

**SOUTH HAVEN CHARTER TOWNSHIP**  
**PLANNING COMMISSION**  
**MINUTES**

Wednesday, September 7, 2022

DRAFT

**1) Call to Order: 7:00 PM**

**2) Role Call:**

Tippman - present

Kiry – present

Odland - present

Meyer – present

Poole – present

Dibble – present

*Vacant seat*

1 person in audience

**3) Approval of the Agenda**

Motion by Meyer to approve the agenda as presented, second by Tippman, 6-0 yes, motion passed.

**4) Approval of the Minutes**

Motion by Kiry to approve the minutes of August 3, 2022 as presented, second by Dibble, 6-0, yes motion passed.

**5) Public Comment non-agenda items** - Andrew Newell – explained briefly about the upcoming election Marijuana Referendum. This issue will be on the ballot to vote for or against the Township having an ordinance and allowing no less than 3 provision centers (dispensary).

**6) Communications / Correspondence** - none

**7) Public Hearing** - none

**8) New Business**

**a. Master Plan Kick off** – Brad Kotrba and Aman Pannu gave a presentation about the update to the Master Plan. Went over 5 points: 1. Project Timeline; update will take about a year to complete. 2. Project Expectations; well-written plan, last master plan was done in 2008/9. 3. Consultant Expectation; need the PC to be productive, feedback, 4. Community Engagement; work on survey and community open house, engage the public. 5. Meeting Schedule; plan to have 6 in person meetings. 1<sup>st</sup> thing is to send a letter to the neighboring communities stating the Township is starting to update the master plan. Then we start; 1<sup>st</sup> thing in the plan is to update the outdated data and work on language for survey.

**b. Proposed new text: temp use events, RV, chart dimension requirements**

Smalley presented proposed text to revise 18.28 Temp Transient Uses; streamline the text for ZA to approve temp use events and add more types of events such as food trucks, car shows, benefit dinners. Discussed at what point the PC would approve an event, number of people or location, etc. Smalley will work on draft and present at future meeting.

Smalley presented proposed text to revise Recreational Vehicle language 18.27 and 18.31. These two sections really do not regulate recreational vehicles, also includes mobile homes.

Proposed text is to change the terms to recreational vehicle(s) and give clearer regulation.

Smalley presented a revised chart for dimensional requirements; this is to streamline all the charts to be the same and use the same terms and format. The current chart of uses are all different and use different terms. The members were in agreement with the new format and text. Smalley will revised all the charts and present at a future meeting.

**9) Unfinished Business –**

a. final drafts for public hearing: #1. RCO district, revision of all sections and chart, PC agreed on proposed text. #2. Shoreline Protection 14B.03, separate ZA and PC approving and give more approving to ZA, PC agreed on proposed text. #3 add G to Industrial district, typical business use outside, PC agreed on the proposed text. #4 18.20 swimming pool, few revisions, change 18inches to 24 inches, remove shall and replace with may. Poole pointed out the PC discussed having regulations for inground and above ground pools for fencing regulation. Smalley will work on proposed text for inground/above ground.

**10) Staff & Subcommittee report**

ZBA report- Tippman – no report

Board report – refer to Board minutes

Zoning report – Smalley – new prelim PUD and maybe final for tiny home project Oct meeting

With the Referendum on the ballot the PC will need to be prepared to create an ordinance to be adopted and effective by Apr 1<sup>st</sup>. The election is Nov 8 and PC meets Nov 2, at the Nov meeting draft text will be presented and PC will start working on ordinance. The PC may need to have special meeting(s) to work on Master plan and other business since there are several projects being worked on.

**11) Commissioner Comments and Public Comment - none**

**12) Adjournment**

Motion by Meyer to adjourn the meeting at 9:15pm, second by Poole, 6-0, yes motion passed.

*Respectfully Submitted by:*

*Tasha Smalley*

*Zoning Administrator/Recording Secretary*