

**SOUTH HAVEN CHARTER TOWNSHIP  
PLANNING COMMISSION  
MINUTES**

Wednesday, April 1, 2026

Draft

**Special Zoning Ordinance Workshop 5:00pm**

**Call to Order: 5:00 PM**

**Public Comment – none**

**Workshop – Site Plan review and Signs**

**Public Comment / Commissioner Comment – none**

**Adjourn 6:45PM**

**Regular meeting**

**1) Call to Order: 7:00 PM**

**2) Role Call:**

Tippman - present  
Kiry – absent, excused  
Odland – absent, excused  
Meyer – absent, excused  
Poole – present  
Dibble – present  
Nicol – present

Zoning Administrator: Tasha Smalley  
Audience: Brad Kotrba, Williams and Works  
Township residents

**3) Approval of the Agenda**

Tippman requested to move Staff Reports after New Business and then Unfinished Business. Motion by Poole to approve the agenda with changes, second by Dibble, 4-0 yes, motion passed.

**4) Approval of the Minutes**

Motion by Dibble to approve the minutes as presented, of March 4, 2026, second by Poole, 4-0, yes motion passed.

**5) Public Comment non-agenda items** - Natalie Escandon, The Hostel on M-43; questions regarding ordinances for camping. Smalley briefly went over the current ordinance requirements and the draft ordinance. Smalley will meet with them at a later time and go over all the options. She also asked who to contact for speed limit; she was directed to call the State Police; and who to contact about the drainage after the internet company; she was directed to contact MDOT.

**6) Communications / Correspondence** - none

**7) Public Hearing** - none

**8) New Business** – none

**9) Staff & Subcommittee report**

- a. Board report – Poole – working with Habitat for Humanity on a housing project Township property on Baseline and Blue Star Hwy; official letter sent to Lansing in support MTA opposition of the state taking over local zoning issues; Land div act was amended to allow more division for parcels 10acres, the Board kicked back to PC to gather more information before amending the Township Land Division ordinance.
- b. Zoning Board of Appeals – Tippman – no meeting
- c. Zoning report – Smalley – Site plan for May meeting, Corwell building on Phoenix; info for land div act amendments

**10) Unfinished Business** – Continue zoning ordinance update, Brad Kotrba, Williams and Works Draft Site Plan Review, Signs, Off-Street Parking, Site Lighting, Landscaping. All the draft sections have been reviewed by the PC. The full draft with few changes/corrections will be provided to review and finish it up.

**11) Commissioner Comments and Public Comment** Tippman and Trustee Dave Wiatrowski went SW Michigan Coastal Leadership Academy Workshop, Adaption Strategies for Coastal Hazards on March 31 in Bridgeman.

**12) Adjournment**

at 8:35 pm

*Respectfully Submitted by:*

*Tasha Smalley*

*Zoning Administrator/Recording Secretary*