

**SOUTH HAVEN CHARTER TOWNSHIP
PLANNING COMMISSION
MINUTES**

Wednesday May 1, 2024

Draft

1) Call to Order: 7:00 PM

2) Role Call:

Tippman - present

Kiry – present

Odland - present

Meyer – absent

Poole – absent

Dibble – present

Nicol – absent

Motion by Kiry to excuse Nicol, second by Tippman, 6-0yes, motion passed.

Applicant Ms. Norman and her daughter

3) Approval of the Agenda

Motion by Kiry to approve the agenda as presented, second by Meyer,6-0 yes, motion passed.

4) Approval of the Minutes

Motion by Kiry to approve the minutes of April 3, 2024, second by Tippman, 6-0, yes motion passed.

5) Public Comment non-agenda items - none

6) Communications / Correspondence - none

7) Public Hearing

Judy Norman of South Haven MI has petitioned for Special Use Permit to open a state licensed residential care more than 6 persons (Group Child Care Home 7-12) at 70762 M-43 Hwy, 80-17-024-063-00.

Odland read the public hearing notice and reviewed the applicant information for request.

Odland opened the public hearing at 7:09pm.

No public, no correspondence received.

Odland closed the public hearing at 7:12pm.

8) New Business –

- a. Review/decision Group Child Care (7-12). Judy Norman and her daughter will run the child care; both live in the home. Ms. Norman has experience with child care and looking to start her own business. There is a great need in the area. She wants to offer affordable child care for the community.

Tippman asked how many children, Ms. Norman said approximately 10.

Tippman also asked the age range, Ms. Norman said 4 months to 5 years old.

Odland asked if will be all open all year, Ms. Norman said yes.

Tippman voiced concerns about being a business owner and being responsible for all the

expenses a business brings; Ms. Norman said she understand and knows what owning a business entails.

Odland read through all the site plan review and special land use requirement for compliance of the standards.

Odland asked about the fire department approval and asked applicant to check with zoning administrator (Tasha Smalley) to confirm.

Odland asked about a sign. Ms. Norman said she will put up a sign on the mailbox snow protector barrier. Odland asked her to check with zoning administrator for sign location approval and permit (if necessary).

Kiry commented he is in support of the special use because of the need.

Motion made by Poole to recommend approval of the site plan and the special use to the Township Board with condition: to obtain all required local, county, state, federal permits, second by Tippman. No further discussion. Roll Call – Poole-Yes; Dibble-Yes; Tippman-Yes; Odland-Yes; Nicol-n/a; Kiry-Yes; Meyer-Yes 6-0, motion passed.

9) Unfinished Business – none

10) Staff & Subcommittee report

ZBA report- no meeting to report

Board report – refer to Board minutes

Zoning report – zoning administrator absent, no report

11) Commissioner Comments and Public Comment

12) Adjournment

at 7:23pm

Respectfully Submitted by:

Meeting notes by Kristin Dibble

Typed by Tasha Smalley

Zoning Administrator/Recording Secretary