance to give a report. Two representatives from Senior Services were in attendance to give their annual report.

Supervisor Stein reported that the appeal has been filed on the Lake Bluff Motel lawsuit.

The Fireworks Policy remains tabled.

Supervisor Stein reported that the plaintiffs in the 14<sup>th</sup> Avenue lawsuit say they are ready to settle. Details and language of that settlement are being worked on.

**Motion by DeGrandchamp**, supported by Dopp, to open the public hearing for the township budget of 2015. All voted in favor by roll call vote. Motion carried.

A spread sheet detailing items on the budget was presented. There were no major changes from the prior year other than increasing maintenance and equipment for the township hall. There is the possibility of replacing the H/VAC system in the township hall.

**Motion by Dopp**, supported by DeGrandchamp, to close the public hearing. All voted in favor by roll call vote. Motion carried.

**Motion by Dopp**, supported by DeGrandchamp, to adopt the 2015 Budget as presented. All voted in favor by roll call vote. Motion carried.

Tom Fouts, Dangerous Building Officer, was in attendance to give a report.

**Motion by DeGrandchamp**, supported by Fisher, to accept the bid from deBest for snow plowing services for the winter of 2014-15. All voted in favor. Motion carried.

**Motion by Dopp**, supported by DeGrandchamp, to accept the new office policy that allows financial decisions up to \$2500.00 to be made by officers for necessary expenditures for normal business operations without prior board approval. All voted in favor. Motion carried.

**Motion by DeGrandchamp**, supported by Dopp, to adopt Resolution 14-07 approving Consent and Agreement regarding the Water Main Extension Agreement with New Covert Generating Company. All voted in favor by roll call vote. Motion carried.

Reports from various committees and authorities were presented.

Motion by Kiny, supported by DeGrandchamp, to approve the PUD for Mike Hill's campground on CR 388 with the contingencies provided by the Planning Commission. Those contingencies are: The approvals from Van Buren County Road Commission and MDNR, and screening on the east side to be increased to 6 feet from the 50 foot setback line to the rear line of the adjacent house, and to increase the rest of the fence height to 4 feet on the boundaries. All voted in favor. Motion carried.

Motion by Fisher, supported by DeGrandchamp, to allow the Treasurer to opt out of summer taxes. All voted in favor. Motion carried.

Motion by Fisher, supported by Bertorelli, to approve payment of bills in the anticipated amount of \$39,241.32. By roll call vote all voted in favor. Motion carried.

Meeting adjourned at 8:22 p.m.

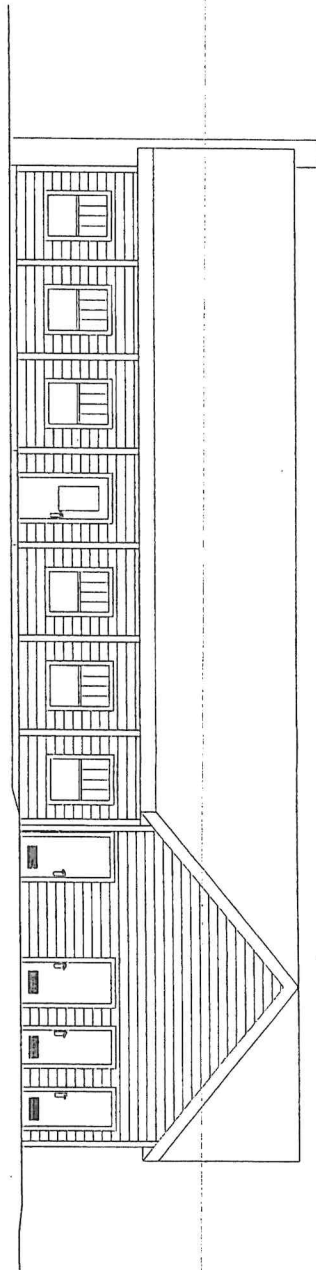


Brenda Bertorelli, Clerk

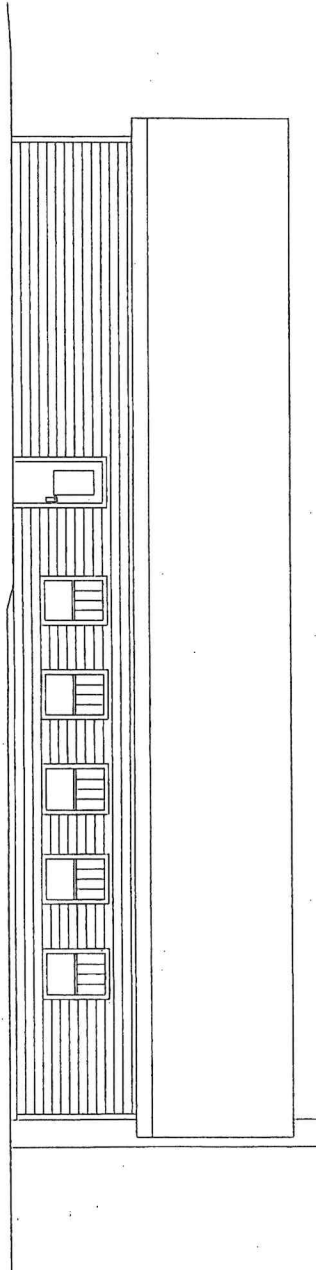


Ross Stein, Supervisor

Front

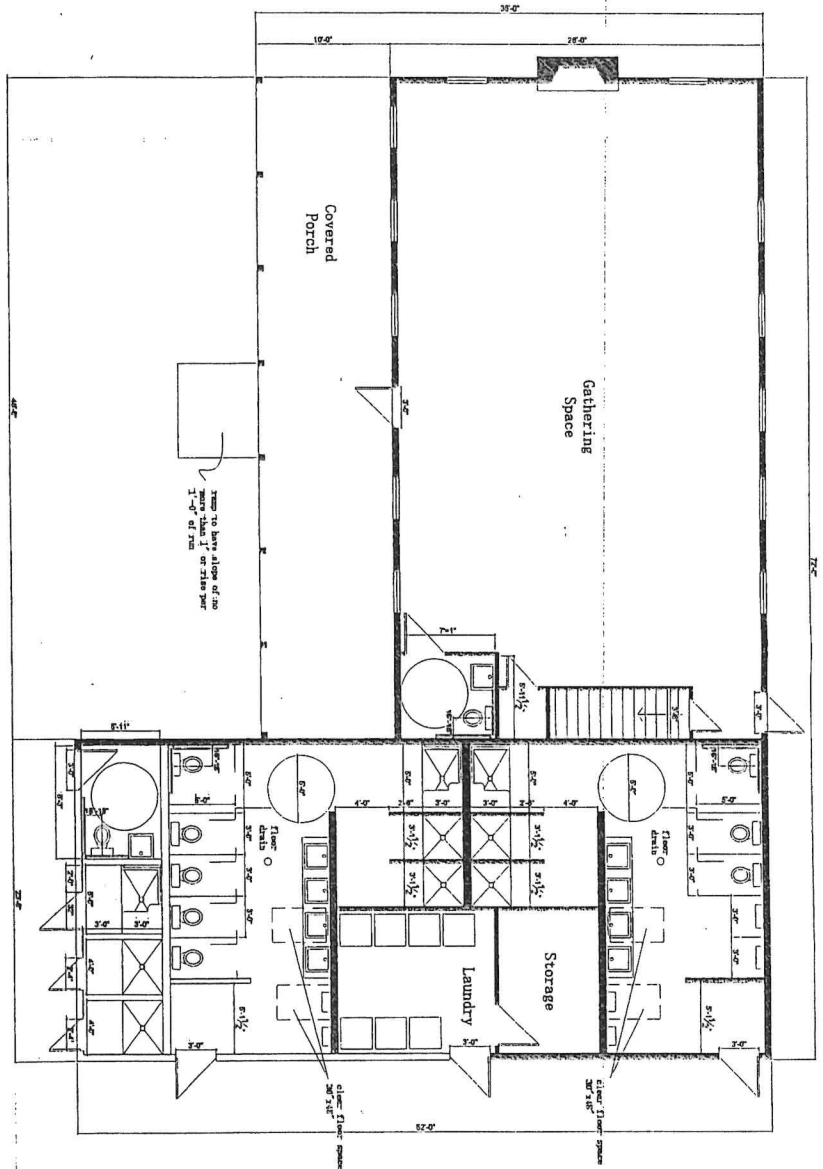


Back



|                                  |   |            |  |   |  |
|----------------------------------|---|------------|--|---|--|
| Date<br>01.18.2011<br>1/4"=1'-0" | 2 | ELEVATIONS | <b>MIDWEST CIVIL</b><br><b>MCE</b><br><b>ENGINEERS, INC.</b><br><small>REGISTERED PROFESSIONAL ENGINEERS</small><br><small>STATE OF MICHIGAN LICENSE NO. 96000</small> | 1<br>1b<br>2b<br>3b<br>4b<br>5b<br>6b<br>7b<br>8b<br>9b<br>10b<br>11b<br>12b<br>13b<br>14b<br>15b<br>16b<br>17b<br>18b<br>19b<br>20b<br>21b<br>22b<br>23b<br>24b<br>25b<br>26b<br>27b<br>28b<br>29b<br>30b<br>31b<br>32b<br>33b<br>34b<br>35b<br>36b<br>37b<br>38b<br>39b<br>40b<br>41b<br>42b<br>43b<br>44b<br>45b<br>46b<br>47b<br>48b<br>49b<br>50b<br>51b<br>52b<br>53b<br>54b<br>55b<br>56b<br>57b<br>58b<br>59b<br>60b<br>61b<br>62b<br>63b<br>64b<br>65b<br>66b<br>67b<br>68b<br>69b<br>70b<br>71b<br>72b<br>73b<br>74b<br>75b<br>76b<br>77b<br>78b<br>79b<br>80b<br>81b<br>82b<br>83b<br>84b<br>85b<br>86b<br>87b<br>88b<br>89b<br>90b<br>91b<br>92b<br>93b<br>94b<br>95b<br>96b<br>97b<br>98b<br>99b<br>100b | Mike Hill Campground Facility<br>South Haven, MI 49090 |
|----------------------------------|---|------------|--|---|--|

Mike Hill Campground Facility  
South Haven, MI 49090



# Plan

## Notes:

To be built in accordance with R329.1571 Service buildings; required facilities. Requirements that include:

1. All windows that open must be screened.
2. All exterior doors to have self closing devices.
3. Coved floor and wall joints are provided.

Bathroom and Shower facilities to comply with Section 600: Plumbing Elements and Facilities of the 2010 ADA Standards for Accessible Design.

Mike Hill Campground Facility  
South Haven, MI 49090

MIDWEST CIVIL  
**MCE**  
ENGINEERS, INC.

PLANS

1

09.18.2014

1/4"=1'-0"

Playground

Fence

8'-0" deck  
surrounding pool

Pool

Fence

Plan

Parking

Mike Hill Campground Facility  
South Haven, MI 49090

MIDWEST CIVIL  
**MCE**  
ENGINEERS, INC.  
ALL DRAWINGS ARE TO BE USED IN CONJUNCTION WITH THE SPECIFICATIONS AND NOTES THEREON.

SITE INFO

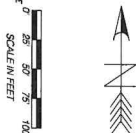
4

1/4" = 1'-0"  
06.18.2014



**LEGAL DESCRIPTIONS PARCELS:**  
 BEGINNING ON THE SOUTH LINE OF SECTION 1, TOWN 1 SOUTH, RANGE 17 WEST, AT THE WEST CORNER OF THE NE 1/4 OF SECTION 1, TOWN 1 SOUTH, RANGE 17 WEST, AT CONTAINING EAST, 244.00 FEET TO THE INTERIOR SOUTH CORNER OF SECTION 1, TOWN 1 SOUTH, RANGE 17 WEST, AT THE EAST AND WEST BOUNDARY LINE; THENCE SOUTH 89°55'45" WEST TO SOUTH BOUNDARY LINE, 244.00 FEET; THENCE SOUTH 01°59'31" EAST, 1316.62 FEET TO PLACE OF BEGINNING.

**PAGE OF SECTION 1, TOWN 1, RANGE 17, TOWNSHIP OF SOUTH ALASKA, VAN BRUN COUNTY, AS DESCRIBED AS FOLLOWS:**  
 THE WEST HALF OF THE WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER SECTION 1, TOWN 1 SOUTH, RANGE 17 WEST.

[illegible]

PUD LOT AREA / COVERAGE / APARTMENTS

LOT AREA PROVIDED - 1.09 ACRES

SECONDARY UNIT - FIRST FLOOR TYPICAL UNIT PRELIMINARY 7.5 ACRES  
TOTAL LOT AREA = 4 \* 7.5000 = 30.0000 ACRES  
TOTAL COVERAGE AREA = 0.82 ACRES

LOT COVERAGE: MAXIMUM 30% 30% SQT = 0.89 ACRES

GASSELL PARKING = 0.23 ACRES

LOT COVERAGE: MAXIMUM 10% 10% SQT = 0.10 ACRES

TOTAL LOT COVERAGE = 1.09 ACRES

LOT COVERAGE = 29.4%

PUD LOT AREA / COVERAGE / CAMPGROUND

LOT AREA PROVIDED - 11.23 ACRES

SECONDARY UNIT - FIRST FLOOR TYPICAL UNIT PRELIMINARY 7.5 ACRES  
TOTAL LOT AREA = 4 \* 7.5000 = 30.0000 ACRES  
TOTAL COVERAGE AREA = 11.23 ACRES

CAMPING / PARKING COVERAGE = 11.50 SQT \* 84 = 94.0000 SQT = 2.18 ACRES

GASSELL PARKING = 0.23 ACRES

LOT COVERAGE: MAXIMUM 10% 10% SQT = 0.10 ACRES


TOTAL LOT COVERAGE = 11.46 ACRES

LOT COVERAGE = 29.4%

PUD LOT AREA/COVERAGE CAMPGROUND

[illegible]

| SETBACKS                     |       |
|------------------------------|-------|
| 50' —                        | REAR  |
| 50' —                        | FRONT |
| EQUAL TO HEIGHT OF STRUCTURE | SIDES |

|   |                      |  |                      |
|---|----------------------|--|----------------------|
|    |                      | SOUTH HAVEN TOWNSHIP<br>MIKE HILL CAMPGROUND |                      |
| MICEST ONE ENGINEERS, INC.<br>10000 W. 10th Avenue, Suite 100<br>Denver, Colorado 80231<br>Phone: 303-425-4665<br>Fax: 303-425-4666 |                      | SITE PLAN                                    |                      |
| DATE<br>12/1/2014   | DRAWN BY<br>J. H. H. | SCALE<br>1" = 100'                           | SHEET NO.<br>1-4-100 |
| DATE<br>06/2014   | DRAWN BY<br>NS       |  |                      |

## **SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES**

**AUGUST 20, 2025**

**Pursuant to Act 267 of 1976, as amended (Open Meetings Act), the Board Members of the South Haven Area Regional Airport Authority (SHARAA) met at the South Haven Area Regional Airport, 73020 C.R. 380, South Haven, Michigan on Wednesday, August 20, 2025.**

Jon Woodhams Called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 pm.

### **BOARD MEMBERS PRESENT:**

Jon Woodhams, Geneva Township, Chairman  
Brent Nichols-City of South Haven, Vice Chairman  
Mary Hosley, City of South Haven  
Todd Jensen, South Haven Township  
Mike Gillian, Covert Township  
Julian Allen, Covert Township  
Ross Woodhams, alternate for City of South Haven

### **BOARD MEMBERS ABSENT:**

Fred Bower, alternate for Covert Township  
Jim Sankofski, Casco Township

- I. **Agenda:** Brent Nichols motioned to approve the agenda for the August 20, 2025, Airport Board meeting. Mary Hosley seconded this motion. **All voted in favor. The motion to approve the agenda carries. YEA 6 / NA 0**

- II. **Public Comments:** NONE

Mary Hosley motioned to approve the consent agenda, and Mike Gillian seconded this motion:

Consent Agenda:

Expenses from:

- JULY 2025 Totaling: \$58,445.06
- Manager's report dated: August 20, 2025
- Minutes of July 16, 2025

A roll call vote to approve the consent agenda was taken and **all voted in favor. The motion carries. YEA 6 / NA 0**

- III. **Committee Reports:** NONE



IV. **Old Business:** Airport Management presented driveway maintenance quotes. After discussion, Mary Hosley motioned to accept the proposal from Arnt Asphalt in the amount of \$14,800, or less if negotiable at Manager's discretion, to repair, seal, and coat the entrance driveway known as Don Woodhams Drive. Todd Jensen seconded this motion. A roll call vote was taken and **all voted in favor. The motion carries. YEA 6 / NA 0**

Airport Management provided update on SHARA bike trail proposal. Project is on hold for the present time.

V. **New Business:**

Discussion was held regarding switching banking institutions for improved interest earnings. Todd Jensen motioned to move the Authority's banking to Sturgis Bank. Brent Nichols seconded this motion. A roll call vote was taken and **all voted in favor. The motion carries. YEA 6 / NA 0**

Brent Nichols motioned to add Jon Woodhams (Chairman), Dan Sanborn (Airport Manager), and Nancy Kelley (Treasurer) to the signature card for Sturgis Bank. Mary Hosley seconded this motion. A roll call vote was taken and **all voted in favor. The motion carries. YEA 6 / NA 0**

South Haven Rotary Club President Amy Nichols and Club member Don Hodgman reported on the annual Fly-In and pancake breakfast. Over 1800 breakfasts were served, 44 aircraft visited, and Redhawk Helicopters reported 79 riders. The Rotary expressed appreciation for the collaboration with the Authority and reviewed the allocation of proceeds to community programs.

IV. **Member Comments:** Thank you to John Carlson for his leadership excellence and emphasis on safe operations as his time as Airport Manager.

Jon Woodhams moved to adjourn the meeting Mary Hosley seconded this motion. The meeting was adjourned at: 8:23 pm

**SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY**

Jonathon Woodhams, Chairman  
Brent Nichols, City of South Haven, Vice Chair  
Todd Jensen, South Haven Township  
Mary Hosley, City of South Haven  
Ross Woodhams, alternate for City of South Haven  
Mike Gillian, alternate for Covert Township

Julian Allen, Covert Township  
Jim Sankofski, Casco Township  
Fred Bower, Covert Township  
Nancy Kelley, Treasurer  
Dan Sanborn, Secretary

# Michigan Township Services - Allegan, Inc.

111 Grand Street

(269) 673-3239 fax: (269)673-9583

## *Permits Issued For SOUTH HAVEN TOWNSHIP*

### **Building**

| Date                   | Permit # | Site Address           | Construction Cost   | Permit Cost       | Owner          | Type Of Construction    |
|------------------------|----------|------------------------|---------------------|-------------------|----------------|-------------------------|
| 8/1/2025               | SHB25041 | 72682 24th Ave         | \$150,000.00        | \$665.00          | Larry Seabolt  | New Single Family Res   |
| 8/4/2025               | SHB25047 | 76569 16th Ave         | \$45,000.00         | \$275.00          | Postma         | Rmdl Kitch/Bath/ Mud Rm |
| 8/4/2025               | SHB25049 | 74232 15th Ave         | \$20,097.64         | \$200.00          | Klinger        | Install 5 Intelli-Jacks |
| 8/4/2025               | SHB25051 | 07681 C. R. 689        | \$144,000.00        | \$572.00          | Weeks          | New Single Family Res   |
| 8/5/2025               | SHB25052 | 73100 C. R. 388 lot 20 | \$2,236.60          | \$65.00           | Wright         | Accessory Building      |
| 8/8/2025               | SHB25053 | 09706 Allen Ct         | \$44,614.00         | \$275.00          | Winch          | Roof Mtd Solar          |
| 8/27/2025              | SHB25056 | 71355 C. R. 388        |                     | \$75.00           | Matthew Barker | Barn Demolition         |
| <b>Building Totals</b> |          |                        | <b>\$405,948.24</b> | <b>\$2,127.00</b> |                |                         |

### **Electrical**

| Date                     | Permit # | Site Address          | Construction Cost | Permit Cost       | Owner                | Type Of Construction     |
|--------------------------|----------|-----------------------|-------------------|-------------------|----------------------|--------------------------|
| 8/7/2025                 | SHE25077 | 14805 Crestview Ct    |                   | \$215.00          | Cottage Home         | In-Ground Pool           |
| 8/7/2025                 | SHE25078 | 13634 73rd St         |                   | \$116.00          | Blanksvard           |                          |
| 8/8/2025                 | SHE25079 | 09706 Allen Ct        |                   | \$125.00          | Winch                | Roof Mtd Solar           |
| 8/13/2025                | SHE25080 | 72710 Lighthouse Blvd |                   | \$300.00          | U-Haul International | Main Office/Storage Bldg |
| 8/18/2025                | SHE25081 | 13282 M-140 Hwy       |                   | \$110.00          | O'Sullivan Builders  |                          |
| 8/20/2025                | SHE25082 | 10155 Blue Star Hwy   |                   | \$100.00          | Griffin              | Interior Finish Offices  |
| 8/20/2025                | SHE25083 | 70860 M-43 Hwy        |                   | \$132.00          | Williamson           |                          |
| 8/26/2025                | SHE25084 | 77720 Jackson Blvd    |                   | \$110.00          | Fields               |                          |
| 8/26/2025                | SHE25085 | 5014 Cherry St        |                   | \$115.00          | Kosiek               |                          |
| 8/26/2025                | SHE25086 | 08337 M-140 Hwy       |                   | \$112.00          | Senior Center        |                          |
| 8/28/2025                | SHE25088 | 70386 M-43 Hwy        |                   | \$211.00          | Eric Goril           | Modular w/ Att Garage    |
| <b>Electrical Totals</b> |          |                       |                   | <b>\$1,646.00</b> |                      |                          |

### **Mechanical**

| Date                     | Permit # | Site Address          | Construction Cost   | Permit Cost       | Owner            | Type Of Construction    |
|--------------------------|----------|-----------------------|---------------------|-------------------|------------------|-------------------------|
| 8/4/2025                 | SHM25053 | 10501 Pine Cone Trail |                     | \$130.00          |                  |                         |
| 8/4/2025                 | SHM25054 | 73333 12th Ave        |                     | \$110.00          | Mallec           | Mftd Home w/ Att Garage |
| 8/4/2025                 | SHM25055 | 14805 Crestview Ct    |                     | \$330.00          | Cottage Home     | New Res w/ Att Garage   |
| 8/20/2025                | SHM25056 | 77900 Lakeside Ave    |                     | \$270.00          | Williamson Trust | New Res w/ Att Garage   |
| 8/28/2025                | SHM25058 | 05885 73 1/2 St       |                     | \$110.00          | Jones            | New Res w/ Att Garage   |
| <b>Mechanical Totals</b> |          |                       |                     | <b>\$950.00</b>   |                  |                         |
| <b>Mechanical Totals</b> |          |                       | <b>\$405,948.24</b> | <b>\$4,723.00</b> | <b>\$472.30</b>  |                         |

**SOUTH HAVEN CHARTER TOWNSHIP  
PLANNING COMMISSION  
MINUTES**

Wednesday, August 6, 2025

Approved with correction, 9-3-25

**1) Call to Order: 7:00 PM**

**2) Role Call:**

Tippman - present  
Kiry – present  
Odland - present  
Meyer – present  
Poole – present  
Dibble – present  
Nicol – present

Audience:

Zoning Administrator: Tasha Smalley

Applicants

Township resident(s)

**3) Approval of the Agenda**

Motion by Tippman to approve the agenda as presented, second by Kiry, 7-0 yes, motion passed.

**4) Approval of the Minutes**

Motion by Meyer to approve the minutes of June 4, 2025 as presented, second by Nicol, 7-0, yes motion passed.

**5) Public Comment non-agenda items - none**

**6) Communications / Correspondence - none.**

**7) Public Hearing –**

1. Safe and Easy Self Storage LLC has petitioned for final review residential PUD (Planned Unit Development) to construct 45 homes. V/L 73 ½ Street (approx. 05200), 80-17-011-032-60, 80-17-011-001-01, [80-53-620-050-00].

Smalley briefly went over the application: Final review for PUD Type II, rezone, HDR. The preliminary plan proposed 35units with 7ac, final proposed 45units with 10ac. There is also 1.4ac in the City. Development proposed to include a pool, basketball court, pickleball court.

Odland aske how long this project may take or will be done in phases; Mr. Crist stated there will be phases, approximately 3-4, depending on all construction factors.

Dibble asked when the infrastructure will be put in/done; Mr. Crist stated will be installed per phase, there will be a temp driveway during construction, each phase will be completed, including infrastructure.

Motion made by Poole to open the public hearing at 7:15, second by Dibble, 7-0yes, motion passed.

No public comment. No correspondence received.

Motion made by Tippman to close the public hearing at 7:16, second by Poole, 7-0yes, motion passed.

2. Samaritas Affordable Living Sunset Grove, Senior Service of Van Buren County have petitioned for a special use to construct a 43-unit apartment complex at 08729 M-140 Hwy 80-17-015-005-01/80-53-272-002-00.

Smalley briefly went over the proposed project; Van Buren County Senior Service with Samaritas proposing to construct a 42unit apartment complex for age 55 and older on 1.3 acres. Unique property will have access easement for shared driveway off M140 and agreement with VBCO SS for parking. The required spaces is 97 and the site proposes 35.

Joel Lautenback, Samaritas went over the project. This site plan approval is required to get funding for the project. MSHDA requires full Twp approval to continue with the funding application due Oct 1st. The apartment building proposed 4-story, 42 units, 1 & 2 bedroom units. For age 55 and older. Not assisted living, no staff on site, but there will be on site property manager. The Van Buren County Senior Service is very close and the occupants can take advantage of the services.

Tippman asked who funds the engineering work (site plan, drawings, etc); Joel stated Samaitas fronts the money and gets reimbursed if funding awarded.

The units are income based. Rent is based income and is tiered based on how much income.

Nicol asked if any medical services will be available on site; Joel stated no.

Motion made by Dibble to open the public hearing at 8:04, second by Tippman, 7-0yes, motion passed.

Michael Saenz, 70963 M43- stated in support of the project

Diane Rigozzi, Director of VBCO Senior Service – been a dream to develop an area for seniors. This property was up for sale and purchased it, then contacted Samaritas to construct it.

Motion made by Kiry to close the public hearing at 8:10p, second by Tippman, 7-0yes, motion passed.

## **8) New Business –**

- a. Discuss/decide Final review PUD rezone, HDR

Discussed Bond to ensure completion of utilities and infrastructure (16.03C)

Plans will need to be amended if gate is eliminated. The construction plans show the units staggered and the site plan show the units straight; amend site plan to show stagger pattern. And must maintain the driveway width shown on plan; driveway width of 35ft and driveway with parking area 75ft.

Swimming pool requires permit/approval from EGLE.

Odland read over the Review Standard in 16.09 A-J, consensus the standards are met for the final site plan.

Motion made by Tippman to recommend approval to the Township Board for PUD, rezone to HDR, with following conditions:

1. Bond is required for all phases, bond cost to be determined by the cost of each phase. Bond fee approved by the Township Board.
  2. Permit approvals from all agencies including but not limited to Federal, State, County, local: road commission; drain commission; Municipal (water/sewer); fire department, EGLE, SESC
  3. Copy of the final Master Deed for the record
  4. Amend the site plan for the gate if removed. Show staggered building design. The staggered design should not decrease the driveway width of 35ft and the driveway width with parking 75ft.
- Second by Meyer. No further discussion. Roll Call Vote: Poole-Y; Dibble-Y; Tippman-Y; Odland-Y; Nicol-Y; Kiry-Y; Meyer-Y. 7-0yes, motion passed.

**b. Discuss/decide special use, apartment 42 units**

Chairperson Odland went over 15.06, Required standards for Special land use.  
Planning commission consensus that all the standards are met A-E

Chairperson Odland went over 22.06D, Criteria for Site Plan Review

1. Surface water drainage – drain commission will approve water management plan
2. Drives, parking, circulation – need final paperwork for easement for driveway and parking lot
3. Roads, utility service and infrastructure – easement for sewer line(s)
4. Signs and lighting – all downward facing
5. Screening and buffering – commercial surrounds, will be landscaping and parking lot islands, sidewalks

Concern with people walking from apartment to senior service building. Not a good pathway.

Concern with parking lot layout, backing out of spots, tight aisle way

Concern with parking in senior service parking lot, how carry groceries, will there be a drop off area?

Joel commented that typically (from other apartments constructed) 1 car per unit and many do not have a car. There should not be many cars parking in overflow. Also, there will be signed and striped pedestrian pathway to walk to senior service.

Motion by Tippman to recommend approval to the Township Board for Special Land Use with the following conditions:

1. Permit approvals from all agencies including but not limited to Federal, State, County, local: drain commission; Municipal (water/sewer); fire department, SESC
  2. Copy of recorded access easement agreements with Senior Service, owner 80-17-015-029-50, sewer easement
- Second by Kiry. No further discussion. Roll Call Vote: Poole-Y; Dibble-Y; Tippman-Y; Odland-Y; Nicol-Y; Kiry-Y; Meyer-Y. 7-0yes, motion passed.

**9) Unfinished Business – none**

**10) Staff & Subcommittee report**

ZBA report- Tippman – nothing to report

Board report – Poole – no business pertaining to PC to report

Zoning report – Smalley – public hearing app to renew PUD from 2014

**11) Commissioner Comments and Public Comment**

**12) Adjournment**

at 8:45pm

*Respectfully Submitted by:*

*Tasha Smalley*

*Zoning Administrator/Recording Secretary*

JOURNAL REPORT FOR SOUTH HAVEN CHARTER TWP

| Post Date  | Journal | Description  | GL Number       | GL Description        | DR Amount        | CR Amount        |
|------------|---------|--|-----------------|-----------------------|------------------|------------------|
| 09/09/2025 | CD      | ASSESSING SOLUTIONS<br>53710 PULVER ROAD<br>THREE RIVERS, MI 49093                       |                 | GEN 32154 to 00148    |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 4,375.00         |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 4,375.00         |
|            |         |  |                 |                       | <u>4,375.00</u>  | <u>4,375.00</u>  |
| 09/09/2025 | CD      | BEST WAY DISPOSAL<br>7901 DAN SMITH RD<br>WATERVLIET, MI 49098                           |                 | GEN 32155 to 0006     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 138.66           |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 138.66           |
|            |         |  |                 |                       | <u>138.66</u>    | <u>138.66</u>    |
| 09/09/2025 | CD      | BLOOM SLUGGETT, PC<br>161 OTTAWA AVE NW<br>STE 400<br>GRAND RAPIDS, MI 49503             |                 | GEN 32156 to 00159    |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 1,928.10         |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 1,928.10         |
|            |         |  |                 |                       | <u>1,928.10</u>  | <u>1,928.10</u>  |
| 09/09/2025 | CD      | BREMER AND BOUMAN<br>1145 WASHINGTON AVE<br>HOLLAND., MI 49423                           |                 | GEN 32157 to 0008     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 148.50           |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 148.50           |
|            |         |  |                 |                       | <u>148.50</u>    | <u>148.50</u>    |
| 09/09/2025 | CD      | CITY OF SOUTH HAVEN<br>539 PHOENIX ST.<br>SOUTH HAVEN, MI 49090                          |                 | GEN 32158 to 0015     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 28.80            |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 28.80            |
|            |         |  |                 |                       | <u>28.80</u>     | <u>28.80</u>     |
| 09/09/2025 | CD      | CITY OF SOUTH HAVEN<br>539 PHOENIX ST.<br>SOUTH HAVEN, MI 49090                          |                 | GEN 32159 to 00116    |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 22,897.81        |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 22,897.81        |
|            |         |  |                 |                       | <u>22,897.81</u> | <u>22,897.81</u> |
| 09/09/2025 | CD      | DAVID WIATROWSKI<br>13517 BLUE STAR HIGHWAY<br>SOUTH HAVEN, MI 49090                     |                 | GEN 32160 to 0019     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 1,000.00         |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 1,000.00         |
|            |         |  |                 |                       | <u>1,000.00</u>  | <u>1,000.00</u>  |
| 09/09/2025 | CD      | FOSTER, SWIFT, COLLINS & SMITH, P.C.<br>313 SOUTH WASHINGTON SQUARE<br>LANSING, MI 48933 |                 | GEN 32161 to 0026     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 2,625.00         |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 2,625.00         |
|            |         |  |                 |                       | <u>2,625.00</u>  | <u>2,625.00</u>  |
| 09/09/2025 | CD      | HAVEN MAID<br>17160 CR687<br>SOUTH HAVEN, MI 49090                                       |                 | GEN 32162 to 0029     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 1,200.00         |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 1,200.00         |
|            |         |  |                 |                       | <u>1,200.00</u>  | <u>1,200.00</u>  |
| 09/09/2025 | CD      | HERALD-PALLADIUM<br>C/O PAXTON MEDIA GROUP<br>PO BOX 1200<br>PADUCAH, KY 42002           |                 | GEN 32163 to 00120    |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 805.50           |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 805.50           |
|            |         |  |                 |                       | <u>805.50</u>    | <u>805.50</u>    |
| 09/09/2025 | CD      | MICHIGAN TOWNSHIP SERVICES<br>111 GRAND STREET<br>ALLEGAN, MI 49010                      |                 | GEN 32164 to 0055     |                  |                  |
|            |         |  | 101-000-202.000 | ACCOUNTS PAYABLE      | 6,151.75         |                  |
|            |         |  | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 6,151.75         |
|            |         |  |                 |                       | <u>6,151.75</u>  | <u>6,151.75</u>  |

JOURNAL REPORT FOR SOUTH HAVEN CHARTER TWP

| Post Date     | Journal | Description   | GL Number       | GL Description        | DR Amount        | CR Amount        |
|---------------|---------|---|-----------------|-----------------------|------------------|------------------|
| 09/09/2025    | CD      | MORENO AND SONS INC<br>1210 PHOENIX STREET SUITE 4<br>SOUTH HAVEN, MI 49090     |                 | GEN 32165 to 00154    |                  |                  |
|               |         |   | 101-000-202.000 | ACCOUNTS PAYABLE      | 884.00           |                  |
|               |         |   | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 884.00           |
|               |         |   |                 |                       | <u>884.00</u>    | <u>884.00</u>    |
| 09/09/2025    | CD      | SEPTIC TANK SYSTEMS CO. INC.<br>5946 124 TH AVE<br>FENNVILLE, MI 49408          |                 | GEN 32166 to 0065     |                  |                  |
|               |         |   | 101-000-202.000 | ACCOUNTS PAYABLE      | 600.00           |                  |
|               |         |   | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 600.00           |
|               |         |   |                 |                       | <u>600.00</u>    | <u>600.00</u>    |
| 09/09/2025    | CD      | STATE OF MICHIGAN<br>EGLE-CASHIER OFFICE<br>P.O. BOX 30324<br>LANSING, MI 48909 |                 | GEN 32167 to 0085     |                  |                  |
|               |         |   | 101-000-202.000 | ACCOUNTS PAYABLE      | 75.00            |                  |
|               |         |   | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 75.00            |
|               |         |   |                 |                       | <u>75.00</u>     | <u>75.00</u>     |
| 09/09/2025    | CD      | STEIN, DANIEL<br>11931 CR 689<br>SOUTH HAVEN, MI 49090                          |                 | GEN 32168 to 00155    |                  |                  |
|               |         |   | 101-000-202.000 | ACCOUNTS PAYABLE      | 300.00           |                  |
|               |         |   | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 300.00           |
|               |         |   |                 |                       | <u>300.00</u>    | <u>300.00</u>    |
| 09/09/2025    | CD      | TASHA SMALLEY<br>111 GRAND STREET<br>ALLEGAN, MI 49010                          |                 | GEN 32169 to 00161    |                  |                  |
|               |         |   | 101-000-202.000 | ACCOUNTS PAYABLE      | 120.31           |                  |
|               |         |   | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 120.31           |
|               |         |   |                 |                       | <u>120.31</u>    | <u>120.31</u>    |
| Report Total: |         |   |                 |                       |                  |                  |
| TOTALS:       |         |   |                 |                       |                  |                  |
|               |         |   | 101-000-001.000 | CASH CHECKING-STURGIS |                  | 43,278.43        |
|               |         |   | 101-000-202.000 | ACCOUNTS PAYABLE      | 43,278.43        |                  |
| GRAND TOTAL:  |         |   |                 |                       | <u>43,278.43</u> | <u>43,278.43</u> |

Estimated

1.) City of SH - Electric = \$2,000.00

2.) Bloomingdale Communications \$201.00

Total for Sept 2025  
\$ 45,479.43



Dear South Haven Public School Board members, City of South Haven Council persons, South Haven Township Board of Trustees and South Haven Area Recreation Authority Board members:

On behalf of the Recreation Director search and interview committee, we are thrilled to announce that we've hired our first Community Recreation Director. Although the process took longer than expected and we pivoted to a full-time position, we believe strongly that we have the right person to fill this role and lead our efforts.

Chris Van Hekken joins us from Grand Haven where he has served as the Executive Director of the Northwest Ottawa Recreation Authority since 2019. Chris has led the development and implementation of many youth and adult recreational programs, established community partnerships with schools, nonprofits and businesses, spearheaded community fundraising efforts, and secured external funding for recreational programming. Many of these initiatives and results are what we hope to accomplish in South Haven. At this point in his career, Chris is interested in using his experience to build a recreation program from the ground up - which is exactly what we need! In addition to his Recreation Director role, Chris will also be serving as the SHARA Administrator which will ensure common focus and alignment among all recreational stakeholder groups.

Chris graduated with a B.A. in Business Management from Aquinas College and also received his M.A. in Athletic Administration from Belhaven University. Chris has also served in many athletic positions including as Varsity baseball coach at Western Michigan Christian and Grand Haven High Schools, and owner/coach of the Holland Baseball Academy. After serving for many years in the Insurance industry out of college, Chris made a career shift in 2018 towards the recreational leadership path. Chris and his wife Jennifer reside in Holland, and they have two adult children, Kaitlyn and Carson.

We will be attending future meetings to introduce Chris to your Boards and Councils. We feel extremely fortunate to have someone of Chris' background and experience be part of the South Haven community, and are very confident he will have an immediate and lasting impact on our Recreational efforts.

Please feel free to reach out with any questions or more information.

Best regards,

Kelly Schriener and Scott Reinert