

**South Haven Charter Township
09761 Blue Star Hwy South Haven MI 49090
269-637-3305 shtwp.zoninga@gmail.com**

Zoning Department 111 Grand St Allegan MI 49010 1-800-626-5964 mtsallegan@frontier.com

**APPLICATION SITE PLAN REVIEW, SPECIAL USE
PUD, SITE CONDO, OTHER**

Property Owner

Name _____

Address _____ City _____ Zip _____

Telephone _____ Email _____

Representative (if applicable) _____

Telephone _____ Email _____

Applicant (if different from Owner)

Name _____

Address _____ City _____ Zip _____

Telephone _____ Email _____

Property Address: _____

Property Number 80-17-_____

Current Zoning Classification and Use _____

Nature of Activity for which Review is Requested: (check all that apply)

Commercial Use _____; Industrial Use _____; Multi-family Use _____; Temporary Use _____;
Grading/Paving _____; Special Use _____; Site Condo _____; PUD _____;
(Other) _____

Describe Proposed activity: _____

Signature of Property Owner _____ Date _____
Signature of Applicant _____ Date _____

(owner and applicant must sign)

OFFICE USE ONLY

Payment: _____

Property Address: _____
Parcel No: _____

Planning Commission Action

Date of meeting: _____

Approval Granted; Approval Granted with Conditions
Conditions: _____

Approval Recommended to Township Board
Conditions: _____

Disapproval Recommended to Township Board

Comments _____

*see meeting minutes for full details

Township Board Action (if applicable):

Approved
 Disapproved

Comments/Conditions: _____

*see meeting minutes for full detail

Information Sheet – Site Plan Review, Special Use, PUD, other

Applicants applying for Site plan review – refer to Section 22 Site Plan Review

Please review the whole Section

22.05 Preliminary site plan (if applicable)

22.06 Final site plan

22.06 D Criteria for Site Plan Review

Applicants applying for Special Use – refer to Section 15 Special Uses

Please review 15.01-15.07

* A notarized statement that the applicant is acting on the owner's behalf.

* An accurate survey and site plan of said property showing the existing and proposed location of all buildings and structures thereon, and types thereof, and their uses.

See specific land use for regulations

Also refer to Section 22 Site Plan review (22.02B)

Applicants applying for PUD – refer Section 16 Planned Unit Development

Please review the whole section

16.05 Site plan review requirements

Applicants applying for Site Condo – refer to Section 16A Site Condominium

Please review the whole section

16A.05-06 Site plan review requirements

Zoning Administrator, Tasha Smalley

South Haven Township Hall 09761 Blue Star Hwy, South Haven MI 49090

Township Hall is open M-F 9-12:30; 1:30-4pm

Zoning Administrator office hours Tues's 9:00-12:00pm and Thurs's 1:30-4:00pm

269-637-3305, email shtwp.zoninga@gmail.com

Also available:

Michigan Township Services – Allegan, Inc. 111 Grand Street, Allegan MI 49010

1-800-626-5964, email mtsallgan@frontier.com

The application, site plan and required documents can be submitted via email mtsallgan@frontier.com; or dropped off at the Township Hall; once reviewed and approved complete, 10 full-size hard copies required to be submitted.

Make payment payable to: South Haven Township

Site Plan Review

review not requiring a public hearing \$600.00

review requiring a public hearing \$750.00

Special Use \$750.00

PUD - Special Use \$1500.00

PUD - Rezone \$2000.00

(fees effective 2-12-25)

Planning Commission Deadlines for Submittal 2026

Special Use, Public Hearing, Site Plan Review, PUD, etc

January 7

December 3 2025

February 4

January 7

March 4

February 4

April 1

March 4

May 6

April 1

June 3

May 6

July 1

June 3

August 5

July 1

September 2

August 5

October 7

September 2

November 4

October 7

December 2

November 4

January 2027

December 2

Deadline submittal date does not guarantee will be on the next meeting agenda